



SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Fullerton Public Library Board of Trustees will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can **access the Special Meeting at 5:30 p.m. via Webex with attendee link:**

<https://cityoffullerton.webex.com/cityoffullerton/onstage/g.php?MTID=e4e09a49d75795d39d32d0edf2c4ef256> or by audio conference Dial 1-650-215-5228, Access Code: 165 171 3370, Attendee Code: Press #, and announce your name and wait to join meeting.

To access the Regular Meeting at 6:00 p.m. via Webex attendee link:
<https://cityoffullerton.webex.com/cityoffullerton/onstage/g.php?MTID=edaec703957d1ba42a41688a66cd5f82> or by audio conference Dial 1-650-215-5228, Access Code: 165 631 1488, Attendee Code: Press #, and announce your name and wait to join meeting.

Members of the public may not attend the meeting in person.

In lieu of attendance at the meeting, the public can submit public comments electronically for Fullerton Public Library Board of Trustees consideration by clicking on the **eComment** link accompanying the agenda posted online at **<https://fullerton.legistar.com> until the close of the public comment period for the item.** Staff will read or summarize public comments during the meeting.

Alternatively, the public can send correspondence by **Thursday, July 23, 2020 at 5:00 p.m.** to Fullerton Public Library Board of Trustees regarding agenda items by emailing RLeopold@cityoffullerton.com with the subject line **LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #**" (insert the item number relevant to your comment) or **LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM**". Staff will forward correspondence received to the LIBRARY BOARD OF TRUSTEES. All correspondence received becomes part of the official record. Contact the Fullerton Public Library at **JudyB@cityoffullerton.com or RLeopold@cityoffullerton.com** or contact Library Director Judy Booth at 714-738-6383 with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at JudyB@cityoffullerton.com or RLeopold@cityoffullerton.com or by telephone at or contact Library Director Judy Booth at 714-738-6383 no later than 48 hours before the meeting.



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
CLOSED SESSION SPECIAL MEETING AGENDA
July 23, 2020, 5:30 P.M.
Fullerton Public Library
353 West Commonwealth Avenue
Fullerton, California**

VIA TELECONFERENCE using the Webex Events attendee link below for the
Special Meeting:

<https://cityoffullerton.webex.com/cityoffullerton/onstage/g.php?MTID=e4e09a49d75795d39d32d0edf2c4ef256> or by audio conference: **Dial 1-650-215-5228,**
Access Code: 165 171 3370, Attendee Code: Press #, and announce your name and
wait to join meeting.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS – The Library Board of Trustees will hear public comments on matters appearing on the Closed Session agenda.

RECESS TO CLOSED SESSION

CLOSED SESSION

1. 2019-20 PERFORMANCE EVALUATION OF LIBRARY DIRECTOR
PUBLIC EMPLOYMENT PER GOVERNMENT CODE SECTION 54957(b)(1)
TITLE: LIBRARY DIRECTOR

ADJOURNMENT – Adjourn to the regular Library Board of Trustees meeting at 6:00 p.m. via teleconference.

AGENDA ITEMS: This agenda contains a brief summary of each item the Library Board of Trustees will consider. The Library posts the special meeting agenda online no later than 24 hours prior to the meeting at www.cityoffullerton.com. Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection at the Fullerton Public Library located at 353 W. Commonwealth Avenue during normal business hours. The mission of the Fullerton Public Library is to serve the diverse needs of our patrons, foster learning, provide resources, inspire creative thinking and bring the Fullerton community together. It is a place where information and items of recreational, educational and leisurely interest are collected, preserved and made available in print and electronic formats. Whatever connects the people to ideas and concepts, it's here at the Fullerton Public Library. In its selection of books and other materials, the Fullerton Public Library upholds the doctrines of "Freedom of Speech" and "Freedom of the Press" as guaranteed by the Constitution of the United States. The Library also subscribes to the principles adopted by the American Library Association in its Library Bill of Rights, the Freedom to Read statement, and the Freedom to View Statement.



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
July 23, 2020, 6:00 P.M.
Fullerton Public Library
353 W. Commonwealth Avenue
Fullerton, CA 92832**

VIA TELECONFERENCE using the Webex Events attendee link below for the
Regular Meeting:

<https://cityoffullerton.webex.com/cityoffullerton/onstage/g.php?MTID=edaec703957d1ba42a41688a66cd5f82> or by audio conference: **Dial 1-650-215-5228,**

Access Code: 165 631 1488, Attendee Code: Press #, and announce your name and wait to join meeting.

CALL TO ORDER

ROLL CALL

CLOSED SESSION REPORT

PUBLIC COMMENTS – The Library Board of Trustees will hear e-comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. State regulations prohibit the Library Board of Trustees from acting on non-agenda items.

ADA Requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please contact the Fullerton Public Library at (714) 738-6380 at least 48 hours prior to the meeting to make arrangements.

CONSENT CALENDAR – (Items 1 through 4) All matters listed under Consent Calendar are considered routine and will be enacted by one motion.

1. Approval of Minutes

Recommendation: Approve May 21 and June 25, 2020 Library Board of Trustees Regular Meeting Minutes

2. Warrant Register

Recommendation: Approve July 2020 Warrant Register.

3. Expenditure Summaries

Recommendation: Approve June 2020 Expenditure Summaries

4. Donations

Recommendation: Approve June 2020 Donations

REPORTS

Director's Report and July Monthly Activity Report – *Library Director Judy Booth*

- a. **July City Council Meetings**
 - b. **Library Security Update – Security Guard/Incidents Report**
 - c. **Update on Restricted Accounts**
 - d. **Administrative Policy Regarding Grants for the City**
 - e. **New Logo Exploration**
 - f. **Curbside Pick-up Update - *Adult Services Division Manager Ken Homsley***
 - g. **American Library Association Conference Update - *Adult Services Division Manager Ken Homsley***
 - h. **Children's Summer Reading Program**
1. **Friends of the Library – Friends Representative**
 2. **Library Foundation – Foundation Representative**

REGULAR BUSINESS

1. **Hunt Branch Library Update - *Library Director Judy Booth***
Recommendation: Receive and file
2. **2019-20 Annual Report to City Council – *Library Director Judy Booth***
Recommendation: Discuss and amend in preparation for final approval at the Library Board of Trustees Meeting of August 27, 2020.
3. **Waive COVID-19 Related Fines - *Adult Services Division Manager Ken Homsley***
Recommendation: As a response to the impacts of fines and fees on library patrons who may be experiencing hardship during these difficult times, and do not have the ability to pay fines and fees they received during the pandemic, library staff suggest that we waive all library fees that the more than 700 library patrons received on their accounts between January 1, 2020 and March 31, 2020 for a total of approximately \$3,675.67.

BOARD MEMBER COMMENTS

ADJOURNMENT – The next Regular Meeting of the Library Board of Trustees is scheduled for August 27, 2020, at 6:00 p.m. at the Fullerton Public Library, 353 W. Commonwealth Ave., Fullerton, CA 92832.

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