



**CITY OF FULLERTON  
Fullerton Public Library  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
July 28, 2022, 6:00 P.M.  
Fullerton, California**

**CALL TO ORDER**

Vice President Strauss called the meeting to order at 6:10 p.m.

**ROLL CALL**

Present: Trustee Chen, Foundation Representative Johnson, Trustee McLellan, Trustee Paden, Friends Representative Steedman and Vice President Strauss

Absent: President Ballard

Staff: City Engineer/Assistant Director of Public Works Stephen Bise, Library Director Judy Booth, Recording Secretary Ruth Leopold, and Senior Librarian Technical Services Bethany Weinberg

**PRESENTATION**

Library Director Booth introduced new Trustee McLellan.

**LIBRARY DIRECTOR / STAFF REPORTS**

- City Council Meetings - June 7 – budget was passed, June 21 – appointment of Trustee McLellan by City Council Member Zahra, July 5 – nothing related to the Library to report and July 19 – Hunt Library update
- Main Library Including Security Update – nothing to report
- Hunt Library Including Security Update – City Council passed monies to be used for security guard service.
- 2022-23 Library Budget Update – budget is now active on accounting software and can help us move forward in the new year.
- Park Passes – Bethany Weinberg Senior Librarian Technical Services – State Library extended State Park Pass Program thru June 2024.
- Summer Reading Program (SRP) - Bethany Weinberg – 1,081 children and 160 teens started SRP and we have 144 adults participating
- Library – Patron Messaging and Chat Services – Bethany Weinberg – Message Bee service will be implemented next month. Chat program will allow remote communication through messaging through Library website and staff will provide assistance during open hours.

- Board/Commission/Committee Business Cards Update – City Council voted no on business cards for Commissions/Committees
- National Night Out – August 2 from 5-7 pm

## **CLOSED SESSION REPORT**

There was nothing to report.

## **LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS**

Vice President Strauss is happy to see how our library is doing and staff involvement in the community. She praised staff for receiving the public relations award for the Captain Info video.

### **FOUNDATION (FPLF)**

Foundation Representative Duncan announced their Donor Appreciation Day is scheduled for Saturday, August 13.

### **FRIENDS**

Friends Representative Steedman gave a Book Sale update and said the bookstore online now has four people working on it and has become more successful.

### **PUBLIC COMMENTS**

Jane Rands asked about the Hunt furniture.

### **CONSENT CALENDAR (Items 1-4)**

MOTION made by Trustee Paden, SECONDED by Trustee McLellan to ACCEPT the Consent Calendar. Motion carried 4-0-1; Absent: Ballard.

## **REGULAR BUSINESS**

### **1. Hunt Revitalization Project Update**

Stephen Bise, City Engineer/Assistant Director of Public Works gave a timeline of Hunt project.

#### **Public Comments**

Curtis Gamble – We feel the Hunt Library should be used as a Navigation Center. We need to bring the Hope Center to the Hunt. Mary's Kitchen was located in the City of Orange and served food to 200 people a day. Hunt would be a good location for her. Mayor's Kitchen offers full service for the community's low income. Parking lot can be used for safe parking program.

Kurt Johnson – Offered some suggestions regarding the aesthetics of the library. Historical pictures show beautiful open space with sunlight. Suggested opening up some of the lights

with cutting back overgrown trees. Plant some new trees. Security fence should be re-thought. Said an 8-ft fence might not be necessary.

Jane Reifer asked if the architect will be onsite.

City Engineer/Assistant Director of Public Works Stephen Bise said experience on historic building was preferred but not required. Historic guidelines were given and there was a tour of the Hunt with the architect present. He will be onsite during major installations. Fullerton Heritage was in support of the architect.

MOTION made by Corresponding Secretary Chen, SECONDED by Trustee McLellan to receive and file. 4-0-1, Absent: Ballard.

## **2. Re-organization of Library Privileges Revocation Appeals Committee to fill Current Vacant Position**

Public comments  
None

MOTION made by Vice President Strauss, SECONDED by Trustee Paden to nominate Trustee McLellan as an alternate to fill vacant position. Motion carried 4-0-1; Absent: Ballard.

## **3. Election of Corresponding Secretary**

Public Comments  
None

MOTION made by Trustee Paden, SECONDED by Vice President Strauss to nominate Trustee Chen as Corresponding Secretary. Motion carried 4-0-1; Absent: Ballard.

**ADJOURNMENT** – Meeting was adjourned at 7:08 p.m. A Regular Meeting of the Library Board of Trustees is scheduled for August 25, 2022 at 6:00 p.m.

Respectfully submitted,

*Ruth Leopold*

Ruth Leopold  
Recording Secretary