



Agenda Report

Fullerton City Council

MEETING DATE: JUNE 15, 2021

TO: CITY COUNCIL / SUCCESSOR AGENCY

FROM: STEVE DANLEY, ACTING CITY MANAGER

PREPARED BY: ELLIS CHANG, DIRECTOR OF ADMINISTRATIVE SERVICES
STEVEN AVALOS, SENIOR BUDGET ANALYST

SUBJECT: FISCAL YEAR 2021-22 DONATIONS AND GIFTS

SUMMARY

Request for City Council to authorize the acceptance and appropriation of donations and gifts to the City preceding the start of each new fiscal year as the City receives funds for intended purposes.

RECOMMENDATION

1. Adopt Resolution No. 2021-XX.

RESOLUTION NO. 2021-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, AUTHORIZING THE APPROPRIATION AND EXPENDITURE OF FUNDS OR USE OF GIFTS DONATED TO THE CITY IN FISCAL YEAR 2021-22 FOR THEIR INTENDED PURPOSES

2. Authorize City Manager, or designee, to accept cash donations and gifts received in Fiscal Year 2021-22 for various City programs, community events and/or purchase of certain goods in keeping with community values.

BUDGET POLICY PRIORITY STATEMENT

This item matches the following Budget Policy Priority Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

Budget adjustments to revenue and expenditures will correspond to actual receipt of donations and gifts in FY 2021-22. Thus, there will be no net budgetary fiscal impact.

DISCUSSION

The City receives cash donations and gifts throughout the fiscal year for various programs, community events and/or purchase of essential supplies and materials that provide benefit and value to the community. Most donors direct or earmark their donations for a specific purpose or program and expect the City to expend these funds for the intended purpose. For example, the Library has received donations to purchase artifacts for its Local History Room and Parks and Recreation has received various donations or gifts for its youth programs. Receipt and utilization of these funds normally requires separate City Council action to accept and appropriate each donation or gift, which administratively can delay use of funds.

To streamline this process, a standing practice was implemented to submit an annual resolution for City Council consideration prior to the start of the new fiscal year to authorize the acceptance and appropriation of donations and gifts donated to the City in the upcoming fiscal year. This resolution provides administrative authorization to appropriate funds for their intended purposes as the City receives them. Staff will provide a year-end Donations and Use of Gifts Report to City Council after the end of the fiscal year to provide an update on all donations and gifts received.

Attachments:

- Attachment 1 – Resolution 2021-XX