



## ADMINISTRATIVE POLICY

NO. 37

Originating Department: CITY MANAGER  
Subject: MAYOR SELECTION PROCESS

### PURPOSE

To clarify the City Council's policy regarding rotation of the Mayor among Council members.

### BACKGROUND

While each Council member is elected directly by the voters, the Mayor is not; instead, he/she is selected by his/her peers on the Council. The office of Mayor is largely ceremonial, although he/she does have a few additional responsibilities, such as working with the City Manager to set Council agendas and running Council meetings. This administrative policy clarifies Council direction on how the Mayor is selected.

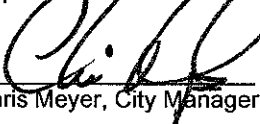
### POLICY

Selection of the Mayor by the Council is based on seniority according to the number of years he/she has served on the Council without being selected for the position. In the event a Council member who is scheduled to be the next Mayor chooses not to serve, he/she will move down to "second position," and the next most senior individual will move up to "first position," and thereby have the opportunity to serve as Mayor. Should two or more Council members be elected during the same municipal election, the individual who receives the highest number of votes will precede the Council member(s) who receives fewer votes on the Mayor rotation list.

Minutes of the February 2, 2010, Council meeting that established this policy are attached.

S:\CityAdm\ROBF\AdminPolicy\AdministrativePolicy-MayoralRotation.DOC

Approved for Distribution:



Chris Meyer, City Manager

7:15 p.m.

The following member of the audience spoke on the Richman Court Relocation Assistance Plan:

Jane Rands

There were no other speakers on the subject and Mayor Bankhead closed the public hearing at 7:18 p.m.

It was moved by Nelson, seconded by Quirk-Silva, to adopt Resolution No. 10-05, approving the Relocation Assistance Plan, and expend \$118,000 from the federal HOME Investment Partnership Program funds to pay the estimated cost to relocate affected households.

RESOLUTION NO. 10-05 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING A RELOCATION PLAN FOR DISPLACEMENT OF 15 HOUSEHOLDS OR LESS IN THE RICHMAN PARK AREA TO FACILITATE THE DEVELOPMENT OF AFFORDABLE HOUSING

Motion carried 5-0. (403-06)

REGULAR BUSINESS (Items 5 through 10)

Maintained the current representatives and alternates

5. ADVISORY BODIES REPRESENTATION

It was moved by Jones, seconded by Nelson, to maintain the current representatives and alternates.

Motion carried 5-0. (107-02)

Removed from agenda

6. AGENDA PUBLIC COMMENT

See page 2. (101-01)

Mandatory seniority based rotation; if councilmember scheduled as the next mayor elects not to serve, he/she moves to the second position; and when two or more councilmembers are

7. MAYOR SELECTION PROCESS

It was moved by Quirk-Silva, seconded by Keller, that the mayor selection would be based on seniority according to the number of years serving on the City Council without being appointed to the

elected at a municipal election, the member receiving the highest number of votes would be placed on the mayor list in front of the councilmember(s) receiving less votes

mayor position.

The following member of the audience spoke on the Mayor Selection Process:

Sharon Kennedy

The following members of the audience spoke in support of a mandatory rotation Mayor Selection Process:

Shawna Adam, Sunbie Harrell, Vince Buck, and Christopher Sanchez

As an amended motion, it was moved by Quirk-Silva, seconded by Keller, that the mayor selection would be based on seniority according to the number of years serving on the City Council without being appointed to the mayor position; if the councilmember scheduled as the next mayor elects not to serve, he/she moves to the second position; and when two or more councilmembers are elected at a municipal election, the member receiving the highest number of votes would be placed on the mayor rotation list in front of the councilmember(s) receiving less votes.

Amended motion carried 5-0. (101-02)

Approved

8. FY2011 FEDERAL APPROPRIATION REQUEST PRIORITIES

It was moved by Nelson, seconded by Jones, to approve the priority project list; and direct staff to transmit the approved priority project list to Fullerton's federal representatives for funding consideration as part of the FY2011 appropriations cycle.

Motion carried 5-0. (505-06)

Continued to a future Council meeting

9. TOWING SERVICE UPDATE

It was moved by Jones, seconded by Bankhead, to continue this item to a future Council meeting to allow staff to conduct further research on the subject.

The following members of the audience spoke on