



## **SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)** **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Fullerton Public Library Board of Trustees will participate in meetings via teleconference.

**PUBLIC PARTICIPATION:** Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can **access meetings streamed live online at <https://fullerton.legistar.com> on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.** Members of the public may not attend the meeting in person.

In lieu of attendance at the meeting, the public can submit public comments electronically for Fullerton Public Library Board of Trustees consideration by clicking on the **eComment** link accompanying the agenda posted online at <https://fullerton.legistar.com> **until the close of the public comment period for the item.** Staff will read or summarize public comments during the meeting. All e-comments become part of the official record of the meeting and are posted online.

Alternatively, by 5 p.m. on the day of the meeting the public can send correspondence to the Fullerton Public Library Board of Trustees regarding agenda items by emailing [libraryboardsecretary@cityoffullerton.com](mailto:libraryboardsecretary@cityoffullerton.com) with the subject line LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM". Staff will forward correspondence received to the LIBRARY BOARD OF TRUSTEES. All correspondence received becomes part of the official record of the meeting.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at [libraryboardsecretary@cityoffullerton.com](mailto:libraryboardsecretary@cityoffullerton.com) no later than 48 hours before the meeting.



**CITY OF FULLERTON  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
October 22, 2020, 6:00 P.M.  
Fullerton Public Library  
353 W. Commonwealth Avenue  
Fullerton, CA 92832**

**VIA TELECONFERENCE**

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**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS** – The Library Board of Trustees will hear e-comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. State regulations prohibit the Library Board of Trustees from acting on non-agenda items.

**CONSENT CALENDAR** – (Items 1 through 3) All matters listed under Consent Calendar are considered routine and will be enacted by one motion.

**1. Approval of Minutes**

**Recommendation:** Approve September 9, 2020 Library Board of Trustees Special Meeting Minutes and September 24, 2020 Regular Meeting Minutes

**2. Warrant Register**

**Recommendation:** Approve September and October 2020 Warrant Registers.

**3. Expenditure Summary**

**Recommendation:** Approve September 2020 Expenditure Summary

**REPORTS**

**Director's Report and October Monthly Activity Report** – *Library Director Judy Booth*

- a. **October City Council Meetings**
- b. **Main Library Security Update – Security Guard/Incidents Report**
- c. **Osborne Auditorium and Conference Center Room Capital Improvement Project (CIP) Update**
- d. **Updates to Library Budget and Staffing**
- e. **Sora by OverDrive**
- f. **Recent Southern California Library Cooperative Funding for e-resources**

- 1. Friends of the Library** – Friends Representative
- 2. Library Foundation** – Foundation Representative

## **REGULAR BUSINESS**

### **1. Library Projects for 2021-22 Capital Improvement Projects (CIP) Preparation – *Adult Services Division Manager Ken Homsley***

**Recommendation:** Direct staff to work with the Library Foundation to engage the services of a qualified firm or consultant to facilitate a multi-year fundraising campaign.

## **BOARD MEMBER COMMENTS**

**ADJOURNMENT** – The next Special Meeting of the Library Board of Trustees is scheduled for November 19, 2020, at 6:00 p.m.

AGENDA ITEMS: This agenda contains a brief summary of each item the Library Board of Trustees will consider. The Library posts the regular meeting agenda online no later than 72 hours prior to the meeting at [www.cityoffullerton.com](http://www.cityoffullerton.com). Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection by contacting the Fullerton Public Library located at 353 W. Commonwealth Avenue during normal business hours. The mission of the Fullerton Public Library is to serve the diverse needs of our patrons, foster learning, provide resources, inspire creative thinking and bring the Fullerton community together. It is a place where information and items of recreational, educational and leisurely interest are collected, preserved and made available in print and electronic formats. Whatever connects the people to ideas and concepts, it's here at the Fullerton Public Library. In its selection of books and other materials, the Fullerton Public Library upholds the doctrines of "Freedom of Speech" and "Freedom of the Press" as guaranteed by the Constitution of the United States. The Library also subscribes to the principles adopted by the American Library Association in its Library Bill of Rights, the Freedom to Read statement, and the Freedom to View Statement.