



Agenda Report

Fullerton City Council

MEETING DATE: JANUARY 21, 2020

TO: CITY COUNCIL

SUBMITTED BY: KENNETH A. DOMER, CITY MANAGER

PREPARED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: ANNUAL REVIEW OF RULES OF PROCEDURE AND DECORUM FOR CITY COUNCIL MEETINGS

SUMMARY

City Council annually reviews its Rules of Procedure and Decorum for City Council Meetings and considers adjustments to the Rules of Procedure for future City Council meetings.

RECOMMENDATION

Adopt Resolution No. 2020-XX.

RESOLUTION NO. 2020-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, ESTABLISHING RULES OF PROCEDURE AND DECORUM FOR CITY COUNCIL MEETINGS AND REPEALING RESOLUTION NO. 2019-03

BUDGET POLICY PRIORITY STATEMENT

This item matches the following Budget Policy Priority Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

There is no fiscal impact.

DISCUSSION

On March 19, 2019 the City Council adopted its most recent Rules of Procedure and Decorum with Resolution No. 2019-10. The Rules of Procedure and Decorum clarify procedural rules for the conduct of City Council meetings in the following areas:

- General Laws
- Decorum
- Signs
- Photography / Film / Audio Recording
- Meeting Broadcasts
- Use of Audio-Visual Equipment
- City Council Chambers Capacity / Overflow Seating
- Regular Meetings
- Quorum
- Agenda
- Emergency Agenda Matters
- Invocation
- Presentations
- Addressing City Council
- Consent Calendar
- Motions
- Processing of Motions
- Voting
- Reconsideration
- Appeal
- Ordinances
- Resolutions
- Minutes.

While making annual amendments is not required, Staff has prepared a draft resolution in redline format proposing the following minimal updates based on current practice:

Section 4: Changed media contact from Public Information Coordinator to the City Manager's Office.

Section 14: Added language to clarify the procedure for public comments on consent calendar items.

Staff requests that City Council review the current Rules of Procedure and Decorum. Should City Council have no other amendments to the draft resolution, Staff recommends City Council adopt the draft resolution as presented. Should City Council have additional amendments, Staff will draft a new resolution, incorporating additional changes to the Rules of Procedure and Decorum as directed by City Council, for consideration and adoption at a future City Council meeting.

Attachments:

- Attachment 1 – City Council Resolution No. 2019-10
- Attachment 2 – Draft Resolution No. 2020-XX
- Attachment 3 – Draft Resolution No. 2020-XX (Redline)