



# **Agenda Report**

## **Fullerton City Council**

**MEETING DATE:** AUGUST 2, 2022

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** ERIC J. LEVITT, CITY MANAGER

**PREPARED BY:** JUDY BOOTH, LIBRARY DIRECTOR

**SUBJECT:** USAC GRANT AWARD AND PROJECT APPROPRIATION FOR HUNT LIBRARY SERVICES IT INFRASTRUCTURE NEEDS

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### **SUMMARY**

City Council consideration to apply for a Universal Services Administrative Company (USAC) grant to address library service information technology infrastructure needs at the Hunt Library.

### **RECOMMENDATION**

1. Authorize application of and accept a subsequent grant award from Universal Services Administrative Company and authorize City Manager, or designee, to execute and administer the grant application and related grant documents, in a form approved by the City Attorney.
2. If awarded, authorize appropriation of receipt and use of USAC grant award and Fullerton Library Foundation contributions for the Library Services Information Technology Infrastructure project at the Hunt Library.
3. Ratify and authorize City Manager, or designee, to execute agreements with EdTechnology Funds, Inc. for grant application support and with NetXperts, Inc. to implement information technology infrastructure needs at the Hunt Library.

### **PRIORITY POLICY STATEMENT**

This item matches the following Priority Policy Statement/s:

- Infrastructure and City Assets
- Fiscal and Organizational Stability.

### **FISCAL IMPACT**

The project cost totals \$311,726, of which USAC deemed \$250,200 as eligible under the grant program. Should the City receive the USAC program grant award, it will cover 80% of the eligible \$200,160 project costs. The Fullerton Library Foundation has agreed to cover the balance of project costs inclusive of the 20% USAC grant matching contributions.

Total Project Cost	\$311,726
Grant Eligible Project Cost	\$250,200
Potential USAC grant award (80%)	<u>200,160</u>
City match	\$50,040
Fullerton Library Foundation Contribution:	
USAC – City match	\$50,040
IT Consultant Design and Project Management	43,000
EdTechnology Funds, Inc. – Grant Consultant	8,149
Other	<u>10,377</u>
Total Fullerton Library Foundation Contribution	\$111,566

## DISCUSSION

Subject to City Council ratification, staff applied for an E-rate grant from the Universal Services Administrative Company (USAC) to partially fund the library services infrastructure needed as part of the Hunt Library Revitalization Project. USAC administers the Universal Service Fund under the direction of the Federal Communication Commission (FCC). The USAC grant covers 80% of the eligible costs of this project which totals \$250,200.

The Fullerton Public Library Foundation has graciously stepped forward to fund remaining \$111,566 project costs. The Fullerton Public Library Foundation has stepped up in a huge way to support the Hunt Library Revitalization Project and with it, the community’s vision for the Hunt Library building and grounds as a treasured location for the celebration of literacy, arts and cultural programming.

The Library has contracted with E-Rate specialists EdTechnology Funds, Inc. at a cost of \$8,149 for their expertise is the USAC grant application and interface with USAC. The City’s IT consultant, Glass Box Technology, Inc will design and manage the information technology infrastructure project. at a \$43,000 cost. City Council previously approved the agreement with Glass Box Technology, Inc. to provide this scope of service y. Staff and Glass Box Technology bid components of the project costs and selected NetXperts, Inc. to implement the information technology network at the Hunt Library. As indicated above, the Fullerton Public Library Foundation will fund these costs.

Attachments:

- Attachment 1 – USAC Grant Application
- Attachment 2 – EdTechnology Funds, Inc. Agreement
- Attachment 3 – NetXperts, Inc. Agreement