

**MEETING DATE:** July 22, 2021  
**TO:** Library Board of Trustees  
**FROM:** Ken Homsley, Adult Services Division Manager  
**SUBJECT:** FURNISHINGS PURCHASE – TASK CHAIRS

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## SUMMARY

The chair you sit in is one of the most important components of office ergonomics and having the wrong chair for your needs can cause many problems and reduce your ability to work effectively and efficiently.

## RECOMMENDATION:

1. Approve and authorize the Library Director to purchase twenty new task chairs for a total cost not to exceed \$15,000, from the city approved Source Well contract.

## FISCAL IMPACT

Funding for this project would come from the Foundation Restricted Fund.

## LIBRARY IMPACT

The replacement of the task chairs will aid in the prevention of back and body pain amongst staff.

## DISCUSSION

The Humanscale Liberty task chairs can be purchased off the city approved Source Well contract for a 53% discounted cost of \$627.45 per chair.

## Attachment:

- Reg Bus Item 2 - Attachment 1 – Humanscale Quote.pdf
- Reg Bus Item 2 – Attachment 2 – HS Brochure