

Exhibit D

CITY OF FULLERTON PARKS AND RECREATION DEPARTMENT 2017-18

POLICY USE STATEMENT AND FEE SCHEDULE REGULATING USE OF MAPLE COMMUNITY CENTER

I. Purpose

The Maple Community Center serves as a focal point for services and programs that help meet the recreational and social needs of youth and families. The Center takes a leadership role in helping to increase community pride and cultural awareness by hosting annual community events.

II. Hours of Operation

The regular hours of operation are Sunday through Thursday, 8 AM to 10 PM and Friday / Saturday, 8 AM -12 AM. City-sponsored activities have scheduling priority at the Center at all times.

III. Use by Outside Groups, Agencies and Individuals

The Center may be rented by outside groups, agencies and individuals during available times, evenings, and weekends; however, priority will be given to Maple Center activities at all times.

A. Application by outside groups, agencies and individuals shall be limited to responsible persons or groups. A facility use application must be filed with the Center Supervisor or the Parks and Recreation Coordinator. Permission to use the Center is granted in writing and will not be confirmed until the Center Supervisor or the Parks and Recreation Coordinator signs the application.

B. All applicants must be 18 years of age when signing an application. When representing a group, an applicant must be a member of the applying organization.

C. The applicant shall not advertise its use of the Center until confirmation of reservation is received per a signed contract and 50% of non refundable fees have been made.

D. Qualifying User Group Categories

City Council, City departments, other county, state, federal, and municipal governments that conduct activities may be charged a use fee and may be charged for staff time which shall be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1 - Fullerton-based nonprofit, school districts, civic, service, athletic organizations, and political groups that conduct nonprofit-oriented community service activities, events and programs.

Group 2 – Fullerton Based individuals, commercial businesses, and religious groups, and Group 1 rentals which, are profit-oriented or intended to raise funds.

Group 3 - Non-Fullerton-based nonprofit, civic, service, religious, and athletic organizations that conduct nonprofit-oriented community service activities, events and programs.

Group 4 – Non Fullerton Based Individuals, businesses and Group 3 rentals which, are profit-oriented or intended to raise funds.

E. Hourly Rental Fee/Refundable Security and Cleaning Deposit

1. <u>Hourly Rental Rates</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>
Grand Room + Patio	\$50	\$80	\$85	\$90

2. <u>Additional Fees & Deposits</u>	<u>All Groups</u>
Amplified Music Deposit	\$250
Audio/Visual Equipment	\$5 / item
PA System Rental	\$50
PA System Deposit	\$100
Bounce House Fee	\$40
Bounce House Deposit	\$100
Kitchenette Fee	\$25
Kitchenette Deposit	\$50
Outdoor Heat Lamp	\$40 each
Hourly Staff Fee	\$25
Facility Deposit (Refundable)	\$100
Alcohol Fee	\$50
Alcohol Deposit	\$300
Security Guard	\$22 per hour