



Agenda Report

Fullerton City Council

MEETING DATE: OCTOBER 5, 2021

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: STEVE DANLEY, ACTING CITY MANAGER

PREPARED BY: ADAM LOESER, FIRE CHIEF

SUBJECT: FIRE PLAN CHECK AND INSPECTION SERVICES
EXTENSION WITH CSG CONSULTANTS, INC.

SUMMARY

The Fullerton Fire Department currently uses CSG Consultants, Inc. to perform new-construction fire plan reviews and corresponding fire inspections. Staff seeks authorization to extend its services with CSG Consultants, Inc.

RECOMMENDATION

Authorize City Manager, or designee, to increase the current not-to-exceed purchase order with CSG Consultants, Inc. from \$100,000 to \$200,000 to extend inspection services through Fiscal Year 2021-22.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statements:

- Fiscal and Organizational Stability
- Public Safety.

FISCAL IMPACT

The Fiscal Year (FY) 2021-22 budget includes the cost of fire inspection services.

DISCUSSION

City Council authorized a purchase order increase from \$50,000 to \$100,000 with CSG Consultants, Inc. on April 6, 2021 to cover the cost of FY 2020-21 fire inspections. This request will increase the purchase order by an additional \$100,000 to continue to engage CSG Consultants, Inc. for FY 2021-22.

The Fullerton Fire Department and the Community and Economic Development Department have initiated a competitive bid process for on-call inspection services to

provide these services in the future. Staff will present the results of that bid process to City Council for consideration and approval of a qualified on-call list of firms for inspection services.