

APPENDIX D

Eligibility Checklist

Capital Improvement Program (CIP)		YES	NO		
1.	Did you submit your draft or adopted Measure M2 (M2) seven-year CIP to OCTA by June 30?	⊠			
	a. Did you utilize the required OCTA CIP database?	×			
	 Have you included projects required to demonstrate compliance with signal synchronization, pavement maintenance, the Congestion Management Program, and environmental clean-up commitments? 	×			
	c. Are there any non-transportation related projects included in your M2 CIP?	×			
	d. Did you include all projects that are partially, fully, or potentially funded by M2 Net Revenues?	×			
	e. The City Council/Board of Supervisors approval date* to adopt the final 7-Year CIP is *Must be prior to July 31	: 6/15/2	/15/2021		
Mai	ntenance of Effort (MOE)	YES	NO		
2.	Did you submit the MOE certification form (Appendix I) to OCTA by June 30?	×			
	a. Did you provide supporting budget documentation?	×			
	b. Has the MOE Reporting form been signed by the Finance Director or appropriate designee?	×			
Pav	ement Management Plan (PMP)	YES	NO		
3.	Are you required to submit a PMP update to OCTA for this eligibility cycle? Refer to Exhibit 3 for PMP submittal schedule.		×		
	a. If yes, did you use the current PMP Submittal Template (Appendix F)?				
	b. If yes, is the adopted PMP consistent with the OCTA Countywide Pavement Management Plan?				
4.	If you answered "No" to question 3, did you submit a PMP Update to OCTA through the previous eligibility cycle by June 30?	×			
Resolution of Master Plan of Arterial Highways (MPAH) Consistency YES					
5.	Did you submit a resolution indicating conformance with the MPAH?	×			
	Have you enclosed an exhibit showing roadway designations that represent your most current circulation element?	×			
6.	If the requirement is not due as part of the current cycle, has there been an update to the circulation element since the last report period? If yes, include a copy of the latest circulation element.	N/A	N/A		
Loc	al Signal Synchronization Plan (LSSP)	YES	NO		
7.	Did you submit an update to the LSSP as part of the current cycle?	N/A	N/A		
	a. Is your LSSP consistent with the Regional Traffic Signal Synchronization Master Plan?	N/A	N/A		



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Time	e Limits for Use of Net Revenues	YES	NO		
8.	Has your jurisdiction complied with the three-year time limit for the use of Net Revenues over the last year per the requirements outlined in the Ordinance?	×			
	a. If no, has a time extension been requested through the semi-annual review process for funds subject to expiration?				
Sup	planting of Developer Commitments	YES	NO		
9.	Has your jurisdiction ensured they have not supplanted developer commitments for transportation projects and funding with M2 funds?	×			
Mitigation Fee Program (MFP)		YES	NO		
10.	Does your jurisdiction currently have a defined development impact MFP in place?	×			
11.	Has your jurisdiction submitted a City Council/Board of Supervisors approved resolution (Appendix E)?		×		
12.	Has your jurisdiction submitted one or more of the supporting documents outlined in chapter 2.7 of the Eligibility Guidelines?	×			
Planning Strategies		YES	NO		
13.	Does your jurisdiction consider as part of its General Plan, land use planning strategies that accommodate transit and non-motorized transportation?	×			
14.	Have you provided a letter identifying land use planning strategies that accommodate transit and non-motorized transportation consideration in the General Plan?	×			
Traffic Forums		YES	NO		
15.	Did representatives of your jurisdiction participate in the regional traffic forum(s)?	×			
	a. If you answered yes, provide date(s) of attendance: 9/30/2021, 4/22/2021, Select date				
Congestion Management Program (CMP)		YES	NO		
16.	Has your jurisdiction completed the required CMP checklist? (Appendix C)	Ø			

DAVID GRANTHAM

Name (Print)

Signature

Date