SPECIAL NOTICE
REGARDING CORONAVIRUS (COVID-19)
AND LIBRARY BOARD OF TRUSTEES MEETING PARTICIPATION

Zoom Meeting Details: www.zoom.us/join
Meeting ID: 959 6887 6705 Telephone Option: 1-669-900-9128

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Library Board of Trustees will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can access meetings streamed live online at https://fullerton.legistar.com, on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.

The Council Chamber will have limited seating available on a first-come, first-served basis for members of the public to attend the meeting in person. All persons visiting City facilities shall wear face masks and observe social distancing protocols.

PUBLIC COMMENTS: In lieu of attendance at the Library Board of Trustees meeting, the public may make oral public comments via computer, smart device or telephone by following the instructions on the next page.

CORRESPONDENCE: The public can send correspondence to the Library Board of Trustees regarding agenda items by emailing libraryboardsecretary@cityoffullerton.com with the subject line "LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or "LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM"" or by clicking on the eComment link accompanying the agenda posted online at https://fullerton.legistar.com. Staff will forward correspondence received to City Council. All correspondence received becomes part of the official record of the meeting and is posted online with the supplemental materials for that meeting.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com no later than 48 hours before the meeting.

ZOOM COMPUTER / SMART DEVICE / TELEPHONE PARTICIPATION

The public may remotely participate in the meeting to make oral public comment via computer, smart device or telephone by following these instructions:

The public should log on or call in as early as possible to be address any technical issues that may occur and ensure they do not miss the time to speak on the desired item.

1. **To access Zoom:**

Log into Zoom from your computer or smart device at the following link: www.zoom.us/join
Meeting ID: 959 6887 6705

Your device must have audio capability to participate.
or
Call into Zoom from your telephone: 1-669-900-9128 and then press pound (#). When prompted, enter the meeting ID number and press pound (#) again.

Meeting ID: 959 6887 6705

2. Optional: You may enter your name when prompted, but this is not required to participate. Staff will remove anyone entering names that violate community standards.

3. **Use the "raise hand" function to join the queue to speak on the current agenda item.** (Do not raise your hand until the President has called the item for discussion). You can find the raise hand option under your participant name on your computer or smart device or press "*9" (star-nine) on your phone to raise your hand. You can lower your hand if you chose not to speak or after you have made your comments by unchecking the raise hand option online.

4. Staff will notify you when it is your turn to speak.

5. Please state your name and city of residence at the beginning of your remarks for the minutes.

6. Speakers will have up to three minutes to make their remarks.

7. You may log off or hang up after making your comments.

DISCLAIMER: Participant names and/or phone numbers will be visible to all participants. The City records all public meetings.

NOTE: The Library Board of Trustees Meeting video will not stream through the Zoom meeting. To view the meeting, please go to **https://fullerton.legistar.com, Spectrum Cable Channel 3 or AT&T U-Verse Channel 99.** However, please listen to the audio of the meeting though Zoom as you await your turn to speak. The video stream has up to a 30-second delay and you may miss your turn to speak if you are not listening through the Zoom app.

CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING AGENDA
City Council Chambers
303 W Commonwealth Ave.
May 20, 2021
6:00 p.m.

In compliance with the requirements of Title II of the Americans with Disabilities Act (ADA), disability-related aids or services are available to enable persons with a disability to communicate at a City public meeting. Should you require special accommodations to participate in this meeting, please contact the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com at least 48 hours prior to the scheduled meeting.

Any materials regarding items on the agenda provided to a majority of the Legislative Body after posting of the agenda through the end of the meeting become part of the public record and available for public inspection online at https://docs.cityoffullerton.com/WebLink/1/fol/560041/Row1.aspx

---

CALL TO ORDER

ROLL CALL

LIBRARY DIRECTOR / STAFF REPORTS

The Library Director will give a brief update on the items listed below. No action is needed. No discussion may occur on any communications or reports.

- May City Council Meetings
- Main Library Including Security Update
- Hunt Library Including Security Update
- Library Re-opening
- Statistics (Ken Homsley)

LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS

The Library Board Trustees may ask a question for clarification, make a brief announcement, make a brief report on activities, request a report from staff at a subsequent meeting or take action to direct staff to place a business item on a future agenda. No discussion may occur on any communications or reports

PUBLIC COMMENTS

PLEASE REVIEW THE SPECIAL NOTICE REGARDING CORONAVIRUS AND ATTENANCE AT PUBLIC MEETINGS. The Library Board of Trustees will hear comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. Speakers will have three minutes to make their remarks. Those wishing to speak on a regular

business or public hearing item on this agenda may do so when the President calls that specific item for discussion. State regulations prohibit the legislative body from taking action on non-agenda items.

CONSENT CALENDAR (Items 1-4)

1. **APRIL 22, 2021 MINUTES**
   Recommendation: Approve April 22, 2021 Regular Library Board of Trustees Minutes
2. **MARCH – MAY 14, 2021 LIBRARY BILL SUMMARY**
   Recommendation: Receive and File
3. **EXPENDITURE SUMMARY**
   Recommendation: Approve April 2021 Expenditure Summary
4. **DONATIONS**
   Recommendation: Receive and File April 2021 donations

REGULAR BUSINESS

1. **Web Design and Implementation** – *Adult Services Division Manager Ken Homsley*
   Recommendation:
   1. Approve and authorize the Library Director to execute an agreement with a vendor for the design and implementation of the library's website.
   2. Approve funds from the Foundation Restricted Funds to cover any needed costs for the design and implementation of the new library website.

2. **2021-22 Library Budget for Final Approval** – *Library Director Judy Booth*
   Recommendation: Consider approval.

3. **CARES Act Bridging the Digital Divide Project – Hotspots** - *Adult Services Division Manager Ken Homsley*
   Recommendation: Approve the receipt of the funding.

4. **Furnishings Purchase** - *Adult Services Division Manager Ken Homsley*
   Recommendation: Approve and authorize the Library Director to purchase new training tables for a total cost not to exceed $32,000, from the city approved Source Well contract.

AGENDA FORECAST (TENTATIVE)
Regular Meeting Thursday, June 24, 2021

- Budget

ADJOURNMENT - The Library Board of Trustees will adjourn to the next Regular Meeting held on June 24, 2021 at 6:00 pm.