

**MINUTES
TRANSPORTATION AND CIRCULATION COMMISSION
MONDAY, May 6, 2019 4:00 P.M.
CITY COUNCIL CHAMBERS – CITY HALL**

COMMISSIONERS PRESENT: Branden Whalen-Castellanos
Ken Fuller
Amy Koorstad
Moramay Sanchez

COMMISSIONERS ABSENT: Susan Gapinski

STAFF PRESENT: Mark Miller – Traffic Engineer
Dave Langstaff – Traffic Engineering Analyst
Meg McWade – Director of Public Works
Jon Radus – Traffic Lieutenant
Paul Dominguez – Engineering Aide

The meeting was called to order by Commissioner Amy Koorstad at 4:01pm.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

MOTION made by Commissioner Koorstad, SECONDED by Commissioner Moramay Sanchez and CARRIED (3-0-1, Commissioner Branden Whalen-Castellanos Abstained), that the Minutes of the January 7, 2019 meeting be APPROVED with corrections.

REGULAR BUSINESS

ITEM NO. 1

136 W. ELM AVENUE

City Traffic Engineer Mark Miller introduced the item to consider a request from the property owner at 136 W. Elm Avenue for a disabled person's parking space in front of their home. The request was made to secure close proximity parking for a resident with limited mobility.

Commissioner Whalen-Castellanos asked what happens to the disabled person's parking space if there is a change in property owner at the location. Mr. Miller indicated the space is removed if the current property owner requests removal.

Commissioner Ken Fuller asked how many disabled person's parking spaces are approved each year. Traffic Analyst Dave Langstaff indicated there are approximately five to six spaces approved per year and one or two are removed within that time frame. He noted that there are additional requests made by the public, however some requests are denied at the staff level as they do not meet the minimum criteria for approval.

Commissioner Koorstad noted that the Disabled Person's Parking space would not be exclusive to the property.

Public Comment

Ms. Angela Castellano at 136 W. Elm Avenue acknowledged that the disabled person's parking space is not exclusive to the property.

Commissioner Sanchez MOTIONED to APPROVE the request for a Disabled Persons Parking space in front of 136 W. Elm Avenue, as shown in Exhibit "A", SECONDED by Commissioner Koorstad, CARRIED 4-0.

ITEM NO. 2

SPEED "LUMP" POLICY & PROCEDURES

Mr. Miller introduced the item to consider a proposed Policy and Procedures for the Installation of Speed Lumps. Speed bumps and speed lump are not considered traffic control devices by the California Traffic Control Devices Committee and are considered roadway design features. Individual cities determine the criteria required to install them.

Mr. Miller indicated that the Transportation and Circulation Commission reviewed a speed bump policy in 1998, however Council motioned to take no further action. At the request of the current Council, staff is now bringing forward a new policy for consideration which consists of the latest standards and practices of other cities. An approved speed lump policy will also assist protecting the city for liability reasons.

Commissioner Whalen-Castellanos asked to elaborate on the previously noted noise concerns and safety hazards. Mr. Miller responded that noise concerns were related to vehicles braking hard and accelerating and the safety concerns noted were related to possible delays in emergency response times. He described speed bumps as a continuous raised lump in the roadway, whereas speed lumps have recessed and tapered edges which are emergency vehicle friendly.

Commissioner Fuller asked if staff is requesting the Commission to approve this item today. Mr. Miller responded that staff is requesting input and staff will bring the item back if the Commission is not ready to approve the policy. Commissioner Fuller asked for the current procedure for residents requesting speed bumps/lumps. Mr. Langstaff noted that staff reviews requests with the applicants and informs them that a petition is necessary, however petitions are often not submitted to move forward with the process. Commissioner Fuller asked if there will be higher street maintenance costs to streets with speed lumps. Mr. Miller responded that there is no significant increase in maintenance costs. Commissioner Fuller asked how long it will take for the Police and Fire Departments to review applications for speed lumps. Mr. Langstaff indicated that staff will work with both departments to process the review within the standard 30-day window. Commissioner Fuller recommends the language regarding Police and Fire Department review be modified for clarity. He supports having options available to assisting with

speeding concerns. Commissioner Fuller does not want to delay the approval of a speed lump policy however would like the language in the policy to be vetted.

