



SPECIAL NOTICE
REGARDING CORONAVIRUS (COVID-19)
AND ATTENDANCE AT PUBLIC MEETINGS

Zoom Meeting Details: www.zoom.us/join
Meeting ID: 973 6765 8190; **Passcode:** 516428

Telephone Option: 1 669 900 9128

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Fullerton Public Library Board of Trustees will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can **access meetings streamed live online at <https://fullerton.legistar.com> on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.** Members of the public may not attend the meeting in person.

PUBLIC COMMENTS: In lieu of attendance at the Library Board of Trustees meeting, the public may make oral public comments via computer, smart device or telephone by following the instructions on the next page.

Also, the public can submit public comments electronically for Fullerton Public Library Board of Trustees consideration by clicking on the **eComment** link accompanying the agenda posted online at <https://fullerton.legistar.com> **until the close of the public comment period for the item.** Staff will read or summarize public comments during the meeting. All e-comments become part of the official record of the meeting and are posted online.

CORRESPONDENCE: Alternatively, by 5 p.m. on the day of the meeting the public can send correspondence to the Fullerton Public Library Board of Trustees regarding agenda items by emailing libraryboardsecretary@cityoffullerton.com with the subject line LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM". Staff will forward correspondence received to the LIBRARY BOARD OF TRUSTEES. All correspondence received becomes part of the official record of the meeting.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com no later than 48 hours before the meeting.

Any materials regarding items on the agenda provided to a majority of the Legislative Body after posting of the agenda through the end of the meeting become part of the public record and available for public inspection online at <https://docs.cityoffullerton.com/WebLink/1/foi/560041/Row1.aspx>

ZOOM COMPUTER / SMART DEVICE / TELEPHONE PARTICIPATION

The public may remotely participate in the meeting to make oral public comment via computer, smart device or telephone by following these instructions:

The public should log on or call in as early as possible to be address any technical issues that may occur and ensure they do not miss the time to speak on the desired item.

1. **To access Zoom:** www.zoom.us/join

Log into Zoom from your computer or smart device at the following link:

Meeting ID: 973 6765 8190; **Passcode:** 516428

Your device must have audio capability to participate.

or

Call into Zoom from your telephone: 1-669-900-9128 and then press pound (#). When prompted, enter the meeting ID number and press pound (#) again.

Meeting ID: 973 6765 8190; **Passcode:** 516428

2. Optional: You may enter your name when prompted, but this is not required to participate. Staff will remove anyone entering names that violate community standards.

3. **Use the “raise hand” function to join the queue to speak on the current agenda item.** (Do not raise your hand until the President has called the item for discussion). You can find the raise hand option under your participant name on your computer or smart device or press “*9” (star-nine) on your phone to raise your hand. You can lower your hand if you chose not to speak or after you have made your comments by unchecking the raise hand option online.

4. Staff will notify you when it is your turn to speak.

5. Please state your name and city of residence at the beginning of your remarks for the minutes.

6. Speakers will have up to three minutes to make their remarks.

7. You may log off or hang up after making your comments.

DISCLAIMER: Participant names and/or phone numbers will be visible to all participants. The City records all public meetings.

NOTE: The Library Board of Trustees Meeting video will not stream through the Zoom meeting. To view the meeting, please go to <https://fullerton.legistar.com>, **Spectrum Cable Channel 3** or **AT&T U-Verse Channel 99**. However, please listen to the audio of the meeting though Zoom as you await your turn to speak. The video stream has up to a 30-second delay and you may miss your turn to speak if you are not listening through the Zoom app.



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
February 25, 2021 – 6:00 p.m.
Remote Meeting Accessible at
<https://fullerton.legistar.com>,
Spectrum Cable Channel 3 or
AT&T U-Verse Channel 99.**

The public and Library Trustees may participate remotely. The public may make public comments via Zoom or e-comments.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON. PLEASE REVIEW THE SPECIAL NOTICE REGARDING CORONAVIRUS AND ATTENANCE AT PUBLIC MEETINGS. The Library Board of Trustees will hear e-comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. State regulations prohibit the legislative body from taking action on non-agenda items.

LIBRARY DIRECTOR / STAFF REPORTS

No discussion may occur on any communications or reports

- Items Raised During Public Comments
- February City Council Meetings and Study Sessions
- Main Library Security Update
- Hunt Library Revitalization Project Including Security Update
- Library Funding and Restructuring
- Library Re-opening and its Effects on Budget and Staffing

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS
COMMUNICATIONS AND REPORTS**

The Library Board Trustees may ask a question for clarification, make a brief announcement, make a brief report on activities, request a report from staff at a subsequent meeting or take action to direct staff to place a business item on a future agenda. No discussion may occur on any communications or reports

CONSENT CALENDAR (Items 1-3)

1. **JANUARY 28, 2021 MINUTES**
Recommendation: Approve January 28, 2021 Regular Library Board of Trustees Minutes
2. **EXPENDITURE SUMMARY**
Recommendation: Receive and file
3. **DONATIONS**
Recommendation: Receive and file

REGULAR BUSINESS

1. **Code of Conduct and Safe Practices Addendum – Library Director Judy Booth**
Recommendation: Approve the current Code of Conduct which includes the Safe Practices Addendum.
2. **Pay Library Invoices Through City’s General Check Run – Library Director Judy Booth**
Recommendation: Approve moving all library check paying to the Administrative Services Department and continue to include a report of library checks paid each month as a Consent Item (as before) in the monthly library board agenda.
3. **CENIC Contract Renewal and Equipment Upgrade – Adult Services Division Manager Ken Homsley**
Recommendation:
 1. Approve Library upgrade to 10 Gbps.
 2. Direct Library to move forward with grant application to cover equipment upgrade costs.
 3. Approve not to exceed funds of \$50,000 from the Foundation Restricted Funds to cover any needed costs that may arise, including the cost for purchasing the equipment needed in the eventuality that the Library does not receive the California State Library grant.
4. **E-rate Funding of Technology Needs – Adult Services Division Manager Ken Homsley**
Recommendation: Approve not-to-exceed \$110,000 as matching funds for the Library’s E-rate program.

ADJOURNMENT - The Library Board of Trustees will adjourn to the next regularly scheduled meeting on March 25, 2021 at 6:00 pm.