



**CITY OF FULLERTON  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
June 25 2020, 6:00 P.M.  
Fullerton Public Library  
Fullerton, California**

**VIA TELECONFERENCE**

*The Library Board of Trustees conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.*

**CALL TO ORDER**

President Dale called the meeting to order at 6:04 p.m.

**ROLL CALL**

Present: Trustee Ballard (via teleconference), Vice President Byers (via teleconference), Foundation Director Carrillo (via teleconference), President Dale (via teleconference), Corresponding Secretary Mansuri (via teleconference), Trustee Paden (via teleconference) and Friends Representative Steedman (via teleconference)

Absent: None

Staff: Judy Booth, Library Director (via teleconference), Ken Homsley, Adult Services Division Manager (via teleconference), Ruth Leopold, Recording Secretary (via teleconference)

**PUBLIC COMMENTS**

eComments – None

**CONSENT CALENDAR – (Item 1)**

**1. Expenditure Summary**

**Recommendation: Approve May 2020 Expenditure Summary**

MOTION made by Trustee Ballard, SECONDED by Vice President Byers to APPROVE the Consent Calendar. Motion carried 5-0.

**REPORTS**

**1. Director's Report and June Monthly Activity Report – Library Director Judy Booth**

**a. June 2020 City Council Meetings** – The City budget was passed. Council gave approval for city/library staff to engage with respondents of joint proposal from Heritage Future and Arts Orange County on the future use of Hunt Branch Library. Council approved the adoption of the "Hunt Branch Library Policy Statement."

**b. Library Security Update – Security Guard/Incidents Report** – The Library Conference Center is currently being used as overflow for City Council meetings. There are a limited number of socially distant seats and users must wear masks. The Library has purchased a speaker which sits on the patio outside of the Library Café. It is used to broadcast the meeting to those who are nearby.

**2. Friends of the Library** – Dee Steedman

Budget questions, Amazon book sales and Friends returning to library were discussed. President Dale said he would like to have staff come up with a system that protects the Friends and allow Amazon book sales.

**3. Library Foundation** – Michael Carrillo

Bastanchury sale is closing on July 8, but may be extended through September.

**PUBLIC COMMENTS**

- eComments – Is there a security report on the Hunt Branch? It was mentioned at the last Trustees meeting.

**REGULAR BUSINESS**

**1. Hunt Branch Library Update** - Library Director Judy Booth

**Recommendation: Receive and file**

Staff report. Trustee Ballard would like to have Library Director Booth and President Dale attend the next meeting of City staff and the Hunt Library Revitalization Project Partners: Heritage Future and Arts OC.

**PUBLIC COMMENTS**

- eComment from Jane Reifer asking if she would be allowed to speak via WebEx. She would like to hear the update on the state grant. At City Council, she says, the Mayor invited the Board to let the council know how they would like to be involved in oversight of the Hunt Branch Library. Is there interest? Also, how will the transition and timeline happen with the current tenant? Thank you.

Library Director Booth said the partners will present their ideas and inform us about the timeline at the first meeting. This will show us how it would affect how it goes with the renter's month-to-month.

President Dale said we should provide information to the public about the next steps in the Hunt Branch process and future meetings. It would be helpful for the public and the board. A timeline would be helpful as to when we would hit milestones.

Trustee Ballard said Joshua, as President of the Trustees, should be included in some of these meetings and give a report back to the Library board, along with Judy, so we can have answers for the public. The Trustees requested more communication between staff and board regarding Hunt Branch updates.

**2. Daily Circulation Report – Adult Services Division Manager Ken Homsley**

**Recommendation:** Receive and file

Staff report given by Adult Services Division Manager Ken Homsley.

**3. Library Check Approval for June 25, 2020 Meeting - Library Director Judy Booth**

**Recommendation:** Approve the sending of this month's library checks without approval by the board at either their June 25, 2020 meeting or a Special Meeting.

**PUBLIC COMMENTS**

eComments – None

MOTION made by Corresponding Secretary Mansuri, SECONDED by Trustee Paden to APPROVE. Motion carried 5-0.

**ADJOURNMENT** – Meeting was adjourned at 7:21 p.m. The next Regular Meeting of the Library Board of Trustees is scheduled for July 23, 2020 at 6:00 p.m.

Respectfully submitted,

*Ruth Leopold*

Ruth Leopold  
Recording Secretary