



Agenda Report

Fullerton City Council

MEETING DATE: AUGUST 2, 2022

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: ERIC J. LEVITT, CITY MANAGER

PREPARED BY: MEG MCWADE, PUBLIC WORKS DIRECTOR
DAVID GRANTHAM, PRINCIPAL CIVIL ENGINEER

SUBJECT: ON-CALL PROFESSIONAL ARCHITECTURAL
CONSULTANT SERVICES

SUMMARY

Approve consultant architectural firms to provide as-needed professional architectural services for City projects and operations.

RECOMMENDATION

1. Authorize City Manager, or designee, to execute Professional Service Agreements, including extensions, with the following architectural firms, in a form approved by the City Attorney.
 - BOA Architecture DBA as Black O'Dowd and Associates, Inc.
 - Crane Architectural Group
 - Gillis + Panichapan Architects, Inc.
 - Oldham Architects Inc.
 - Development One, Inc.
 - IS Architecture DBA as Stiegler Architects PC.
2. Authorize City Manager, or designee, to issue purchase orders to these firms for individual projects on an as-needed basis within project or operating budget.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Infrastructure and City Assets.

FISCAL IMPACT

The programmed Capital Improvement Projects (CIP) and Operational budgets include costs for as-needed professional architectural services and associated staff administration .

DISCUSSION

The Capital Improvement Program (CIP) has increasing need for architectural services over the past several years. As a result, Public Works - Engineering Division solicited Request for Qualifications (RFQs) for on-call / as-needed professional architectural services on November 10, 2021. The City will utilize these firms to supplement engineering staff in designing Capital Improvement Projects and for operational items. Expected work will involve:

- Modification of existing restroom buildings for accessibility and current building code requirements.
- Minor modifications, repairs, and/or additions to existing City buildings, including work on facilities listed on local and national historic registers.
- Construction of small facilities such as park restrooms or trash enclosures with roof structures.
- Tenant improvement modifications to existing City buildings and facilities.

Senior engineering staff reviewed and evaluated responses from 21 firms based on qualifications including professional experience of key personnel, previous project experience, experience working with local municipalities and fee rates. Staff recommends the following top-rated firms to provide on-call services, listed in alphabetical order:

- BOA Architecture DBA as Black O'Dowd and Associates, Inc.
- Crane Architectural Group
- Gillis + Panichapan Architects, Inc.
- Oldham Architects Inc.
- Development One, Inc.

Historic Building Architectural Services. The City owns several historic buildings (such as Hunt Library, Muckenthaler and Amtrak Station) and needs specialized historic building architectural services for work planned at the Amtrak Station and expected at Muckenthaler. Staff selected IS Architecture as the top qualified historic building architect from the list of firms.

The agreement continues through June 30, 2025 with one additional two-year extension period.