SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) AND PUBLIC MEETING PARTICIPATION

Zoom Meeting Details: www.zoom.us/join

Meeting ID: 970 0263 0527; Telephone Option: 1-669-900-9128

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of Commission will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 members of the public can **access meetings streamed live online at https://fullerton.legistar.com, on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.**

The Council Chamber will have limited seating available on a first-come, first-served basis for members of the public to attend the meeting in person. All persons visiting City facilities shall observe health and safety protocols.

PUBLIC COMMENTS: In lieu of attendance at the meeting, the public may make oral public comments via computer, smart device or telephone by following the instructions on the next page.

CORRESPONDENCE: The public can send correspondence to the Parks and Recreation Commission regarding agenda items by emailing parks@cityoffullerton.com with the subject line "PARKS AND RECREATION MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or "PARKS AND RECREATION MEETING CORRESPONDENCE NON-AGENDA ITEM" or by clicking on the eComment link accompanying the agenda posted online at https://fullerton.legistar.com. Staff will forward correspondence received to Parks and Recreation. Correspondence is not read during public comment portion of the meeting. However, all correspondence received becomes part of the official record of the meeting and is posted online with the supplemental materials for that meeting. Contact the Parks and Recreation Department at parks@cityoffullerton.com or (714)-738-6583 with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Parks and Recreation Department at parks@cityoffullerton.com or by telephone at (714) 738-6583 no later than 48 hours before the meeting.

COMPUTER / SMART DEVICE / TELEPHONE PARTICIPATION

The public may remotely participate in the meeting to make oral public comment via computer, smart device or telephone by following these instructions:

The public should log on or call in as early as possible to be address any technical issues that may occur and ensure they do not miss the time to speak on the desired item.

1. **To access Zoom:**

   Log into Zoom from your computer or smart device at the following link: www.zoom.us/join

   Meeting ID: 970 0263 0527

   Your device must have audio capability to participate.

   or

   Call into Zoom from your telephone: 1-669-900 9128 and then press pound (#). When prompted, enter the meeting ID number and press pound (#) again.

   Optional: You may enter your name when prompted, but this is not required to participate. Staff will remove anyone entering names that violate community standards.

2. **Use the "raise hand" function to join the queue to speak on the current agenda item**. (Do not raise your hand until the Mayor has called the item for discussion).

   You can find the raise hand option under your participant name on your computer or smart device or press "*9" (star-nine) on your phone to raise your hand. Press star-six (*6) to unmute.

   You can lower your hand if you chose not to speak or after you have made your comments by unchecking the raise hand option online.

3. Staff will notify you when it is your turn to speak.
4. Please state your name and city of residence at the beginning of your remarks for the minutes.
5. Speakers will have up to three minutes to make their remarks.
6. You may log off or hang up after making your comments.

DISCLAIMER: Participant names and/or phone numbers will be visible to all participants. The City records all public meetings.

NOTE: The Commission video will not stream through the Zoom meeting. To view the meeting, please go to **https://fullerton.legistar.com, Spectrum Cable Channel 3 or AT&T U-Verse Channel 99.** However, please listen to the audio of the meeting though Zoom as you await your turn to speak. The video stream has up to a 30 second delay and you may miss your turn to speak if you are not listening through the Zoom app.

CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA
City Council Chambers
303 W Commonwealth Ave.
Monday, September 13, 2021
6:30 p.m.

Public comment will be allowed on items on this Agenda at the time each item is considered.

Persons addressing the Commission shall be limited to **three** minutes, unless an extension of time is granted by the Chair, subject to approval of the Commission. When any group of persons wishes to address the Commission, it shall be proper for the Chair to request that a spokesman be chosen to represent the group.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

DEPARTMENT UPDATE

WATER CONSERVATION PROGRAM DROUGHT UPDATE

PUBLIC COMMENT

Public comments will also be allowed on items NOT on the agenda, but within the subject matter under jurisdiction of the Commission, prior to approval of the Minutes, and will be limited to a total of thirty minutes and not to exceed three minutes per person. No one will be heard twice. Any public comments not received at the beginning of the session may be heard after the regular item has been presented. NO action may be taken on off-agenda items, except as provided by law.

ADA requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting, in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please email parks@cityoffullerton.com or call (714) 738-6582 at least 48 hours prior to the meeting to make arrangements.

CONSENT ITEMS (Items 1 – 3)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting

on the motion unless members of the Commission, staff or public request specific items be discussed and/or removed from the Consent Calendar for separate action.

*1. MINUTES OF THE PARKS AND RECREATION AUGUST 2021 MEETING

RECOMMENDED ACTION: APPROVAL

*2. PUBLIC WORKS MONTHLY REPORTS FOR AUGUST 2021

RECOMMENDED ACTION: RECEIVE AND FILE

*3. MEMORIAL BENCH DONATION

RECOMMENDED ACTION: APPROVE AND ACCEPT DONATION OF MEMORIAL BENCH AT DESIGNATED PARK LOCATION

REGULAR BUSINESS (Item 4)

*4. LITTLE FREE LIBRARIES

RECOMMENDATION: PERMIT THE INSTALLATION OF LITTLE FREE LIBRARIES ONLY AT NEIGHBORHOOD CENTERS IN PARKS STAFFED BY NON-PROFIT PARTNERS

STAFF COMMUNICATION/COMMISSIONER COMMENTS

ADJOURNMENT

*Written Material Attached

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department front counter in the basement of City Hall located at 303 W. Commonwealth Avenue, Fullerton, California during normal business hours.