



**CITY OF FULLERTON
FULLERTON PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 25, 2024, 6:00 P.M.
Fullerton, California**

CALL TO ORDER

Vice President Chen called the meeting to order at 6:04 p.m.

ROLL CALL

Present: Vice President Chen, Trustee Dale, Foundation Representative Lee, Trustee Sarvas, and Corresponding Secretary Watson (McLellan)

Absent: Trustee Paden

Staff: Library Director Judy Booth, Recording Secretary Ruth Leopold, Library Services Supervisor Alysha Long, Administrative Analyst Alec MacLennan, Senior Librarian, Technical Services Bethany Weinberg and City Clerk Lucinda Williams

OATH OF OFFICE AND INTRODUCTION - New Trustee Jennifer Sarvas

LIBRARY DIRECTOR / STAFF REPORTS

- City Council Meetings December 5 – Library Technology Assistant job position was updated. The second Building Forward Grant was approved. December 19 meeting – there was nothing related to the Library to report.
- Main Library Including Security Update – there was nothing to report.
- Hunt Library Including Security Update – there was nothing to report.
- Budget Update – staff is continuing to work on the budget.
- Staff Development Day Update – Feb. 23. Library will be open from 2-5 pm.
- February National Library Lover's Month – Staff provided a program update.
- Library Capital Improvement Projects (CIP) for 2024-25 update was given.
- Restricted Account Update – FPLF - \$280,044.84 and Friends - \$274,359.99
- Children and Teen's Winter Reading Club Update – The Library had great participation with the Reading Club.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS
COMMUNICATIONS AND REPORTS**

Library Board of Trustees

Corresponding Secretary Watson congratulated staff on promotion and thanked former Trustee Strauss for serving on the Board. Would like to see how the library can have more teens participate in programming.

Trustee Sarvas thanked staff for the tour of the Library and enjoyed Storytime saying it was so much fun with Stay and Play.

Vice President Chen welcomed Trustee Sarvas and thanked former Trustee Strauss for her service on the board.

Foundation (FPLF)

Representative Lee announced that the FPLF pledged their annual support to the Library and will celebrate their 30th year anniversary at the Hunt. They have a new FPLF member Elizabeth Davis.

Friends

Representative Steedman announced there is a new Friends executive board with 30 members. Next book sale is on February 9 and 10.

PUBLIC COMMENTS

Curtis Gamble - provided information about homeless services in Fullerton.

Maureen Milton – via Zoom asked about having Zoom access at the Library Conference Rooms for meetings.

CONSENT CALENDAR (Items 1-4)

Public Comments – none

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to ACCEPT the Consent Calendar. MOTION carried 4-0-1. Absent: Paden.

REGULAR BUSINESS

1. Election of New Officers

With a majority vote the following appointments were made:

1. Appointed Trustee Chen to serve as President through December 2024.
2. Appointed Trustee Watson to serve as Vice President through December 2024.
3. Appointed Trustee Dale to serve as Corresponding Secretary through December 2024.

Public comments - None

2. Re-organization of Library Privileges Revocation Appeals (LPRA) Board

Staff report presented.

LPRA Primary Members: Trustees Dale, Sarvas, and Watson.

Alternate #1 Member: Trustee Paden

Alternate #2 Member: Trustee Chen

Public Comments: None

MOTION made by Corresponding Secretary Dale, SECONDED by Vice President Watson to accept the re-organization of LPRA board. Motion carried 4-0-1. Absent: Paden.

3. Library Mission and Vision Statements

There was discussion about the Mission and Vision Statements.

Public Comments: None

MOTION made by Corresponding Secretary Dale, SECONDED by Trustee Sarvas to amend the Mission Statement and include commas after the words thinking, educational and preserved. Motion carried 4-0-1. Absent: Paden.

MOTION made by Corresponding Secretary Dale, SECONDED by Trustee Sarvas to re-adopt the Vision Statement as previously constructed. Motion carried 4-0-1. Absent: Paden.

4. Library Automated Materials Handler (AHM) Replacement

There was discussion held about the vendors and AHM replacement.

MOTION made by Vice President Watson, SECONDED by Corresponding Secretary Dale to approve staff's selection of a replacement AMH system vendor. Motion carried 4-0-1. Absent: Paden.

ADJOURNMENT – Meeting was adjourned at 7:31 p.m. A Special Meeting of the Library Board of Trustees is scheduled for February 29, 2024 at 6:00 p.m.

Respectfully submitted,

Ruth Leopold

Ruth Leopold, Recording Secretary