

ORANGE COUNTY BOARD OF SUPERVISORS
MINUTE ORDER
January 28, 2020

Submitting Agency/Department: County Executive Office

Approve FY 2019-20 Second Quarter Budget Report; approve related budget adjustments and obligated fund balances; amend master position control; direct Auditor-Controller to make payment from Fund 12J for DNA collection reimbursement; and approve addition of events to FY 2019-20 County Event Calendar; and direct Auditor-Controller to close Recreational Facilities Donations, Fund 156, and transfer any current and residual balances to OC Parks Capital, Fund 406 - All Districts (R.A. 1 and 5 requires 4/5 vote of members present)

The following is action taken by the Board of Supervisors:

APPROVED AS RECOMMENDED ☒ OTHER ☐

Unanimous ☒ (1) DO: Y (2) STEEL: Y (3) WAGNER: Y (4) CHAFFEE: Y (5) BARTLETT: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused; B.O.=Board Order

Documents accompanying this matter:

- ☐ Resolution(s)
- ☐ Ordinances(s)
- ☐ Contract(s)

Item No. 27

Special Notes:

Copies sent to:

CEO/Budget – Kathleen Long

1/31/20



I certify that the foregoing is a true and correct copy of the Minute Order adopted by the Board of Supervisors, Orange County, State of California.
Robin Stieler, Clerk of the Board

By: 
Deputy

**AGENDA STAFF REPORT**

ASR Control 19-001449

MEETING DATE: 01/28/20
LEGAL ENTITY TAKING ACTION: Board of Supervisors
BOARD OF SUPERVISORS DISTRICT(S): All Districts
SUBMITTING AGENCY/DEPARTMENT: County Executive Office (Approved)
DEPARTMENT CONTACT PERSON(S): Kathleen Long (714) 834-7410
Lisa Bohan-Johnston (714) 834-3530

SUBJECT: FY 2019-20 Second Quarter Budget Report

CEO CONCUR Concur	COUNTY COUNSEL REVIEW N/A	CLERK OF THE BOARD Discussion 4/5 Vote
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Budgeted: N/A **Current Year Cost:** N/A **Annual Cost:** N/A

Staffing Impact: See Staffing Impact **# of Positions:** **Sole Source:** N/A
Section

Current Fiscal Year Revenue: N/A

Funding Source: N/A **County Audit in last 3 years:** No

Prior Board Action: N/A

RECOMMENDED ACTION(S):

A four-fifths vote is required on Recommended Action one. The requested appropriation, revenue, transfers in/out and reserve changes are summarized in this section of the report in the *Budget Adjustment Summary*. The requested position changes are summarized in the *Position Change Summary*.

1. Direct the Auditor-Controller to revise appropriations, revenues, transfers in/out and obligated fund balances as detailed in the *Budget Adjustment Summary* in accordance with Government Code Sections 29130, 29125 and 25252. **(Requires four-fifths vote)**
2. Direct the County Executive Office to amend the master position control, subject to final classification review, as detailed in the *Position Change Summary*.
3. Direct the Auditor-Controller to make payment from Fund 12J to the entities and up to amounts as summarized in the table included in the *Budget Issues* section of this report and upon receipt of approved payment request forms from the County Executive Office.
4. Approve the addition of events to the FY 2019-20 County Event Calendar, as set forth in Attachment C, and per Government Code Section 26227, find that the events therein will serve a public purpose of the County of Orange and will meet the social needs of the population of the County, including but not limited to, the areas of health, law enforcement, public safety, rehabilitation, welfare, education, and legal services, and the needs of physically, mentally and financially handicapped persons and

aged persons; that County staff and resources may be used in furtherance of such events; and that County staff may solicit donations of funds and services for such events.

SUMMARY:

The Quarterly Budget Report provides the Board of Supervisors, members of the public, County departments and other interested parties with an overview of the current status of revenues, expenditures, Net County Cost, total budgeted positions and various departmental issues requiring recommended changes to the County's budget.

BACKGROUND INFORMATION:

The following components of the FY 2019-20 Second Quarter Budget Report for Board of Supervisors consideration can be found in Attachment A:

Executive Summary

Budget Issues

Human Resources Issues, including:

- Position Summary
- Vacant Positions – Aged

Recommended Actions

- Budget Adjustment Summary
- Position Change Summary

FY 2019-20 County Event Calendar Additions

The County of Orange uses the OpenOC Data Tool, which is a web-based software providing increased transparency and easy access to finance and budget information. Supplemental expense and revenue data are available by accessing the OpenOC link: <http://data.egovoc.com/?FY2020Q2#/b0>. Budget and actual reports, as of December 31, 2019, can be viewed using the Budget Report – Report Links found on the left-hand side of the web page.

