



# **Agenda Report**

## **Fullerton City Council**

**MEETING DATE:** AUGUST 2, 2022

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** ERIC J. LEVITT, CITY MANAGER

**PREPARED BY:** MEG MCWADE, PUBLIC WORKS DIRECTOR  
STEPHEN BISE, CITY ENGINEER/ ASSISTANT PUBLIC WORKS DIRECTOR

**SUBJECT:** FISCAL YEAR 2022-23 PUBLIC WORKS PERSONNEL SUMMARY AMENDMENT

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### **SUMMARY**

Amend FY 2022-23 Public Works Department Personnel Summary list to delete one Civil Engineer (Water) position and add one Senior Civil Engineer (Water) position. This action results in no change to the number of authorized budgeted positions within the Public Works Department.

### **RECOMMENDATION**

Authorize deletion of one Civil Engineer position and addition of one Senior Civil Engineer position in the FY 22-23 Public Works Personnel Summary.

### **CITY MANAGER DISCUSSION**

This is a difficult time in recruitment and retention for Fullerton along with other entities in the County. We are attempting to bring some creative approaches to our recruitment. In this case, by eliminating a Civil Engineer and adding a Senior Civil Engineer, we will be able to fill a critical position.

### **PRIORITY POLICY STATEMENT**

This item matches the following priority policy statements:

- Fiscal and Organizational Stability
- Infrastructure and City Assets.

### **FISCAL IMPACT**

The adopted FY 22-23 Water Fund Operational Budget has sufficient appropriation for this position change.

## DISCUSSION

The City has an aging water infrastructure in a deteriorated condition developed over decades. Changing water regulations which add treatment requirements to an already burdened water system compound already significant system improvement needs. The Water Engineering section has ensured completion of water pipeline and various water system improvements over the past several years. The City's expects the Water Engineering team to produce up to nine miles of pipeline replacement each year, along with a myriad of projects including well rehabilitation, pump station upgrades, treatment plant construction support and planning for future capital needs.

The City has a Civil Engineer position currently assigned to the water engineering team. The organization has a need for a more advanced position that performs difficult and complex civil engineering work in the water field. This position must have the ability to successfully complete projects with a broad scope and require the use of substantial judgment and initiative. The City expects this position to potentially provide supervision to other team members in this section to fulfill the project goals.

This action would amend the City's personnel summary by deleting one Civil Engineer position and adding one Senior Civil Engineer for no net bottom line change to the position count for Public Works department. The Water Fund operating budget has adequate appropriation to support this action.

### Attachments:

- Attachment 1 – Senior Civil Engineer Job Specification
- Attachment 2 – Civil Engineer Job Specification
- Attachment 3 – FY 2022-23 Public Works Personnel Summary\_revised