



Agenda Report

MEETING DATE: APRIL 22, 2021

TO: BOARDS, COMMISSIONS AND COMMITTEES

SUBMITTED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: TRANSITION PLAN FOR RETURN TO IN-PERSON MEETINGS

SUMMARY

Discussion to plan for return to in-person board, commission and committee meetings as Orange County and the State of California move into less restrictive COVID-19 tiers.

RECOMMENDATION

Provide input to staff regarding return to in-person meetings.

DISCUSSION

As Orange County and the State of California move into less restrictive COVID-19 tiers, the City's boards, commissions and committees may begin the transition to return to in-person legislative body meetings. This transition plan will address how both members of the legislative body and members of the public may attend and participate in meetings under the Governor's existing emergency Executive Orders and after the Governor rescinds the Executive Orders.

Governor Newsom's Executive Order N-29-20 relaxes provisions of the California Brown Act to accommodate participation in public meetings while under stay-at-home order protocols.

The Executive Order foregoes additional noticing, location and public access considerations required for legislative body members to remotely participate in public meetings. Once the Governor lifts the Executive Order, legislative body members will need to follow the Brown Act noticing, access and other provisions to remotely participate in a public meeting.

Orange County now falls under a less restrictive COVID-19 tier and some or all of the Committee Members may meet in person to hold Committee meetings, provided a quorum of the legislative body is physically or virtually present.

Unless the Committee opts to continue with fully virtual meetings, the Committee may open Committee meetings for in-person public attendance, with COVID-19 protocols such as face mask requirements, social distancing and reduced seating the Council Chambers in place. The public may opt to participate in the meeting virtually while the Governor's Executive Order remains in effect.

Staff requests input from Committee Members regarding their preference to meet in person with the entire Committee in Council Chambers, hold a meeting with some Committee Members present in Chambers and some attending remotely or to keep meetings fully virtual. Based on the Committee's preference, staff will arrange for the appropriate resources to conduct the meeting and allow public participation.