

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA
City Council Chamber
303 W. Commonwealth Avenue
Monday, August 12, 2019
6:30 p.m.**

Public comment will be allowed on items on this Agenda at the time each item is considered.

Persons addressing the Commission shall be limited to **three** minutes, unless an extension of time is granted by the Chairman, subject to approval of the Commission. When any group of persons wishes to address the Commission, it shall be proper for the Chairman to request that a spokesman be chosen to represent the group.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

PUBLIC COMMENT

Public comments will also be allowed on items NOT on the agenda, but within the subject matter under jurisdiction of the Commission, prior to approval of the Minutes, and will be limited to a total of thirty minutes and not to exceed five minutes per person. No one will be heard twice. Any public comments not received at the beginning of the session may be heard after the regular item has been presented. NO action may be taken on off-agenda items, except as provided by law.

ADA requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting, in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please email parks@cityoffullerton.com or call (714) 738-6582 at least 48 hours prior to the meeting to make arrangements.

CONSENT ITEMS (Items 1 & 2)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Commission, staff or public request specific items be discussed and/or removed from the Consent Calendar for separate action.

- *1. MINUTES OF THE PARKS AND RECREATION JUNE 24, 2019 COMMISSION MEETING.
- *2. PUBLIC WORKS MONTHLY REPORTS FOR JUNE, 2019 and JULY, 2019.

REGULAR BUSINESS

***3. HILLCREST DUCK POND**

DIRECTOR'S UPDATE

STAFF COMMUNICATION/COMMISSIONER COMMENTS

ADJOURNMENT

***Written Material Attached**

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department front counter in the basement of City Hall located at 303 W. Commonwealth Avenue, Fullerton, California during normal business hours.

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
DRAFT MINUTES
CITY COUNCIL CHAMBERS**

Monday, Jun 24, 2019
6:30 p.m.

CALL TO ORDER

Chair Cox called the meeting to order at 6:30 p.m.

FLAG SALUTE

Commissioner Hussaini led the flag salute.

ROLL CALL

Present: Chair Gretchen Cox, Commissioner Michael Savage, Commissioner Ayesha Hussaini, Vice Chair Erik When

Absent: Commissioner Enrique Macias

Staff: Parks and Recreation Director Hugo Curiel, Supervisor John Clements, Coordinator Carol Whitaker, Parks Project Specialist Douglas Pickard

PUBLIC COMMENT

No public comment.

PUBLIC COMMENT CLOSED

CONSENT ITEMS (Items 1 and 2)

1. MINUTES IF THE PARKS AND RECREATION COMMISSIN MEETING APRIL 8, 2019
2. PUBLIC WORKS MONTHLY REPORTS FOR APRIL AND MAY 2019

Commissioner Wehn MADE A MOTION to approve the consent items, SECOND by Commissioner Hussaini

VOTE:

AYES: Commissioner Savage, Chair Cox, Commissioner Hussaini, Vice Chair Wehn

NOES:

ABSTAIN:

ABSENT: Commissioner Macias

The MOTION PASSED

Regular Business (Items 3 and 4)

Chair Cox requested to change the order of items 3 and 4.

3. KNAPP MEMORIAL BENCH

Parks Project Specialist Pickard gave a PowerPoint presentation in regards to allowing a memorial bench to be put in place supported by a City program that allows families to donate a bench. The Knapp family has requested to place a bench at Hillcrest Park. The bench is on the Lemon St side overlooking the Recreation Building on a concrete path. Director Curiel and Park Project Specialist Pickard have verified that it will not interfere with public park use. The Knapp family has changed the original bench selection due to it being backordered for a couple of months.

DISCUSSION:

No discussion.

PUBLIC COMMENT

No public comment.

PUBLIC COMMENT CLOSED

Commissioner Savage MADE A MOTION to approve the Knapp Memorial Bench, SECONDED by Commissioner Hussaini

VOTE:

AYES: Commissioner Savage, Chair Cox, Commissioner Hussaini, Vice Chair Erik Wehn

NOES:

ABSTAIN:

ABSENT: Commissioner Macias

The MOTION PASSED

4. ATHLETIC FIELD USE AND ALLOCATION POLICY

Director Curiel introduced the Athletic Field Use and Allocation Policy and its goals to provide field use in a safe and equitable way. This is the third version of the Policy that has been used in the past.

Parks and Recreation Supervisor John Clements gave a PowerPoint presentation in regards to the Athletic Field Use and Allocation Policy. The previous policy was put in place about 9 years ago but only explained and defined the groups. This new policy has details and definitions. This policy will help partner groups keep their status by defining the different groups that are using the fields. The document is also for volunteers to be able to reference if needed. The youth groups have grown in club and competitive play and this document is also aimed to help them succeed and meet their needs. Supervisor Clements explained the process of how the policy has come together and the steps taken to present the policy to the Parks and Recreation Commission.

Supervisor Clements brought up issues with field use and allocation issues and the way this information was used to form the policy. He explained the documents that are accessible on the City website to request field use along with information that allows users to know what group they fall in and how the allocations will take place. The document also includes a compliance process for the teams to encourage users to comply. To meet the request of competitive play field use there has been a new group created which will have a second priority status. The rest of the document includes rules and regulations that have already been in place in the past as well as some that are new. Also, code of conduct has been added that is based on respect.

Chair Cox requested to allow Public Comment before discussion.

