



# ***Agenda Report***

## ***Fullerton City Council***

**MEETING DATE:** AUGUST 16, 2022

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** MEG MCWADE, PUBLIC WORKS DIRECTOR

**PREPARED BY:** MEG MCWADE, PUBLIC WORKS DIRECTOR

**SUBJECT:** EXECUTIVE EVENT SERVICES PROFESSIONAL  
SERVICES AGREEMENT AMENDMENT NUMBER FOUR –  
HUNT LIBRARY SECURITY SERVICES

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### **SUMMARY**

City Council ratification of Amendment Number Four to the Professional Services Agreement with Executive Event Services (EES) to provide security services at the Hunt Library and approval of related budget appropriation.

### **RECOMMENDATION**

1. Ratify Amendment Number Four to the Professional Services Agreement between the City of Fullerton and Executive Event Services for unarmed professional security at various City or city-related facilities and authorize City Manager, or designee, to execute administer the agreement including options to extend, in a form approved by the City Attorney.
2. Approve \$180,000 budget appropriation and budget transfer from the General Fund (Fund 10) to Project No. 55050 Hunt Library Renovation Project (Fund 74) for unarmed professional security services at the Hunt Library.

### **CITY MANAGER REMARKS**

The City has added security to the Hunt Library and the City Manager plans to have the security for three to six months and then reevaluate.

### **PRIORITY POLICY STATEMENT**

This item matches the following Priority Policy Statements:

- Fiscal and Organizational Stability
- Public Safety

- Infrastructure and City Assets.

## FISCAL IMPACT

City Council approval of the requested budget appropriation and budget transfers provide City Manager ability to retain security services at the Hunt Library for up to twelve months for an estimated \$180,000. The City will engage unarmed professional security services for an initial three months and, if City Manager deems warranted, in three-month increments thereafter. Staff would make a \$180,000 budget transfer from the General Fund to Project No. 55050 Hunt Library Renovation Project (Fund 74) to increase the project budget by the amount transferred to support security services at Hunt Library during construction renovations. If the City does not engage security services for the total \$180,000 budget appropriation, the City will return unused budget to the General Fund.

## DISCUSSION

The City has an existing agreement with Executive Event Services (EES) to provide unarmed professional security at various City facilities. The City Manager suggested City Council consider adding 24/7 security for the Hunt Library due to vandalism at the June 21, 2022 City Council meeting. City Council Members indicated a desire to evaluate options to monitor the Hunt Library facility during construction renovations as the facility has been subject to significant vandalism during the July 19, 2022, City Council meeting.

The amendment enables City Manager, or designee, to add security services at the Hunt Library and other City and city-related facilities. All other terms of the agreement remain the same including the costs approved with Amendment Number Three at the July 19, 2022, City Council meeting. The City Council budget appropriation authorizes the City Manager to engage security services at the Hunt Library for up to one year for a total amount not to exceed \$180,000. The City will engage security services for an initial three months and continue in three-month increments thereafter, up to twelve months total.

The initial three months with City Manager ability to assess and extend security services in three-month increments thereafter will provide staff the ability to assess whether the addition of security services at the Hunt Library would reduce vandalism and further damage to the Hunt Library facility. Staff will utilize this period to evaluate and provide recommendations to City Council as to how best to address the future need to secure the Hunt Library facility during and beyond construction.

As presented on July 19, 2022, construction at the Hunt Library has begun with roof replacement and staff project completion in June/July 2023. If security services at the Hunt Library make an impact on reducing further damage from vandalism at the facility, staff may submit a subsequent budget request to support security services beyond the initial twelve months through the end of calendar year 2023.

## Attachments:

- Attachment 1 – Amendment Number Four to the PSA with EES
- Attachment 2 – EES Professional Services Agreement and prior Amendments

cc City Manager Eric J. Levitt