



# **Agenda Report**

## **Fullerton City Council**

**MEETING DATE:** JANUARY 18, 2022

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** JEFFREY W. COLLIER, ACTING CITY MANAGER

**PREPARED BY:** EDDIE MANFRO, INTERIM HUMAN RESOURCES DIRECTOR  
LAURA GIANNETTI-MERCER, HUMAN RESOURCES MANAGER II

**SUBJECT:** INTERIM EXECUTIVE EMPLOYMENT AGREEMENT

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### **SUMMARY**

Ratification of an employment agreement with Cindy Collins to serve as an Interim Executive in the City Manager's Office.

### **RECOMMENDATION**

1. Adopt Resolution No. 2022-XX.

RESOLUTION NO. 2022-XX – A RESOLUTION OF CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING AN AGREEMENT RETAINING CINDY COLLINS AS AN INTERIM EXECUTIVE IN ACCORDANCE WITH GOVERNMENT CODES SECTIONS 7522.56 AND 21221(h)

2. Authorize Acting City Manager to execute employment agreement with Cindy Collins, in a form approved by the City Attorney.

### **PRIORITY POLICY STATEMENT**

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

### **FISCAL IMPACT**

The estimated cost of the Interim Executive agreement totals approximately \$83,000. The Administration budget has funding available to absorb the cost.

## DISCUSSION

Jeff Collier moved from Interim Executive to Acting City Manager due to the departure of former Acting City Manager, Steve Danley, leaving a vacancy in the Interim Executive position. The department recommends retaining Cindy Collins to fill the Interim Executive vacancy. Ms. Collins will assume the duties of the Deputy City Manager as well as oversight of the Parks and Recreation Department, which has had a vacancy in the director position since January 2021. The City has consolidated the critical duties of the Deputy City Manager and Director of Parks and Recreation on a temporary basis to ensure continuity of operations. This arrangement will continue to provide management assistance to the City Manager and City Council as well as oversight of the Parks and Recreation Department.

The City has negotiated the attached agreement to appoint Cindy Collins, a CalPERS retired annuitant, as an Interim Executive to provide such services. Pursuant to the terms of the agreement, Ms. Collins shall serve as an Interim Executive through June 30, 2022, allowing time for the City to appoint a Deputy City Manager and solidify its long-term plans for the Parks and Recreation Director position. The City will pay Ms. Collins \$85.00 per hour, which is within the salary range for Interim Executive and meets the requirements for hiring CalPERS retirees.

### Attachments:

- Attachment 1 – Draft Resolution No. 2022-XX