

**MEMORANDUM OF UNDERSTANDING  
FOR THE EXCHANGE OF FIRE, RESCUE, AND EMERGENCY  
MEDICAL SERVICES  
BETWEEN THE  
CITY OF FULLERTON AND THE CITY OF PLACENTIA**

This Memorandum of Understanding (MOU), made and entered into this 3<sup>rd</sup> day of November, 2020 by and between the CITY OF FULLERTON, a municipal corporation in the County of Orange and the CITY OF PLACENTIA, a municipal corporation in the County of Orange.

The Fullerton City Council and the Placentia City Council, per Section 1 of the July 1<sup>st</sup>, 2020 Automatic Aid Agreement for Exchange of Fire, Rescue, and Emergency Medical Services executed by FULLERTON and PLACENTIA, have authorized this MOU.

The purpose of this MOU is to outline the procedures for carrying out an automatic aid response between the City of Fullerton Fire Department and the City of Placentia Fire and Life Safety Department. This MOU is a guide for day-to-day operations and is in no way intended to replace or adjust any Uniform Mutual Assistance Agreement that may be in effect.

**DEFINITIONS**

**Battalion Chief:** A Fire Agency Chief Officer capable of and responsible for commanding incident resources and overall scene management.

**Engine:** A fire department resource (Type 1) as identified in FIREScope ICS 420-1 as type, staffing, and equipment. Assigned personnel must be trained, at a minimum to EMT-Basic level in compliance with Orange County Emergency Medical Services Authority (EMSA) policy.

**Truck:** A fire department resource capable of providing a minimum elevated stream and rescue capability of not less than 50 feet. Assigned personnel must be trained, at a minimum to EMT-Basic level in compliance with Orange County EMSA policy.

**Patrol Unit:** A fire department resource (Type 6) as identified in FIREScope ICS 420-1 as type, staffing, and equipment. Assigned personnel must be trained, at a minimum to EMT-Basic level in compliance with Orange County EMSA policy.

**Fire Department Paramedic:** Fire department personnel who provide multi-function, multi-hazard Advanced Life Support (ALS) services and are trained to the EMT-Paramedic level in compliance with Orange County EMSA policy. A fire department Paramedic Unit may be an engine or a truck company with a minimum of two ALS qualified Paramedics as crew members.

**Private Paramedic:** Private, contracted personnel utilized as part of the fire department Emergency Medical Service (EMS) deployment to provide ALS services. They must be trained to the EMT-Paramedic level in compliance with Orange County EMSA policy, and may respond in a utility truck, squad, SUV, ambulance, or van with a minimum of two ALS qualified Paramedics.

### GENERAL INFORMATION

Automatic aid shall apply only to emergency incidents requiring Advanced Life Support or a multi-unit response.

Non-life threatening, public-assist type calls will be handed by the Authority Having Jurisdiction (AHJ).

Station may be requested subject to availability and approval by both parties.

FULLERTON will assign a Chief Officer to all PLACENTIA multi-unit requests for automatic aid.

The Parties shall ensure each heavy fire apparatus responding pursuant to this MOU has a minimum crew of three (3) trained firefighters, including a paid company officer, and a full complement of equipment according to the National Fire Protection Association (NFPA) standards as stated in NFPA 1901. In addition, response personnel shall each be trained in their assigned positions in accordance with Sections 5.2 and 5.3 of NFPA 1500.

Specific equipment required in addition to the general emergency services provided in this MOU must be requested by the AHJ needing assistance through normal mutual aid channels.

If the agreed-upon response from any agency is not available or is temporarily depleted, the assisting agency need not respond.

PLACENTIA will ensure that whenever FULLERTON firefighters have been assigned and/or are working within an Immediate Danger to Life and Health (IDLH) atmosphere on a PLACENTIA incident, that "Rapid Intervention Crew(s)" have been assigned. Specifically, PLACENTIA will ensure that dedicated crew(s) of at least two members who are positioned outside the IDLH, trained and equipped as specified in NFPA 1407, and who are assigned for rapid deployment to rescue lost or trapped members.

When deploying resources pursuant to this MOU, PLACENTIA and FULLERTON will comply with the plans and procedures of the Orange County Fire Services Operational Annex Plan.

