



## **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND LEGISLATIVE BODY MEETING PARTICIPATION**

**Zoom Meeting Details:** [www.zoom.us/join](https://www.zoom.us/join)

**Meeting ID:** 874 9935 5517    **Telephone Option:** 1-253-215-8782

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On October 5, 2021, City Council adopted Resolution No. 2021-73 which makes the legally required findings to continue to authorize remote meeting participation for legislative body members per Assembly Bill 361. City Council will continue to make this finding every 30 days. Some or all of the Fullerton Public Library Board of Trustees may participate in meetings via teleconference.

**PUBLIC PARTICIPATION:** Members of the public can access meetings streamed live online at <https://fullerton.legistar.com>, on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99. The Council Chamber will have seating available on a first-come, first-served basis for members of the public to attend the meeting in person. All persons visiting City facilities shall observe health and safety protocols.

**PUBLIC COMMENTS:** In lieu of attendance at the Fullerton Public Library Board of Trustees meeting, the public may make oral public comments via computer, smart device or telephone by following the instructions on the next page.

**CORRESPONDENCE:** The public can send correspondence to the Fullerton Public Library Board of Trustees regarding agenda items by emailing [libraryboardsecretary@cityoffullerton.com](mailto:libraryboardsecretary@cityoffullerton.com) with the subject line "LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or "LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE NON-AGENDA ITEM" or by clicking on the eComment link accompanying the agenda posted online at <https://fullerton.legistar.com>. Staff will forward correspondence received to the Fullerton Public Library Board of Trustees. Correspondence is not read during public comment portion of the meeting. However, all correspondence received becomes part of the official record of the meeting. Staff posts correspondence online with the meeting's supplemental materials. Contact the Fullerton Public Library at [libraryboardsecretary@cityoffullerton.com](mailto:libraryboardsecretary@cityoffullerton.com) with any questions.

**ACCESSIBILITY:** If requested, staff will make the agenda and backup materials available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Library at [libraryboardsecretary@cityoffullerton.com](mailto:libraryboardsecretary@cityoffullerton.com) no later than 48 hours before the meeting.

# INSTRUCTIONS FOR PUBLIC COMMENTS USING ZOOM

The public may remotely participate in the meeting to make oral public comment via computer, smart device or telephone.

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item.

**To log into Zoom from your computer or smart device, follow these steps** (Your device must have audio capability to participate.):

Go To: [www.zoom.us/join](http://www.zoom.us/join)

Enter Meeting ID: 874 9935 5517

**To call into Zoom from your telephone, follow these steps:**

Dial 1-253-215-8782 and press pound (#)

Enter Meeting ID: 874 9935 5517\_(and press pound (#))

Optional: You may enter your name when prompted, but this is not required to participate. Staff will remove anyone entering names that violate community standards.

1. **Use the “raise hand” function to join the queue to speak on the current agenda item** when the Chair calls the item for discussion.

Computer / Smart Device Users: You can find the raise hand option under your participant name.

Telephone Users: Press star-nine (\*9) on your phone to raise your hand. Press star-six (\*6) to unmute when it is your turn to address City Council.

Lower your hand if you chose not to speak or after you have made your comments by unchecking the raise hand option online.

2. Staff will call your name or the last four digits of your phone number when it is your time to speak.
3. Please state your name and city of residence at the beginning of your remarks for the minutes.
4. Speakers will have up to three minutes to make their remarks.
5. You may log off or hang up after making your comments.

DISCLAIMER: Participant names and/or phone numbers will be visible to all participants. The City records all public meetings.



**CITY OF FULLERTON  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING AGENDA**

**August 25, 2022 – 6:00 p.m.**

**Council Chamber - 303 West Commonwealth Avenue, Fullerton, CA**

Any materials regarding items on the agenda provided to a majority of the Legislative Body after posting of the agenda through the end of the meeting become part of the public record and available for public inspection online at <https://docs.cityoffullerton.com/WebLink/1/foi/560041/Row1.aspx>

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**CALL TO ORDER**

**ROLL CALL**

**LIBRARY DIRECTOR / STAFF REPORTS**

*The Library Director will give a brief update on the items listed below. No action is needed. No discussion may occur on any communications or reports.*

- August 2 and 16 City Council Meetings
- Main Library Including Security Update
- Hunt Library Including Security Update
- 2022-23 Library Budget Update
- Summer Reading Program Update – Kyle Samudio, Adult Services Senior Librarian
- Library Card Sign-Up Month – Kyle Samudio, Adult Services Senior Librarian

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS**

*The Library Board Trustees may ask a question for clarification, make a brief announcement, make a brief report on activities, request a report from staff at a subsequent meeting or take action to direct staff to place a business item on a future agenda. No discussion may occur on any communications or reports.*

**PUBLIC COMMENTS**

*PLEASE REVIEW THE SPECIAL NOTICE REGARDING CORONAVIRUS AND ATTENANCE AT PUBLIC MEETINGS. The Library Board of Trustees will hear comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. Speakers will have three minutes to make their remarks. Those wishing to speak on a regular business or public hearing item on this agenda may do so when the President calls that specific item for discussion. State regulations prohibit the legislative body from taking action on non-agenda items.*

## **CONSENT CALENDAR (Items 1-4)**

1. **July 28, 2022 MINUTES**  
**Recommendation:** Approve the Special and Regular Meetings July 28, 2022 Library Board of Trustees Minutes.
2. **LIBRARY BILL SUMMARY**  
**Recommendation:** Receive and File
3. **EXPENDITURE SUMMARY**  
**Recommendation:** Receive and File
4. **DONATIONS**  
**Recommendation:** Accept July Donations

## **REGULAR BUSINESS**

1. **2021-22 Performance Evaluation of Library Director Public Employment per Government Code Section 54957(b)(1) Title: Library Director**  
**Recommendation:** Authorization by the Board to execute the Amended and Restated Agreement between the City of Fullerton, the Library Board of Trustees and Library Director Judy Booth, to include a 2% salary increase effective September 3, 2022.
2. **2021-22 Annual Report to City Council**  
**Recommendation:** Discuss and amend in preparation for final approval
3. **2023 Library Holiday Closure Dates**  
**Recommendation:** Approve the proposed 2023 Library Holiday Closure Dates.
4. **Rescheduling of November and December 2022 Meetings to November 17 and December 15**  
**Recommendation:** Accept the change of the meetings to November 17 and December 15

**ADJOURNMENT** - The Library Board of Trustees will adjourn to the next Regular Meeting held on September 22, 2022 at 6:00 pm.