



CITY OF FULLERTON  
TRANSPORTATION AND CIRCULATION COMMISSION /  
BOARD OF PARKING PLACE COMMISSION  
REGULAR MEETING MINUTES  
MAY 3, 2021, 4:00 P.M.

**++VIRTUAL MEETING++**

*Transportation & Circulation Commission conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.*

**COMMISSIONERS PRESENT:**

Chris Norby (via teleconference)  
Anne Sim (via teleconference)  
Brian Yanity (via teleconference)

**COMMISSIONERS ABSENT:**

Mark Klingsberg  
Moramay Sanchez

**STAFF PRESENT:**

Meg McWade, Public Works Director (via teleconference)  
Derek Wieske, Acting City Engineer/Principal City Engineer (via teleconference)  
David Langstaff, Senior Traffic Engineering Analyst (via teleconference)  
Dave Roseman, City Traffic Engineer (via teleconference)  
Lucinda Williams, City Clerk (via teleconference)  
Brendan O'Reilly, Airport Manager (via teleconference)  
Dan Diaz, Landscape and Street Divisions Manager (via teleconference)  
Tony Bogart, Police Lieutenant (via teleconference)  
Matt Foulkes, Director of Community and Economic Development (via teleconference)  
Kellee Fritzel, Deputy Director of Community and Economic Development (via teleconference)  
Jerome Joaquin, Administrative Analyst II (via teleconference)  
Kristi Nordell, Administrative Assistant (via teleconference)

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**CALL TO ORDER**

The meeting was called to order at 4:05 p.m.

**PUBLIC COMMENTS**

Resident Jane Reifer asked for a future agenda item to discuss missing sidewalks on Euclid and other arterial and local streets.

**REGULAR BUSINESS**

1. TRANSITION PLAN TO RETURN TO IN-PERSON COMMISSION MEETINGS

Mayor Bruce Whitaker noted that Council's direction is to have in-person meetings whenever possible, and he urged the Commissioners to consider returning to their regular meeting location, with proper distancing, and allowing members of the public to attend the in-person meetings.

Staff Member Lucinda Williams discussed the option to return to in-person meetings and noted that members can choose to attend in-person or via Zoom under the Governor's current Executive Orders which loosen some of the Brown Act provisions.

Public Comment:

- Resident Jane Reifer commented that hybrid meetings (in-person and Zoom) are best for the public, as many residents do not have convenient access to bus transportation or pedestrian routes to City Hall.

Norby motioned, seconded by Yanity, to return to in-person meetings, open to the public, with an option for Zoom participation as long as that is allowed by Executive Order.

Motion carried 3-0-2 (Absent: Klingsberg and Sanchez).

## 2. ORANGE COUNTY TRANSPORTATION AUTHORITY BUS STOP INSTALLATION PRACTICES

Kyle Poff, Stops and Zones Analyst from OCTA, gave a brief presentation on bus stop locations and installation practices in Fullerton and answered questions from Commissioners. Mr. Poff noted that he would forward Resident Jane Reifer's public comment regarding pockets of non-service to OCTA's transit planning division and report back to Staff with a response.

Michael Culver, Managing Director of Sales and Marketing at Focus Media Group, and John Duong, Vice President of Real Estate and Public Affairs at Clear Channel Outdoor, discussed their company's respective responsibilities for bus benches and shelters in the City and answered questions from the Commissioners.

Public Comments:

- Resident Jane Reifer commented that the Commission should revisit the issue of bus stops periodically throughout the year; bus benches or shelters should be installed at every bus stop in the City; residents should have an opportunity to be involved and explain the needs of riders when contracts are developed with bus bench and shelter providers; and consideration should be given to reconstruction to reinstate the bus stop at Malvern and Euclid when future funding is available.
- Resident Jane Rands, Member of the Active Transportation Committee (ATC), commented that she'd like the City to take a more active role in advocating for the needs of the Community, and she asked for a future ATC agenda item to discuss bus bench locations and give transit users an opportunity to communicate their needs.
- Resident Munish Bharadwaja commented that bus shelters are very beneficial and important for riders; however, it is frustrating when the benches and shelters are constantly vandalized or occupied by homeless individuals. He asked if OCTA or a private contractor has more leeway to deal with the homeless and noted that these maintenance issues need to be considered before investing resources to install more

benches and shelters.

Staff Member David Langstaff, Kyle Poff, and John Duong responded to the public comments.

Staff Member Meg McWade provided a brief update on the status of an RFP for bus bench and shelter maintenance.

