



**CITY OF FULLERTON  
Fullerton Public Library  
LIBRARY BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
May 20, 2021, 6:00 P.M.  
Fullerton, California**

*The Library Board of Trustees conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.*

**CALL TO ORDER**

President Ballard called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present: President Ballard, Trustee Chen (via teleconference), Foundation Representative Johnson (via teleconference), Vice President Mansuri, Corresponding Secretary Paden, Jordan Sanders, Library Technical Assistant (via teleconference), Friends Representative Steedman and Trustee Strauss

Absent:

Staff: Judy Booth, Library Director, Ken Homsley, Adult Services Division Manager, Children's Services Division Manager Janine Jacobs, Ruth Leopold, Recording Secretary (via teleconference), and Lucinda Williams City Clerk

**LIBRARY DIRECTOR / STAFF REPORTS**

- May City Council Meetings – Received favorable comments from Council Member Silva and other community members regarding the English-Spanish Hunt Library Bilingual Walk-through Visioning Session.
- Main Library Including Security Update – There is nothing to report.
- Hunt Library Including Security Update - There is nothing to report regarding security. We had a successful Visioning Session at the Hunt Library and have an upcoming June 19 English-Korean Hunt Library Walk-through and Visioning Session.
- Library Re-opening – We added some seating to the Library.
- Statistics (Ken Homsley) – Provided a presentation about the library statistics.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS  
COMMUNICATIONS AND REPORTS**

**Library Board of Trustees Report**

There was nothing to report.

### **Library Foundation Report**

There was nothing to report.

### **Friends of the Library Report**

Representative Steedman announced that the Friends are making \$1,000 per week at the Wednesday Book Sales in front of the Library Conference Center entrance.

### **PUBLIC COMMENT**

Public Comments – None

### **CONSENT CALENDAR (Items 1-4)**

1. **APRIL 22, 2021 MINUTES**  
**Recommendation:** Approve April 22, 2021 Regular Library Board of Trustees Minutes
2. **MARCH – MAY 14, 2021 LIBRARY BILL SUMMARY**  
**Recommendation:** Receive and File
3. **EXPENDITURE SUMMARY**  
**Recommendation:** Approve April 2021 Expenditure Summary
4. **DONATIONS**  
**Recommendation:** Receive and File April 2021 donations

MOTION made by Vice President Mansuri, **SECONDED** by Corresponding Secretary Paden to **ACCEPT** the Consent Calendar. Motion carried 5-0.

### **REGULAR BUSINESS**

#### **1. Web Design and Implementation – Adult Services Division Manager Ken Homsley**

Technical Services Manager Bethany Weinberg presented staff report.

Public Comments – None

MOTION made by Trustee Strauss, **SECONDED** by Vice President Mansuri to approve the first recommendation and authorize the Library Director to execute an agreement with a vendor for the design and implementation of the library's website.

MOTION made by Corresponding Secretary Paden, **SECONDED** by Vice President Mansuri to **APPROVE** the second recommendation and approve funds from the Foundation Restricted Funds to cover any needed costs for the design and implementation of the new library website. Motion carried 5-0.

#### **2. 2021-22 Library Budget for Final Approval – Library Director Judy Booth**

Library Director Booth presented staff report.

Public Comments – None

MOTION made by Trustee Strauss, **SECONDED** by Corresponding Secretary Paden to defer decision regarding passing of budget until the Thursday, May 27 Library Board meeting at 6:00 pm. Motion carried 5-0.

**3. CARES Act Bridging the Digital Divide Project – Hotspots - Adult Services**  
*Division Manager Ken Homsley*

Adult Services Division Manager Ken Homsley presented staff report.

Public Comments – None

MOTION made by Trustee Strauss, **SECONDED** by Corresponding Secretary Paden to **APPROVE** the receipt of the funding. Motion carried 5-0.

**4. Furnishings Purchase - Adult Services Division Manager Ken Homsley**

Adult Services Division Manager Ken Homsley presented staff report.

Public Comments – None

MOTION made by Trustee Strauss, **SECONDED** by Vice President Mansuri to **APPROVE** and authorize the Library Director to purchase new training tables for a total cost not to exceed \$32,000, from the city approved Source Well contract. Motion carried 5-0.

**ADJOURNMENT** – Meeting was adjourned at 6:58 p.m. A Regular Meeting of the Library Board of Trustees is scheduled for June 24, 2021 at 6:00 p.m.

Respectfully submitted,

*Ruth Leopold*

Ruth Leopold  
Recording Secretary