



SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19) **AND ATTENDANCE AT PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some or all of the Fullerton Public Library Board of Trustees will participate in meetings via teleconference.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can **access meetings streamed live online at <https://fullerton.legistar.com> on Spectrum Cable Channel 3 and AT&T U-Verse Channel 99.** Members of the public may not attend the meeting in person.

In lieu of attendance at the meeting, the public can submit public comments electronically for Fullerton Public Library Board of Trustees consideration by clicking on the **eComment** link accompanying the agenda posted online at <https://fullerton.legistar.com> **until the close of the public comment period for the item.** Staff will read or summarize public comments during the meeting. All e-comments become part of the official record of the meeting and are posted online.

Alternatively, by 5 p.m. on the day of the meeting the public can send correspondence to the Fullerton Public Library Board of Trustees regarding agenda items by emailing libraryboardsecretary@cityoffullerton.com with the subject line LIBRARY BOARD OF TRUSTEES MEETING CORRESPONDENCE - ITEM #" (insert the item number relevant to your comment) or LIBRARY BOARD OF TRUSTEES MEETING NON-AGENDA ITEM". Staff will forward correspondence received to the LIBRARY BOARD OF TRUSTEES. All correspondence received becomes part of the official record of the meeting.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid or service by contacting the Fullerton Public Library at libraryboardsecretary@cityoffullerton.com no later than 48 hours before the meeting.



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
September 24, 2020, 6:00 P.M.
Fullerton Public Library
353 W. Commonwealth Avenue
Fullerton, CA 92832**

VIA TELECONFERENCE

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS – The Library Board of Trustees will hear e-comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction and Consent Calendar items not pulled from the Consent Calendar at this time. State regulations prohibit the Library Board of Trustees from acting on non-agenda items.

ADA Requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please contact the Fullerton Public Library at (714) 738-6380 at least 48 hours prior to the meeting to make arrangements.

CONSENT CALENDAR – (Items 1 through 4) All matters listed under Consent Calendar are considered routine and will be enacted by one motion.

1. Approval of Minutes

Recommendation: Approve August 27, 2020 Library Board of Trustees Regular Meeting Minutes

2. Warrant Register

Recommendation: Approve September 2020 Warrant Register.

3. Expenditure Summary

Recommendation: Approve August 2020 Expenditure Summary

4. Donations

Recommendation: Approve August 2020 Donations

REPORTS

Director's Report and September Monthly Activity Report – *Library Director Judy Booth*

- a. **September 15 City Council Meeting**
- b. **Main Library Security Update – Security Guard/Incidents Report**
- c. **Osborne Auditorium and Conference Center Room Capital Improvement Project (CIP) Update**
- d. **Updates to Library Budget and Staffing**

1. Friends of the Library – Friends Representative

2. Library Foundation – Foundation Representative

REGULAR BUSINESS

- 1. Fullerton Public Library (FPL) Code of Conduct Safe Practices Addendum – Adult Services Division Manager Ken Homsley**
Recommendation: Approve the addition of the FPL Code of Conduct Safe Practices Addendum.
- 2. Hunt Library Update and Board's Request for Historic Preservation Architect Involvement - Library Director Judy Booth**
Recommendation: Approve the request made at the September 9 meeting.
- 3. Rescheduling of November and December 2020 meetings to Nov. 19 and Dec. 17 – Library Director Judy Booth**
Recommendation: Accept the Change of the Meetings to November 19 and December 17.
- 4. 2021 Library Holiday Closures – Library Director Judy Booth**
Recommendation: Approve the Proposed 2021 Library Holiday Closures
- 5. 2020-21 Foundation Pledge to the Library – Library Director Judy Booth**
Recommendation: Request the Foundation to fulfill their pledge and donate \$39,788 to the Library in the current calendar year.

BOARD MEMBER COMMENTS

ADJOURNMENT – The next Regular Meeting of the Library Board of Trustees is scheduled for October 22, 2020, at 6:00 p.m. at the Fullerton Public Library, 353 W. Commonwealth Ave., Fullerton, CA 92832.

AGENDA ITEMS: This agenda contains a brief summary of each item the Library Board of Trustees will consider. The Library posts the regular meeting agenda online no later than 72 hours prior to the meeting at www.cityoffullerton.com. Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection by contacting the Fullerton Public Library located at 353 W. Commonwealth Avenue during normal business hours. The mission of the Fullerton Public Library is to serve the diverse needs of our patrons, foster learning, provide resources, inspire creative thinking and bring the Fullerton community together. It is a place where information and items of recreational, educational and leisurely interest are collected, preserved and made available in print and electronic formats. Whatever connects the people to ideas and concepts, it's here at the Fullerton Public Library. In its selection of books and other materials, the Fullerton Public Library upholds the doctrines of "Freedom of Speech" and "Freedom of the Press" as guaranteed by the Constitution of the United States. The Library also subscribes to the principles adopted by the American Library Association in its Library Bill of Rights, the Freedom to Read statement, and the Freedom to View Statement.