

**MEETING DATE:** October 22, 2020

**TO:** Library Board of Trustees

**FROM:** Judy Booth, Library Director

**SUBJECT:** LIBRARY PROJECTS FOR 2021-22 CAPITAL IMPROVEMENT PROJECT (CIP)  
PREPARATION

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## SUMMARY

Staff proposes that the following projects be considered as the Library prepares to submit its 2021-22 CIP projects in January 2021.

## RECOMMENDATION

Direct staff to work with the Library Foundation to engage the services of a qualified firm or consultant to facilitate a multi-year fundraising campaign.

## FISCAL IMPACT

Unknown.

## DISCUSSION

Staff proposes the following list of CIP projects for the City's 2021-22 budget:

### **#56018 OSBORNE AUDITORIUM AND LIBRARY CONFERENCE ROOM A-V UPGRADE AND REFURBISHMENT**

Currently the library has an ongoing CIP entitled: Project #56018 Osborne Auditorium and Library Conference Room A-V Upgrade and Refurbishment. City Engineering hopes to put the RFP for this project out soon.

The funding for this project is as follows:

CIP budget for 2017-18	\$110,000	Library Foundation Restricted Account
CIP budget for 2018-19	\$125,000	Library Foundation Restricted Account
CIP budget for 2018-19	<u>\$125,000</u>	City's Facility Capital Repair Fund Osborne.
	\$360,000	

## PROPOSED LIBRARY MODERNIZATION PLAN

Library staff would like to engage the services of a qualified firm or consultant to facilitate a multi-year fundraising campaign to enhance library programs and services. Improvements library staff would like to be considered include but are not limited to:

1. New children's and teen spaces
2. Upgraded bathrooms
3. Dedicated makerspace
4. Updating library furnishings
5. New heating and cooling system for patron comfort
6. Lobby and Circulation area improvements
7. Technology upgrades