



**CITY OF FULLERTON
Fullerton Public Library
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 27, 2022, 6:00 P.M.
Fullerton, California**

CALL TO ORDER

President Ballard called the meeting to order at 6:02 p.m.

ROLL CALL

Present: President Ballard, Trustee Chen, Trustee Garcia, Foundation
Representative Johnson, Corresponding Secretary Paden, Friends
Representative Steedman and Trustee Strauss

Absent:

Staff: Library Director Judy Booth, Recording Secretary Ruth Leopold, Senior
Librarian Technical Services Bethany Weinberg and City Clerk Lucinda
Williams

Trustee Garcia Oath of Office

LIBRARY DIRECTOR / STAFF REPORTS

- January 18 City Council Meeting – There was nothing pertaining to the Library. There is no more direction on how the 2% budget cuts will affect the Library.
- Main Library Including Security Update – Nothing to report.
- Hunt Library Including Security Update – Nothing to report.
- 2021-22 Library Budget Update – There was a budget kickoff meeting.
- New Library Website – Bethany Weinberg, Senior Librarian Technical Services – New website was launched today. The new website was presented, and publicity was discussed. A comment was made about adding the book shed donations under Supporting the Library. Library staff was thanked for their work on the website.
- National Library Lover's Month – "Mystery Date with a Book"
- Zymo, a Testing Equipment and Supply Manufacturing Company, is partnering with the County of Orange and asked nine libraries to be locations for Covid Test kits drop boxes. They will be picked up daily.
- Point in Time Count – The Library Conference Center is the location for volunteers to gather on February 23.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS
COMMUNICATIONS AND REPORTS**

Trustee Strauss welcomed new Trustee and commended the Library Director for finding ways to have the library involved in the community. She asked about the library participating at the Fullerton Market in the Spring.

President Ballard acknowledged and thanked Arif Mansuri for his service on the Library Board.

FOUNDATION (FPLF)

Friends Representative Johnson said the Foundation has supported the website development. At the November meeting, the Library Board discussed having the Foundation be Participants in the Hunt Library Revitalization Project and to commit to help. Formal action was taken at the December meeting to commit to financial support for the Hunt Library Revitalization project with the expectation and request that the Foundation be involved in the process of development.

FRIENDS

Representative Steedman announced upcoming Book Sales.

CONSENT CALENDAR (Items 1-4)

1. DECEMBER 9 and 22, 2021 MINUTES

Recommendation: Approve the Library Board of Trustees Closed Session and Special Meetings on December 9 and Special Library Privileges Revocation Appeals Board Meeting Minutes on December 22, 2021.

2. LIBRARY BILL SUMMARY

Recommendation: Receive and File

3. EXPENDITURE SUMMARY

Recommendation: Approve December 2021 Expenditure Summary

4. DONATIONS

Recommendation: Accept December Donations

President Ballard pulled the Donations list and acknowledged the Foundation for their donation.

MOTION made by Interim Vice President Strauss, **SECONDED** by Trustee Chen to **ACCEPT** the Consent Calendar. Motion carried 5-0.

1. Appoint Interim Vice President – Library Director Judy Booth

Recommendation: Appoint Trustee to serve as Interim Vice President.

Public Comments - None

MOTION made by President Ballard, **SECONDED** by Corresponding Secretary Paden to nominate Trustee Strauss to serve as Interim Vice President. Motion carried 5-0.

2. Re-organization of Library Privileges Revocation Appeals Board Including the Addition of An Alternate Member - Library Director Judy Booth

Recommendation: Discuss, nominate and vote, as well as add an alternate member to form a committee of 5 members.

Interim Vice President Strauss nominated Trustee Garcia. Corresponding Secretary Paden and Trustee Chen volunteered to serve as LPRA members. President Ballard

nominated herself and Interim Vice President Strauss as Alternate Members. The new LPRA members: Garcia, Paden and Chen. Alternate Members: Ballard and Strauss

Public Comments – None

MOTION made by Trustee Garcia, SECONDED by Trustee Chen to ACCEPT the panel. Motion carried 5-0.

3. Library Mission and Vision Statements – Library Director Judy Booth
Recommendation: Approve the current Mission and Vision Statements.

Public Comments – None

MOTION made by Trustee Chen, SECONDED by Corresponding Secretary Paden to ACCEPT the current Mission and Vision Statements. Motion carried 5-0.

4. E-rate Funding of Technology Needs Reconsidered – Library Director Judy Booth
Recommendation: Rescind approval of this project and direct staff to explore other uses of the grant funds that are available to the library during the current grant period ending on September 30, 2026.

Staff is currently working on obtaining more information. This item was moved to the February Library Board meeting.

5. California State Library Home Connectivity Kit Project - Hotspots, Chromebooks and Digital Accessory Kits – Bethany Weinberg, Senior Librarian Technical Services

Recommendation:

- 1) Approve the receipt of the California State Library grant funding of 20 hotspots, 12 Chromebooks, and 18 digital accessory kits.
- 2) Approve one-time spending of up to \$800 for a charging locker from the Foundation Restricted Account.
- 3) Approve annual spending of up to \$2,400 per year from the Foundation Restricted Account for Microsoft Office Licenses.

Public Comments – None

MOTION made by Trustee Chen, SECONDED by Interim Vice President Strauss to ACCEPT the recommendations. Motion carried 5-0.

ADJOURNMENT – Meeting was adjourned at 7:20 p.m. The Regular Meeting of the Library Board of Trustees is scheduled for February 24, 2022 at 6:00 p.m.

Respectfully submitted,

Ruth Leopold

Ruth Leopold, Recording Secretary