

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
FINAL MINUTES
CITY COUNCIL CHAMBERS
303 W. Commonwealth Avenue
Monday, April 8, 2019
6:30 p.m.**

CALL TO ORDER

Chair Cox called the meeting to order at 6:30 p.m.

FLAG SALUTE

Vice Chair Wehn led the flag salute.

ROLL CALL

Present: Chair Gretchen Cox, Vice Chair Erik Wehn, Commissioner Enrique Macias, Commissioner Ayesha Hussaini

Absent: Commissioner Savage

Staff: Parks and Recreation Director Hugo Curiel, Manager Alice Loya, Manager Amanda Arbiso, Supervisor Courtney Wysocki, Supervisor John Clements

PUBLIC COMMENT

PUBLIC COMMENTS CLOSED

CONSENT ITEMS (Items 1 & 2)

1. MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING MARCH 11, 2019.

Correction to March 11, 2019 minutes was added in regards to Chair Cox being appointed to the Public Art Committee. Vice Chair When MADE A MOTION to accept the revised minutes. SECONDED by Commissioner Macias.

2. PUBLIC WORKS MONTHLY REPORTS FOR MARCH, 2019.

Chair Cox MADE A MOTION to approve the consent items, SECONDED by Vice Chair Wehn.

VOTE:

AYES: Commissioner Macias, Chair Cox, Vice Chair Wehn, Commissioner Hussaini

NOES: None

ABSTAIN: None

ABSENT: Commissioner Savage

The MOTION PASSED

REGULAR BUSINESS (Item 3 and 4)

3. PROPOSED FY 2019-20 PARKS AND RECREATION OPERATING AND CIP BUDGETS

Director Curiel explained that this item is to present Fiscal Year (FY) 19-20 budget, operating and CIP.

Manager Loya gave a presentation showing an overview of the department including parks and trails. She also mentioned the neighborhood centers, the community center, the tennis center, the nature preserves, greenbelts, commercial park and golf course.

The various divisions in the department were reviewed and the recent budget challenges were discussed, including the annual minimum wage increase. Manager Loya explained there are two types of funding sources city funds and other revenue. The department relies heavily on revenue so staff will continue to pursue alternate funding, including grant partnerships. Manager Loya mentioned the packet the Commissioners received is a draft due to the budget changing and by the time the budget gets to City Council in June it should be close to being finalized.

DISCUSSION:

Vice Chair Wehn asked what the acreage is for the West Coyote Hills Acquisition. Manager Loya responded that it is approximately 300 acres from Euclid to Gilbert. Gilbert to Hawkes Point. Neighborhoods 1 & 3 together are 20 acres. Open space will be surrounding the neighborhood, as promised to the City as part of the development project.

PUBLIC COMMENT

There were no comments.

Vice Chair Wehn MADE A MOTION to recommend approval of the P&R Department's proposed operating budget and capital improvement (CIP) budget for fiscal year 2019-20 to the City Council, SECONDED by Commissioner Macias.

VOTE:

AYES: Commissioner Macias, Chair Cox, Vice Chair Wehn, Commissioner Hussaini

NOES: None

ABSTAIN: None

ABSENT: Commissioner Savage

The MOTION PASSED 4-0

4. 2019-20 PROPOSED POLICY STATEMENT AND FEE SCHEDULE FOR P&R

Director Curiel explained that there have been edits made to the fee resolution, making it relevant to today's market and he reviewed the changes.

Manager Loya explained that the fees are based on market studies and increasing costs are necessary to produce quality programs and maintain facilities. Fullerton residents are given priority. Changes in prices were based on the demand for the facility and packages for the Community Center.

Chair Cox asked for clarification in regards to the Accessory Dwelling Units and how the amount of permits were being accounted for. Director Curiel and Manager Loya explained there was a report pulled going one year back before the ADU program began and counted the amount of permits pulled. While pulling a building permit they must pay the fees. At the end of the ADU program there will be an analysis of the lost revenue.

