



## Legislation Text

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**File #:** 21-756, **Version:** 1

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### **CITY COUNCIL OFFICE SPACE PROJECT**

Consideration of a project creating individual private offices for City Council members. This requires moving City Manager's Office staff to the City Hall third floor and moving Housing and Code Enforcement staff to the City Hall lower level, for a total estimated cost of \$75,000.

#### Recommendation:

1. Discuss and provide direction to staff regarding whether to approve the creation of private Council Member office spaces and the resulting relocation of the City Manager's Office and other departments in City Hall.
2. If City Council proceeds with the City Council Office Space Project, direct the City Manager, or designee, as follows:
  - Engage Oak Hollow Restoration, Inc., Staples Contract and Commercial, LLC to construct and furnish an additional City Council office
  - Approve necessary budget adjustments
  - Authorize carry-over of any FY 2020-21 unexpended appropriation into Fiscal Year 2021-22 to complete the City Council Office Space Project.