Commissioner Sanchez asked if residents would be required to pay a portion of the administrative and installation fees if schools initiate requests for speed lumps. Mr. Langstaff responded that the fees have not been finalized, but schools would need support from the adjacent property owners. Mr. Miller noted that more research will be done regarding how the fees would be split between properties, including schools. Commissioner Sanchez asked if the administrative fees would be refundable and how would residents be informed of the criteria needed for approval. Mr. Langstaff said residents would be informed if the street does not meet the minimum criteria prior to accepting fees and staff will investigate prescreening certain streets for viability. Commissioner Sanchez asked if alleys would qualify for speed lumps and Mr. Miller responded that alleys are not recommended with this policy.

Commissioner Whalen-Castellanos is concerned with the language in the proposed policy regarding the petitioning process between residents and property owners. Mr. Langstaff noted that property owners have the vested interest and petitions will be accepted from tenants so long as they have written approval from the property owners. Commissioner Whalen-Castellanos asked why administrative fees applied. Mr. Miller responded that the fees cover staff time to research and study the request. Public Works Director Meg McWade noted that the city has the ability charge fees for services to offset the general fund costs for programs pertaining to the maintenance of the city roads.

Commissioner Koorstad asked if it was practical to install speed lump on deteriorated roads. Mr. Miller responded that the proposed road must be in good condition or scheduled for repair for the speed lump application to be considered. Commissioner Koorstad asked how one would determine where the speed lumps will be placed. Mr. Miller responded that staff will determine the best installation site, taking into account property lines, manholes, driveways, catch basins and maintaining effective distances between the speed lumps. Staff will work with residents and property owners with concerns regarding the installation locations.

Public Comment
None.

Commissioner Fuller MOTIONED to TABLE the item to consider a proposed Policy and Procedures for the Installation of Speed Lumps to the next regularly scheduled Transportation and Circulation Commission meeting, SECONDED by Commissioner Sanchez, CARRIED 4-0.

ITEM NO. 3

AB 47 – DISTRACTED DRIVING VIOLATION POINT COUNT

City Traffic Engineer Mark Miller introduced the item to consideration of a staff recommendation to approve and recommend to Council support for AB 47 – Distracted Driving Violation Point Count legislation. The bill helps incentivize California drivers to stop illegally using their phones while driving by adding a violation point as a penalty for violating California's distracted driving statute.

Commissioner Fuller asked for clarification regarding what constitutes distracted driving and Traffic Lieutenant Jon Radus responded that various acts can be considered distracted driving, however AB 47 only applies to operating handheld communication devices while driving.

Commissioner Whalen-Castellanos thought the item should be reviewed directly by Council and not at a commission level.

Public Comment
None.

Commissioner Fuller MOTIONED to APPROVE and recommend to Council that the City support approval of AB 47 – Distracted Driving Violation Point Count, SECONDED by Commissioner Sanchez, CARRIED 3-1. (Commissioner Whalen-Castellanos No.)

GENERAL DISCUSSION

Mr. Langstaff noted the following updates/projects:

- Woodcrest Elementary School Crossing Guard was recently approved by Council.
- Safety enhancements to the intersection of Lemon Street and Valencia Drive are underway
- Regional Traffic Signal Synchronization Programs (RTSSP):
 - Malvern Avenue/Chapman Avenue RTSSP is in the final phase
 - Gilbert Street RTSSP is in design, includes the City of La Habra
 - Harbor Boulevard RTSSP application has been submitted
 - Orangethorpe Avenue RTSSP application has been received by OCTA.
- Valencia Drive reconstruction project underway
- Sunset Lane Elementary School area water main and sewer upgrades
- 433 W. Bastanchury Avenue project
- Pilot Downtown Paid Parking Program launching soon

ADJOURNMENT

Commissioner Koorstad adjourned the Transportation and Circulation Commission 6:02pm.