



**CITY OF FULLERTON
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA
June 27, 2019, 5:00 P.M.
Fullerton Public Library
Conference Center Room at Main Library
353 West Commonwealth Avenue
Fullerton, California**

Call to Order

Roll Call

Public Comments – The Library Board of Trustees will hear public comments on matters not appearing on the agenda but within Library Board of Trustees' jurisdiction at this time. Those wishing to speak on a regular business or a public hearing item on this agenda may do so when the President calls that specific item for discussion. State regulations prohibit the Library Board of Trustees from acting on non-agenda items.

Consent Calendar – (Items 1 through 4) All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Trustees, staff, or public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

1. Approval of Minutes

Recommendation: Approve May 23, 2019 Library Board of Trustees Regular Meeting Minutes

2. Warrant Register

Recommendation: Approve June 2019 Warrant Register.

3. Expenditure Summaries

Recommendation: Approve May 2019 Expenditure Summaries.

4. Donations

Recommendation: Approve May 2019 Donations

Reports

1. Director's Report and May Monthly Activity Report – Library Director Judy Booth

a. June 2019 City Council Meetings

b. Library Security Update – Security Guard/Incidents Report

c. Outreach Dates and Attendees

d. Fire Inspection Report

e. Library Director's Performance Evaluation – During Closed Session
Meeting on July 25 at 4:30 p.m. Prior to Library Board

f. Decommissioned Fire Suburban

g. Identify Facilitator for Library Board Strategic Plan Study

h. Census 2020: Capacity and Computer Needs Survey

2. **Friends of the Library** – Friends Representative
3. **Library Foundation** – Foundation Representative

Regular Business

1. **Staff Development Day – January or February 2020** – *Library Director Judy Booth*
Recommendation: Approve a Staff Development Day for January or February of 2020.
2. **2019-20 Library Budget and Fees Were Passed by Council** – *Library Director Judy Booth*
Recommendation: Receive and File.
3. **Special Trustee Meeting on August 29 - Cancel August 22** – *Library Director Judy Booth*
Recommendation: Approve the Cancellation of the Trustee Meeting of August 22, 2019 and Schedule a Special Trustee Meeting for August 29, 2019.
4. **Software as a Service (SaaS) Model for Library's Integrated Library System (ILS)** – *Adult Services Division Manager Ken Homsley*
Recommendation: Receive and File.

Board Member Comments

Adjournment – The next Regular Meeting of the Library Board of Trustees is scheduled for July 25, 2019, at 5:00 p.m. at the Fullerton Public Library, 353 W. Commonwealth Ave., Fullerton, CA 92832.

The mission of the Fullerton Public Library is to serve the diverse needs of our patrons, foster learning, provide resources, inspire creative thinking and bring the Fullerton community together. It is a place where information and items of recreational, educational and leisurely interest are collected, preserved and made available in print and electronic formats. Whatever connects the people to ideas and concepts, it's here at the Fullerton Public Library. In its selection of books and other materials, the Fullerton Public Library upholds the doctrines of "Freedom of Speech" and "Freedom of the Press" as guaranteed by the Constitution of the United States. The Library also subscribes to the principles adopted by the American Library Association in its Library Bill of Rights, the Freedom to Read statement, and the Freedom to View statement.

Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection at the Fullerton Public Library located at 353 W. Commonwealth Avenue during normal business hours. Persons addressing the Board shall be limited to 5 minutes. Additional time may be granted by the President subject to Board approval. It shall be proper for the President to request a spokesperson for any group of persons be chosen to address the Board. Public comments shall be allowed on items on this agenda at the time each item is considered. No action may be taken on off-agenda items except as provided by law.

ADA Requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please contact the Fullerton Public Library at (714) 738-6380 at least 48 hours prior to the meeting to make arrangements.