

MEETING DATE: July 11, 2018

TO: Library Ad Hoc Committee

FROM: Judy Booth, Library Director

SUBJECT: THE SCOPE AND WORK PRODUCT OF THE COMMITTEE

SUMMARY

The Library Ad Hoc Committee has been directed by the City Council to determine “what funding might be available to fund the [Hunt Branch Library] property as a Library or other opportunities for use of the property.”

RECOMMENDATION

Approve the framework for the scope and output / work product for the Library Ad Hoc Committee as follows:

The Ad Hoc Committee shall solicit and gather ideas, concepts, and proposals concerning:

1. The cost to operate the Hunt Branch Library as a Library.
2. The requirements to bring the Hunt Branch Library up to current standards for publically accessible buildings.
3. Other, publically beneficial, uses of the building such as partnering with cultural art agencies, universities, or similar institutions to procure funding for improvements and operations, through the release of a Request for Proposal (RFP).

The Committee shall compile and evaluate proposals prior to providing a final recommendation to be considered by the City Council.

FISCAL IMPACT

Unknown.

DISCUSSION

Per the City Council Minutes on Regular Business Item #6 of their May 15, 2018 Meeting:

Silva moved, seconded by Sebourn, to form a Library Ad Hoc Committee for a period of 90 days with the goal of determining what funding might be available to fund the property as a Library or other opportunities for use of the property. Council Members will each make one direct appointment to the Committee. Those directly appointed members will appoint four additional members to the Ad Hoc Committee upon application. The

Library Director will serve as an ex-officio member of the Committee and the Committee will follow Brown Act noticing requirements.

Motion carried 4 – 0-1 (Absent: Fitzgerald).

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The goal will be for the Ad Hoc Committee to solicit ideas and potential partnerships, and/or create the framework for a Request for Qualifications/Proposal in which to ultimately return the Hunt Branch Library facility to public benefit use and retain the property as a City asset.