FINANCIAL IMPACT:

Please see Attachment A for Financial Impact detail.

STAFFING IMPACT:

Detailed departmental position change request information is included in the Budget Issues section of Attachment A, including a summarization of Department requests to add positions. The position change summary of Attachment A documents the specific positions and position titles.

REVIEWING AGENCIES:

Auditor-Controller

ATTACHMENT(S):

Attachment A - FY 2019-20 Second Quarter Budget Report

Attachment B - Government Code Sections

Attachment C - FY 2019-20 County Event Calendar Additions

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County Executive Office (Department 017)

Proposition 69 - DNA Identification Fund (Fund 12J, Department 017, Budget Control 12J)

On December 9, 2019, the Prop 69 Committee ("Committee") approved the allocation of 2019 DNA Identification Fund revenues and estimated funding totaling \$900,000. The Committee voted to allocate \$888,290 as one-time funding requests to enhance the DNA programs for local law enforcement entities and County Departments and set aside \$11,710 for future funding requests.

Funds allocated for one-time funding requests will be used to provide crime scene lighting, purchase a Rapid DNA instrument for the OC Crime Lab, establish an Investigative Genetic Genealogy Program in the District Attorney's Office, and enhance the collection, processing and storing of DNA-related evidence. Allocations by entity are summarized in the following table:

Agency	Details	2019 Recommended One-Time Allocation
Costa Mesa Police Department	- Forensic Air Compressor - Portable Crime Scene Lighting - Crime-lite 2 Forensic Lighting Source - Crime-lite ML2 with Laptop - Scene Lights and Organizational Units for 2 Crime Scene Vans	\$ 107,885
Fullerton Police Department	- CrimeCam Examiner - Rugged Remote Area Lighting System	12,000
Huntington Beach Police Department	- Walk-in Freezer & Shelving with Improved Security and Controlled Access	69,000
La Palma Police Department	- Refrigerated Locker System for Short-Term Crime Scene Samples Storage - Walk-in Freezer - Shelving System	80,000
Orange Police Department	- Convert Storage Room to an Evidence Freezer	165,000
Placentia Police Department	- Commercial Refrigerator - Alternate Light Source - Rugged Remote Area Lighting System	7,460
Seal Beach Police Department	- Lockable Refrigerator for DNA-Related Evidence	1,945
Sheriff-Coroner's Department	- Rapid DNA Instrument	175,000
District Attorney	- Rapid DNA Kits and Maintenance - Advanced Forensic Testing Services - Investigative Genetic Genealogy Program and Consultant	270,000
Total		\$ 888,290

In order to implement the Committee's recommendations, the following adjustments are requested:

- The Committee recommends a one-time allocation of \$270,000 to the District Attorney to cover costs for: Rapid DNA Program supplies and maintenance (\$130,000), professional services for advanced forensics testing (\$30,000), genetic genealogy program (\$60,000) with consultant (\$50,000).

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In DNA Identification Fund 12J, increase transfers out by \$270,000 to District Attorney, Budget Control 026, offset by an equivalent decrease to obligated fund balance for one-time funding allocations approved by the Committee.

In District Attorney, Budget Control 026, increase transfers in by \$270,000 from DNA Identification Fund 12J, offset by a corresponding increase in services and supplies.

- The Committee recommends a one-time allocation of \$175,000 to the Sheriff-Coroner to purchase a Rapid DNA instrument (\$175,000).

In DNA Identification Fund 12J, increase transfers out to Sheriff-Coroner, Budget Control 060, by \$175,000 offset by an equivalent decrease in obligated fund balance for one-time funding allocations.

In Sheriff-Coroner, Budget Control 060, increase transfers in by \$175,000 from DNA Identification Fund 12J, offset by a corresponding increase to equipment.

- In DNA Identification Fund 12J, increase other charges appropriations by \$443,290 to local non-County agencies, offset by an equivalent decrease in obligated fund balance to support local law enforcement DNA storage and programs.
- Direct the Auditor-Controller to make payment up to the total allocation amount of \$443,920 identified in the table on the prior page, from Fund 12J to the local non-County agencies upon receipt of a Payment Request Form from CEO Budget. Local agencies will be required to provide supporting documentation to request 2019 reimbursement including proof of purchase and copies of vendor invoices to ensure the monies are spent consistent with Prop 69 guidelines.