



# Agenda Report

## Fullerton City Council

**MEETING DATE:** JANUARY 18, 2022

**TO:** CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY

**FROM:** JEFF COLLIER, ACTING CITY MANAGER

**PREPARED BY:** ELLIS CHANG, DIRECTOR OF ADMINISTRATIVE SERVICES  
TONI SMART, FISCAL SERVICES MANAGER

**SUBJECT:** VOIDING UNCLAIMED CHECKS FOR AMOUNTS FIFTEEN DOLLARS OR GREATER

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### SUMMARY

Pursuant to Government Code Section 50050-50053, the City may transfer any unclaimed checks of fifteen dollars or greater or any unclaimed checks with an unknown depositor which remain uncashed after three years to the general fund or to the respective funds from which the City paid with City Council approval after published notice procedures.

### RECOMMENDATION

1. Approve voiding the unclaimed checks of fifteen dollars or greater that remain uncashed after three years from the date of issuance which remain unclaimed forty-five days after the City issued the Notice of Publication.
2. Authorize the Administrative Services Director to transfer resulting funds to the general fund or other funds as appropriate.

### POLICY PRIORITY STATEMENT

This item matches the following Policy Priority Statement:

- Fiscal and Organizational Stability.

### FISCAL IMPACT

The transfer of these unclaimed monies will result in \$111,758.90 of available funds for the City's use.

## DISCUSSION

In a review of the current outstanding checks, the Administrative Services Fiscal Services Division has identified unclaimed checks of fifteen dollars or greater which remain uncashed. The City must publish once a week for two consecutive weeks in a newspaper of general circulation published in the City, the amount of money, the fund in which the City holds the money and that the money will become the property of the City on a designated date not less than 45 days following the first publication.

The City published the required Notice of Publication in the Fullerton News Tribune in compliance with the Government Code on November 4, 2021 and November 11, 2021. As of the date of this report, the City received one claim on the outstanding checks because of the publication. Staff has attached the list of checks fifteen dollars or greater that remained unclaimed after three years from the date of issuance which remain unclaimed forty-five days after the first date the City issued the Notice of Publication. The amount of this listing totals \$111,758.90.

### Attachment:

- Attachment 1 – Unclaimed Checks of Fifteen Dollars or Greater
- Attachment 2 – Notice of Publication