



Agenda Report

Fullerton City Council

MEETING DATE: NOVEMBER 5, 2019

TO: CITY COUNCIL / CITY MANAGER

SUBMITTED BY: KENNETH A. DOMER, CITY MANAGER

PREPARED BY: MEG McWADE, PUBLIC WORKS DIRECTOR
NADIA COOK, SENIOR ADMINISTRATIVE ANALYST

SUBJECT: REFUSE FUND BALANCE TRANSFER

SUMMARY

Authorize the necessary budget appropriation in the amount of \$45,000 to fully fund a recycling and refuse consultant contract with SCS Engineers.

RECOMMENDATION

Approve a budget transfer of \$45,000 from the Refuse Fund (Fund 46) balance to the Refuse Fund operating budget, professional contract line item.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

If approved, the transfer would decrease the Refuse Fund balance by \$45,000. The decrease would not affect any operating program.

DISCUSSION

The City's Refuse Collection program includes responsibilities such as refuse contract administration, CalRecycle grant administration, refuse program budget management and implementation of regulations and CalRecycle reporting. Over the last several years, the State of California has implemented many regulatory changes related to Solid Waste. In 2018, the City retained a consultant, SCS Engineers, to assist with oversight of the refuse program, contract management and assisting the City with compliance for changing State-mandated program requirements. The consultant contract was awarded

in the amount of up to \$75,000 per year, with an initial two-year contract term and an option to renew for one year for an additional three years.

In 2019, refuse oversight officially transferred from the Administrative Services Department to the Public Works Department. Currently, there is an appropriation of \$30,000 in the adopted FY 2019-20 Operating Budget for the consultant contract. In order to work towards compliance with the growing commercial and organics recycling mandates from CalRecycle and properly oversee the refuse contract, billing and rate issues, Staff is recommending fully funding the consultant contract line item in the amount of \$75,000 by adding \$45,000 from the Refuse Fund (Fund 46) balance. The remaining balance within Fund 46 after this transfer is \$825,297 based on October 29, 2019 fund totals.