### DISPATCH PROCEDURES

Automatic aid resource requests by PLACENTIA will be processed and prioritized by Metronet for dispatch to areas within PLACENTIA'S geographic boundary.

Automatic aid resource requests by FULLERTON will be made to the Placentia Public Safety Communications Center (PPSCC) for emergency response to FULLERTON'S geographical boundary.

Radio frequencies will be identified by the AHJ prior to dispatch. This will be provided to the responding units:

- PLACENTIA to FULLERTON = FULLERTON frequencies
- FULLERTON to PLACENTIA = PLACENTIA frequencies

PPSCC will follow the Orange County Fire Services Operational Annex for Firefighter MAYDAY incident.

### VEGETATION FIRES

Chief Officers from both Parties will train together annually on responding to vegetation fires in the SOLAR (San Bernardino County, Orange County, Los Angeles County, and Riverside County) Mutual Threat Zone (MTZ). The MTZ is comprised of four counties, two OES Regions, and two State Responsibility Areas (SRA). When a fire of any sort is reported within the designated area, the Dispatch Center receiving the report will notify partnering Dispatch Centers due to multiple agencies simultaneously responding into this area. The location of the fire will be unknown until the arrival of air or ground resources. When jurisdiction is determined, a unified ordering point shall be established and responding resources will work within a single ICS command structure.

Fire resources dispatched to this area will be assigned a VHF Command frequency from the SOLAR Communications Plan at the time of the initial dispatch. It is imperative that this command frequency is also communicated to partnering dispatch centers.

### INCIDENT REPORTING

When both Parties have responded to an incident, the unit of the AHJ will be responsible for preparing the incident report.

**Emergency Medical Services (EMS):** When no unit from the AHJ responds to an incident, the units from the responding jurisdiction shall prepare their own EMS incident report, pursuant to their home agency's protocols. The responding agency shall provide copies of the incident report, or access to the report through OC-MEDS to the AHJ for the incident.

**Fires:** A unit from the AHJ will be responsible for preparing the Fire Incident Report and coordinating any necessary follow-up activities, pursuant to the jurisdictional agency's protocols. When no unit from the AHJ responds, a unit from that agency may be requested Code 2 for report writing and follow-up activities, or the responding unit will provide appropriate information to the AHJ before the end of shift.

### TRAINING

Joint training exercises are to be carried out under the direction of the Chief Officers responsible for operations in each department, but not less than twice annually for the purpose of maintaining efficient interdepartmental coordination.

### OPERATIONAL COMMAND

All units at the scene of an emergency incident will be under the command of the officer on scene who is in command of the jurisdictional fire department. Every effort will be made to operate as a coordinated attack force rather than two separate agencies. The first arriving officer will assume command until relieved by an officer of the AHJ.

### REVISIONS AND REVIEW

This MOU may be revised or amended at any time by mutual agreement of the Fullerton City Manager and the Placentia City Administrator.

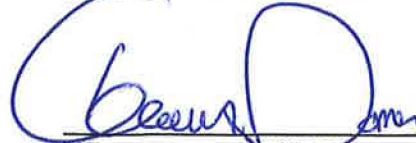
It is agreed that the substantial reductions or relocations of fire-protection resources by either agency shall be cause for reconsideration of this MOU.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the day and year first above written.

**CITY OF PLACENTIA**


  
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DAMIEN R. ARRULA  
City Administrator  
Date: 11/03/20

**CITY OF FULLERTON**


  
\_\_\_\_\_  
KENNETH A. DAMER  
City Manager  
Date: 11-3-2020


**DEPARTMENTAL APPROVAL:**

  
\_\_\_\_\_  
J. PONO VAN GIESON  
Fire Chief  
City of Placentia  
Date: 11/3/2020

  
\_\_\_\_\_  
ADAM LOESER  
Fire Chief  
City of Fullerton  
Date: 11/3/20


**ATTEST:**

  
\_\_\_\_\_  
Robert S. McConnell  
City Clerk and ex-officio  
Clerk of the City of Placentia  
Date: 11/3/20

  
\_\_\_\_\_  
LUCINDA WILLIAMS  
City Clerk  
Date: 11-3-20

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
CHRISTIAN L. BETTENHAUSEN  
Placentia City Attorney  
Date: 11-3-2020

  
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RICHARD D. JONES  
Fullerton City Attorney  
Date: 11/3/20