



SPECIAL NOTICE
REGARDING CORONAVIRUS (COVID-19)
AND LIBRARY BOARD OF TRUSTEES MEETING
PARTICIPATION

Zoom Meeting Details: www.zoom.us/join

Meeting ID: 914 9108 3158 Telephone Option: 1-669-900-9128

Governor Newsom proclaimed a COVID-19 State of Emergency in March 2020 and issued Executive Order N-29-20 which allows local legislative bodies to hold teleconferenced meetings accessible virtually to the Library Board of Trustees and the public. Pursuant to Executive Order N-29-20, please be advised that some or all of the Library Board of Trustees will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20, members of the public can access meetings streamed live online at <https://fullerton.legistar.com>, on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.

The public may address the Library Board of Trustees in person or virtually by joining the Zoom meeting online or by telephone. The Council Chamber will have limited seating available on a first-come, first-served basis for members of the public to attend the meeting in person. All persons visiting City facilities observe health and safety protocols.

PUBLIC COMMENTS: In lieu of attendance at the Library Board of Trustees meeting, the public may make oral public comments via computer, smart device or telephone by following the instructions on the next page.

CORRESPONDENCE: The public can send correspondence to the Library Board of Trustees regarding agenda items by emailing libraryboardsecretary@cityoffullerton.com with the subject line "LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or "LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM" or by clicking on the eComment link accompanying the agenda posted online at <https://fullerton.legistar.com>. Staff will forward correspondence received to the Library Board of Trustees. All correspondence received becomes part of the official record of the meeting and is posted online with the supplemental materials for that meeting.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com no later than 48 hours before the meeting.

ZOOM COMPUTER / SMART DEVICE / TELEPHONE PARTICIPATION

The public may remotely participate in the meeting to make oral public comment via computer, smart device or telephone by following these instructions:

The public should log on or call in as early as possible to be address any technical issues that may occur and ensure they do not miss the time to speak on the desired item.

1. To access Zoom:

Log into Zoom from your computer or smart device at the following link: www.zoom.us/join

Meeting ID: 914 9108 3158

Your device must have audio capability to participate.

or

Call into Zoom from your telephone: 1-669-900-9128 and then press pound (#). When prompted, enter the meeting ID number and press pound (#) again.

Meeting ID: 914 9108 3158

2. Optional: You may enter your name when prompted, but this is not required to participate. Staff will remove anyone entering names that violate community standards.

3. **Use the “raise hand” function to join the queue to speak on the current agenda item.** (Do not raise your hand until the President has called the item for discussion). You can find the raise hand option under your participant name on your computer or smart device or press “*9” (star-nine) on your phone to raise your hand. You can lower your hand if you chose not to speak or after you have made your comments by unchecking the raise hand option online.

4. Staff will notify you when it is your turn to speak.

5. Please state your name and city of residence at the beginning of your remarks for the minutes.

6. Speakers will have up to three minutes to make their remarks.

7. You may log off or hang up after making your comments.

DISCLAIMER: Participant names and/or phone numbers will be visible to all participants. The City records all public meetings.

NOTE: The Library Board of Trustees Meeting video will not stream through the Zoom meeting. To view the meeting, please go to <https://fullerton.legistar.com>, **Spectrum Cable Channel 3 or AT&T U-Verse Channel 99**. However, please listen to the audio of the meeting though Zoom as you await your turn to speak. The video stream has up to a 30-second delay and you may miss your turn to speak if you are not listening through the Zoom app.



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
June 24, 2021 – 6:00 p.m.
City Council Chambers
303 W Commonwealth Ave.
Fullerton, California**

In compliance with the requirements of Title II of the Americans with Disabilities Act (ADA), disability-related aids or services are available to enable persons with a disability to communicate at a City public meeting. Should you require special accommodations to participate in this meeting, please contact the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com at least 48 hours prior to the scheduled meeting.

Any materials regarding items on the agenda provided to a majority of the Legislative Body after posting of the agenda through the end of the meeting become part of the public record and available for public inspection online at <https://docs.cityoffullerton.com/WebLink/1/fol/560041/Row1.aspx>

CALL TO ORDER

ROLL CALL

LIBRARY DIRECTOR / STAFF REPORTS

The Library Director will give a brief update on the items listed below. No action is needed. No discussion may occur on any communications or reports.

- June City Council Meetings
- Main Library Including Security Update
- Hunt Library Including Security Update
 - Pooch Park Relocation
- Library Re-opening
 - CA Indoor Mask Requirement Update
- Closed Session Library Director's Annual Performance Review
- COVID Protocols for Committee Meetings – *City Clerk Lucinda Williams*

LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS

The Library Board Trustees may ask a question for clarification, make a brief announcement, make a brief report on activities, request a report from staff at a subsequent meeting or take action to direct staff to place a business item on a future agenda. No discussion may occur on any communications or reports.

PUBLIC COMMENTS

PLEASE REVIEW THE SPECIAL NOTICE REGARDING CORONAVIRUS AND ATTENANCE AT PUBLIC MEETINGS. The Library Board of Trustees will hear comments on matters not

appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. Speakers will have three minutes to make their remarks. Those wishing to speak on a regular business or public hearing item on this agenda may do so when the President calls that specific item for discussion. State regulations prohibit the legislative body from taking action on non-agenda items.

CONSENT CALENDAR (Items 1-4)

1. **MAY 20 AND 27, 2021 MINUTES**
Recommendation: Approve Special Meeting May 20 and Regular Meeting May 27, 2021 Library Board of Trustees Minutes.
2. **MAY 14 – JUNE 15, 2021 LIBRARY BILL SUMMARY**
Recommendation: Receive and File
3. **EXPENDITURE SUMMARY**
Recommendation: Approve May 2021 Expenditure Summary
4. **DONATIONS**
Recommendation: Receive and File May 2021 donations

REGULAR BUSINESS

1. **2021-22 Library Budget Update – Library Director Judy Booth**
Recommendation: Receive and file.
2. **CARES Act Bridging the Digital Divide Project – Hotspots – Adult Services**
Division Manager Ken Homsley
Recommendation: Approve adding a replacement fee of \$100.00 to the Library fee schedule for the non-return of library hotspots and accessories.
3. **Library Code of Conduct Revisions - Adult Services Division Manager**
Ken Homsley
Recommendation: Approve recommended changes to the Code of Conduct.

AGENDA FORECAST (TENTATIVE)

Regular Meeting Thursday, July 22, 2021

- Budget Update
- Library Director's Annual Performance Review
- Safe Practices Addendum

ADJOURNMENT - The Library Board of Trustees will adjourn to the next Regular Meeting held on July 22, 2021 at 6:00 pm.