#### 4. ANNUAL PRESENTATION ON AIRPORT OPERATIONS & INTRODUCTION FOR CONSIDERATION OF NEW MONUMENT SIGN

Item 4 was discussed before Item 3.

Staff Member Brendan O'Reilly gave a presentation including a brief history of the Airport, metrics, budget overview, Airport operations, the terminal rehabilitation, and proposed plans for new monument signs. He answered questions from Commissioners and the public.

Public Comment:

- Resident Jane Reifer asked about the cost of the signage and where the Fire Department would be built if it is moved to the Airport.

Norby motioned, seconded by Yanity, to concur with Staff's recommendation to install monument signage on the Airport property, as presented.

Motion carried 3-0-2 (Absent: Klingsberg and Sanchez).

#### 3. CITYWIDE STREET SWEEPING UPDATE

Staff Members Dan Diaz and Lt. Tony Bogart provided an update on the citywide street sweeping program, including parking violation enforcement, and answered questions from Commissioners and the public.

Public Comment:

- Resident Jane Rands commented that the City used to sweep the streets around the same time every week, but the timing has been very inconsistent since the service was contracted out. She asked if the sweeper could come by at a more consistent time every week so residents would know exactly when to move their cars.

#### 5. WILSHIRE AVENUE CLOSURE

Staff Member Kellee Fritzel presented a City Council proposal to close a section of Wilshire Avenue near Harbor Boulevard to allow local businesses to continue offering outdoor dining. Staff Members Fritzel and Dave Roseman answered questions from Commissioners.

Public Comments:

- Resident Jane Reifer commented that closing Wilshire Avenue for outdoor dining is problematic for pedestrians, and people who use this thoroughfare for transportation need to be heard. She noted that the ATC did discuss this topic, but no official vote was taken. Jane also commented that outdoor dining seems to be given preference over the large investment that OCTA made in creating the Wilshire Bike Boulevard.

- Resident Jane Rands noted that the ATC did discuss a trial period of closing the street to car traffic and combining bicyclist and pedestrian traffic in the center of the road, but no vote was taken. She commented that it is important to reduce conflict points between cyclists and pedestrians.

## 6. DOWNTOWN OUTDOOR DINING IN NON-DISTRICT PARKING LOTS

Staff Member Fritzal gave a brief update on “Outdoor Dining Operations” in non-District parking lots citywide and noted that Staff will return to the Commission to request further direction as more details are available in the future.

Chair Norby adjourned the Transportation and Circulation Commission and reconvened as the Board of Parking Place Commission at 6:16 p.m.

## **BOARD OF PARKING PLACE COMMISSION - REGULAR BUSINESS**

### 1. DOWNTOWN OUTDOOR DINING IN PARKING DISTRICTS #1 & #2

Staff Member Langstaff provided a brief explanation of the Board’s authority over the Downtown Parking Districts, and Staff Member Fritzal gave an update on “Outdoor Dining Operations” in Parking Districts #1 and #2. Staff Members answered questions and received feedback from Commissioners.

Chair Norby adjourned the Board of Parking Place Commission and reconvened as the Transportation and Circulation Commission at 6:23 p.m.

## **TRANSPORTATION AND CIRCULATION COMMISSION – REGULAR BUSINESS**

### 7. OVERVIEW OF COMMISSIONER CITATION REVIEW RESPONSIBILITIES

Lt. Bogart gave a brief overview of the parking citation appeal process and requested one member of the Commission to preside over the monthly appeal hearings.

Commissioner Sim volunteered to preside over the next appeal meeting and Chair Norby volunteered to preside over the subsequent meeting. Lt. Bogart noted that he would provide further direction and follow up with the Commissioners directly.

Vice Chair Yanity asked if the hearings are recorded and open to the public. Lt. Bogart noted that he would find out and let the Commissioners know the answer.

## **STAFF/COMMISSION COMMUNICATION AND REVIEW OF CITY COUNCIL ACTIONS**

Chair Norby urged Staff to open the Hillcrest Park parking area off of Lemon to reduce the impact of visitors parking in the surrounding neighborhood. Staff Member Langstaff noted that the request should be addressed by the Parks and Recreation Department as they have long-range plans for park improvements.

Vice Chair Yanity asked Staff to invite Metrolink to a future meeting to discuss service to Fullerton and any potential improvements to the train station.

Staff Member Langstaff provided an update on City Council actions, including approval of the

Commission's recommendations for Valencia Drive parking improvements and a forecasted item to consider an F.M.C. amendment to Chapter 8.46 related to recreational vehicles. Staff Member Langstaff reviewed current construction projects in the City.

#### **ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.