



**CITY OF FULLERTON
Fullerton Public Library
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 27, 2021, 6:00 P.M.
Fullerton, California**

The Library Board of Trustees conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.

CALL TO ORDER

President Ballard called the meeting to order at 6:00 p.m.

ROLL CALL

Present: President Ballard, Trustee Chen (via teleconference), Foundation Representative Johnson, Vice President Mansuri, Corresponding Secretary Paden, Friends Representative Steedman and Trustee Strauss

Absent:

Staff: Judy Booth, Library Director, Children's Manager Janine Jacobs, Ruth Leopold, Recording Secretary (via teleconference), Jordan Sanders, Library Technical Services Assistant (via teleconference), and Lucinda Williams City Clerk

LIBRARY DIRECTOR / STAFF REPORTS

- Library Matters – There was nothing to report.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS
COMMUNICATIONS AND REPORTS**

Library Board of Trustees Report

President Ballard said she received a call from Council Member Jung regarding the budget and letter she submitted to Council.

Corresponding Secretary Paden spoke with Mayor Whitaker regarding the budget.

Friends of the Library Report

There was nothing to report.

Library Foundation Report

There was nothing to report.

PUBLIC COMMENT

Public Comments – None

REGULAR BUSINESS

1. 2021-22 Library Budget for Final Approval – Library Director Judy Booth

Library Director Booth said the City Council Agenda with information about the budget had not been posted. There was discussion about passport services, hiring Library volunteers, and offering passport services on Sundays.

Board members suggested proposing that they accept the \$4,080,501 budget with the understanding that the number of Regular Employees in that column of 23.8 would be reduced by 1.5 to 22.3 as the Library would permanently give up a Library Technical Assistant I and .5 Library Clerical Assistant in Circulation to help with the City Budget. Trustees recommended adding the Budget as an item on next month's agenda and the rest of the calendar year.

Vice President Mansuri requested what it would be like to have the library open 42-45 hours, six days per week and asked if a study could be done to find out what is needed to make this happen.

Public Comments – None

MOTION made by President Ballard, SECONDED by Corresponding Secretary Paden to APPROVE the proposed budget as it stands at \$4,080,501 and set a further budget discussion at next Trustee meeting. Motion carried 5-0.

Library Director Booth announced that the library hotspots were delivered and proposed a \$100 replacement fee for lost or damaged hotspots as part of the Library's Fees Schedule.

MOTION made by President Ballard, SECONDED by Vice President Mansuri to recommend the \$100 fee for lost or damaged hotspots contingent of the City Council approval of the budget. There was discussion about placing this item on next month's agenda. President Ballard rescinded the motion and recommended placing the hotspots item on the next agenda.

ADJOURNMENT – Meeting was adjourned at 6:58 p.m. A Regular Meeting of the Library Board of Trustees is scheduled for June 24, 2021 at 6:00 p.m.

Respectfully submitted,

Ruth Leopold

Ruth Leopold
Recording Secretary