Vice Chair Wehn questioned why "unless approved by Director of Parks and Recreation" was cross out when talking about security guards and alcohol at the facilities. Manager Loya clarified saying the wording was too loose, and wanted to make sure it was clear a security guard is needed if alcohol is present and is not up to the discretion of the Director.

Commissioner Macias asked if the security guard company had been approved by the City. Manager Loya stated that it was and added that the Library, City Hall, and all neighborhood centers use the same company which, was chosen through an RFP.

Commissioner Hussaini asked if staff can extend the Veterans and military discount to picnic rentals and the community center. Manager Loya responded saying it would be difficult to discount the picnic sites because they are already at a low price. Staff could extend discount to other facilities, such as the Red Cross building, Chapman Recreation Center and Hillcrest Recreation Building, if that's the direction. The neighborhood centers such as Richman, Orangethrope, Gilbert and Garnet are not typically rented.

MOTION by Commissioner Macias to approve the Parks and Recreation policy statement and fee schedule, SECONDED by Vice Chair Wehn.

DISCUSSION:

VOTE:

AYES: Commissioner Macias, Chair Cox, Vice Chair Wehn, Commissioner Hussaini

NOES: None

ABSTAIN: None

ABSENT: Commissioner Savage

The MOTION PASSED

COMMISSION/STAFF COMMUNICATIONS

Director's Comments:

Director Curiel spoke about:

Update on Clark Park – Fullerton Bears. Media attention to Bears & Orange County Parks. Orange County Parks runs the park and is landholder of Ralph B. Clark Park (the Yard). The County had an operator a few years back. Orange County Parks just manages the land, does not provide programming.

Director Curiel said that the Bears made a request to the County to lease and permit fields. There was a recent change and the new Supervisor looked at contracts and wanted to clean up the language. Media reported the City had control over it, in the past OC Parks showed interest that at some time City would operate the fields permitting and allocating fields. City would not enter into an agreement without Council approval, the media reported it incorrectly. Staff will look to negotiate with OC Parks.

Supervisor Clements said that the transition between County and City, was complicated and there were legal steps. Staff recently finished working out a temporary agreement for the Bears to continue using the concession stand, practicing flag football, cheerleading and little league baseball, soccer, along with rentals. Supervisor Clements said this agreement runs through the end of June, then there will be meeting with the County to discuss a longer term agreement.

Vice Chair Wehn was surprised by media report and thanked staff for responding with an update.

Director Curiel gave the following department highlights:

Fishing in the City derby – April 6th
Fullerton Market began on Thursday
Jumanji carnival
Camp Hillcrest - 3/25 – 3/29 arts/crafts/hiking/swimming/trampoline park
Bug Camp – Fullerton Museum Center

Manager Loya spoke on senior classes - Growing tomatoes, Canning fruits, bingo, karaoke, tax prep assistance

COMMISSIONER COMMENTS:

Vice Chair Wehn asked for an update with upcoming phases at Hillcrest. Director Curiel said he met with the Hillcrest Ad Hoc Committee. He explained the Duck Pond's current phase; that there is a completed conceptual phase with rough schematics which Ad Hoc Committee reviewed.

Director Curiel said the commission will see it soon. The Landscape Architect is finalizing the area at the intersection of Brea and Harbor. A grant from the State allows staff to semi restore plants, improve the edge and perimeter.

Chair Cox asked when it would be completed. Director Curiel responded two to three months.

ADJOURNMENT

Vice Chair Wehn MADE A MOTION to adjourn the meeting at 7:18 p.m.,
SECONDED by Commissioner Macias

VOTE:

AYES: Commissioner Macias, Chair Cox, Vice Chair Wehn, Commissioner Hussaini

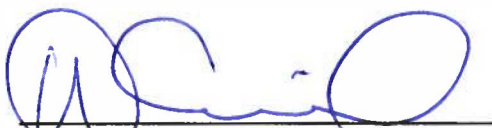
NOES: None

ABSTAIN: None

ABSENT: Commissioner Savage

The MOTION PASSED

Respectfully submitted,



Director Curiel, Secretary