



Agenda Report

Fullerton City Council

MEETING DATE: JANUARY 18, 2022

TO: CITY COUNCIL

SUBMITTED BY: JEFFREY W. COLLIER, ACTING CITY MANAGER

PREPARED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: MONTHLY COMMITTEE ACTIVITY AND ATTENDANCE REPORT

SUMMARY

Monthly report on Fullerton's Board, Commission and Committee activities and legislative body member attendance report.

RECOMMENDATION

Receive and file.

BUDGET POLICY PRIORITY STATEMENT

This item matches the following Budget Policy Priority Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

No fiscal impact.

DISCUSSION

Staff will provide a monthly report to City Council to provide updates on the City's Board, Commission and Committee activities as well as track legislative body member attendance. The City had relaxed its attendance tracking during the COVID-19 pandemic but will resume adherence to the attendance regulations in the Municipal Code in 2022 and address concerns regarding quorum requirements for public meetings.

Fullerton Municipal Code Section 2.11.050 states:

2.11.050 Attendance required.

Commissioners are required to attend, and diligently participate in, all meetings of the Commission of which they are members. Any Commissioner who shall have missed three consecutive regular meetings of the Commission of which he is a member, and who shall have failed to file, in the City Manager's office within ten days following the third absence, a written request to be excused from any of such absences, or who is absent in excess of twenty-five percent of the regularly scheduled meetings, of such Commission during any anniversary year of his or her membership, shall be deemed to have resigned from such Commission. If said request is granted by the City Council his membership shall continue, but if said request is denied by the City Council his or her membership on such Commission shall be thereby terminated. Nothing herein contained shall prevent the reappointment by the Council of any person to any Commission from which he has resigned, been deemed to have resigned, or from which his membership has been terminated. (Ord. 3087 (part), 2007: Ord. 1806 § 1, 1972: Ord. 1650 (part), 1970).

The attached Activity and Attendance Reports contain information on 2021 committee meetings and provide a baseline for this recurring report going forward.

Attachments:

- Attachment 1 – 2021 Board, Commission, Committee Activity and Attendance Report