



**CITY OF FULLERTON
Fullerton Public Library
LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
August 26, 2021, 5:30 P.M.
Fullerton, California**

The Library Board of Trustees conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.

CALL TO ORDER

President Ballard called the meeting to order at 5:30 p.m.

ROLL CALL

Present: President Ballard, Trustee Chen, Vice President Mansuri (arrived at 5:40 p.m.), Corresponding Secretary Paden, and Trustee Strauss

Absent:

Staff: Judy Booth, Library Director, Steve Danley, Acting City Manager, Janine Jacobs, Children's Manager, Ruth Leopold, Recording Secretary, Eddie Manfro, Interim Director of Human Resources and Bethany Weinberg, Senior Librarian Technical Services

PUBLIC COMMENTS

None

RECESS TO CLOSED SESSION

President Ballard recessed the meeting 5:35 P.M.



**CITY OF FULLERTON
Fullerton Public Library
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
August 26, 2021, 6:00 P.M.
Fullerton, California**

The Library Board of Trustees conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.

CALL TO ORDER

President Ballard called the meeting to order at 6:10 p.m.

ROLL CALL

Present: President Ballard, Trustee Chen, Vice President Mansuri, Foundation Representative Johnson, Corresponding Secretary Paden, Friends Representative Steedman and Trustee Strauss

Absent:

Staff: Judy Booth, Library Director, Janine Jacobs, Children's Manager, Ruth Leopold, Recording Secretary, and Bethany Weinberg, Senior Librarian Technical Services

CLOSED SESSION REPORT

There was no report.

LIBRARY DIRECTOR / STAFF REPORTS

- August City Council Meetings – City Council approved the move of the Pooch Park to the Brea Dam.
- Main Library Including Security Update – There was nothing to report.
Hunt Library Including Security Update – We are working toward the first step of change with the Hunt Library re-roofing.
- Library Re-opening – Friends will give their announcement.
- Children/Teen/Adult Summer Reading Program (SRP) Updates – Children's Manager Jacobs reported that the SRP ended on August 14 and had 1,069 children signed up and 712,911 total reading minutes.
- 2021-22 Library Budget Update – There will be a Study Session on September 24

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS
COMMUNICATIONS AND REPORTS**

Library Foundation Report

Foundation Representative Johnson thanked the Trustees for their service. He presented an update on the Westcliff University SMART MBA Consulting project with

the Foundation. Teams studied successful libraries all over the world looking for successful programs. Four topics that were researched were: Makerspace Areas, Human Libraries, Mobile Libraries and Recycling and Composting. Trustee Strauss said Beechwood School started a recycling and composting project with a Girl Scouts group.

Friends of the Library Report

Friends Representative Steedman gave an update on the Friends Bookstore, 2-day Book Sale on September 24 and 25 from 10 am – 4 pm, and the Friends are looking for new volunteers.

Library Board of Trustees Report

Trustee Strauss attended National Night Out and thanked staff for having a Library table at the event.

President Ballard thanked Children’s Manager Jacobs for an amazing Summer Reading Program. It was an amazing report from Westcliff University. No reason why we can’t find a sponsor for a mobile library.

Friends, Foundation and Trustees were invited to staff the Library table at the Fullerton Market.

PUBLIC COMMENT

CONSENT CALENDAR (Items 1-4)

1. JULY 22, 2021 MINUTES

Recommendation: Approve the Special Meeting and Regular Meeting July 22, 2021 Library Board of Trustees Minutes.

2. LIBRARY BILL SUMMARY

Recommendation: Receive and File

3. EXPENDITURE SUMMARY

Recommendation: Approve July 2021 Expenditure Summary

4. DONATIONS

Recommendation: Receive and File

MOTION made by Corresponding Secretary Paden, SECONDED by Trustee Strauss to APPROVE the Consent Calendar. Motion carried 5-0.

REGULAR BUSINESS

1. 2020-21 Annual Report to City Council – Library Director Judy Booth

Recommendation: Discuss and amend in preparation for final approval.

Library Director Booth presented a revised annual report with suggestions made by Corresponding Secretary Paden.

PUBLIC COMMENT

Jane Reifer – At the City Council meeting, the Free Little Library idea was mentioned, and City is also looking into this. How will the Library Board of Trustees be involved in the election?

Library Director Both said that beginning this Thursday the Library is being set up as a Voting Center thru Election Day.

Friends Representative Steedman said staff had shared the idea of little libraries and having the books placed there by Friends. It's in the works and we have reached out to staff.

Foundation Representative Johnson said the annual report needs to be re-worded stating that the \$75,000 City reimbursement for maintenance of the property is money that had to be used for the library, not housing. Corresponding Secretary Paden re-worded the paragraph as follows:

In August 2020 escrow closed on the sale of the Bastanchury property, with the exception of \$75,000 charged by the City for maintenance. All proceeds will be used by the Foundation in the future to support the library.

MOTION made by Trustee Strauss, **SECONDED** by Vice President Mansuri to **ACCEPT** letter with revisions and corrections. Motion carried 5-0.

Trustee Strauss asked to place an item on next month's agenda regarding who is using the library parking lot. She expressed that she has visited the library in the mornings and the lot has been full. She would like the parking lot to be used by library patrons and families. Motion made by Corresponding Secretary Paden.

ADJOURNMENT – Meeting was adjourned at 6:51 p.m. The Regular Meeting of the Library Board of Trustees is scheduled for September 23, 2021 at 6:00 p.m.

Respectfully submitted,

Ruth Leopold

Ruth Leopold
Recording Secretary