PUBLIC COMMENT

Munish Bharpdwaja – Understands policies need to have equity. Supports competitive play for kids that do not want to travel out of the City. Asks City to verify groups are Fullerton Nonprofit, not franchise, and make sure board members are volunteers and not paid.

Tom Conner – Asks the City to reconsider and allow to use paid staff to assist with Recreation play.

Robin Fichtelberg – Is questioning allocation because she sees open fields while driving through the City while City says there is no availability. Hopes the Rangers are able to continue to run as they have been.

Brandon Myers – Chose the Fullerton Rangers as the best option for his daughter to play competitively and hopes his son has the same opportunity.

Kelly Castaneda – As a director of Recreation play in the Rangers she needs to have paid staff to run efficiently.

Kyle Kim – Wanted to point out the importance of paid staff. Also, wants clarification on how the allocations will affect the Competitive programs.

Lorena Velez – Wants to thank the Rangers for the opportunity to allow children to play.
Jamie Rocha - Has seen her children grow in the team and her son believes playing in the Rangers is a great opportunity and their goal is to play at a professional level.

Maria Noria – Her daughter received a scholarship and want to thank the Rangers for helping her receive her scholarship. Wants support for other children to have the same opportunity.

James Lira – Wants to allow the Rangers to continue to grow.

Christopher Blashaw – His son started to play in Recreation but was not always playing and is now a lot happier playing in Competitive play. Recreation and Competitive play need each other to exist. Wants to encourage players to come from other cities not just Fullerton.

Michael Mendoza – Questions why the way Rangers has been run needs to change and mentions other surrounding cities allow their Competitive teams to use City fields.

PUBLIC COMMENT CLOSED

DISCUSSION:

Commissioner Hussaini: Wanted clarification if there is no priority for Fullerton teams.

Supervisor Clements: This new policy splits Recreation and Competitive teams into Group 1 and Group 2 with different priority status.

Commissioner Savage: Wants to clarify to Kyle Kim that the Competitive play is second priority and during their prime season time there is no competition for the fields.

Commissioner Savage: Answering Robin's question in regards to driving by empty fields.

Supervisor Clements: Depends on the field's amenities and season of the year because some fields have no lighting. During Spring fields are being used heavily and during summer months fields are not being used as often or could be due to field maintenance.

Robin Fichtelberg: Questioned about MOU with school district and noticed most of the fields at schools are the ones not being used.

Commissioner Savage: There is no MOU with high schools and assures there are permits on all other fields.

Commissioner Savage: Explains how large organizations go through growing pains and believes volunteers can cover the needs of the teams.

Commissioner Savage: Answered to Chris' question about separating Recreation and Competitive play and explains the new group was created for Fullerton Rangers. City wants the Rangers to stay in Fullerton and wants to help them comply so others wanting to come use City fields or want to be partners cannot say they are more compliant than the Rangers.

Chair Cox: Explains why City cannot allow Rangers to have paid staff. With having so many children in the organization Rangers have a larger pool of volunteers. The issue with having paid staff is the City is subsidizing field fees so that means the City is helping you pay for staff and that is not the Department's priority but to help Fullerton nonprofit partners and teams succeed.

Chair Cox: Before taking the policy to council there should be some changes made and wants to remind everyone there are some changes that will take a couple of years to be made.

- Review field use fees and maximizing to bring in revenue
- Make sure rules are being tighten in particular banners, signs, and advertisements
- List of infractions or violations/ noncompliance
- Stronger language in regards to proposed deadlines
- If a league who has a history of violating rules requests to be a partner the request should go to the Commission to know what their history has been
- Group two should commit to give free training the coaches in the Recreation Side.

VOTE:

Motion to move the approval to a future meeting. Ayesha **SECONDED**

AYES: Commissioner Savage, Chair Cox, Commissioner Hussaini, Vice Chair When

NOES: None

ABSTAIN: None

ABSENT: Commissioner Macias

The MOTION PASSED 4-0

COMMISSION/STAFF COMMUNICATIONS

Director's Comments:

Director Curiel's updates:

- Day of Music on Friday, June 21st was successful
- The City's Fourth of July event 5:00pm-9:00pm with firework show starting at 9:00pm at the Fullerton High School field
- 5th Annual Health Fair in August 10th from 10am-1pm
- Spray pool have been opened

- Summer programs and Camp Hillcrest have began
- Summer concert series will have three concerts at the Fullerton Sports Complex and three at Hillcrest Park

COMMISSIONER COMMENTS:

- No questions or discussion from Commission.

ADJOURNMENT

Commissioner Wehn MADE A MOTION to adjourn the meeting at 8:05pm,
SECONDED by Commissioner Hussaini

VOTE:

AYES: Commissioner Savage, Chair Cox, Commissioner Hussaini, Vice Chair Wehn

NOES: None

ABSTAIN: None

ABSENT: Commissioner Macias

Commissioner Wehn MADE A MOTION to adjourn the meeting at 8:05pm,
SECONDED by Commissioner Hussaini

Respectfully submitted,



Director Curiel, Secretary



PARKS AND RECREATION COMMISSION AGENDA

MEETING DATE: August 12, 2019
TO: PARKS AND RECREATION COMMISSION
FROM: BILL ROSEBERRY, acting BUILDING AND FACILITIES SUPT.
SUBJECT: June 2019 PUBLIC WORKS / FACILITIES STAFF REPORT

PURPOSE

The purpose of this agenda item is to report to the Commission on the status of the Public Works Department / Building and Facilities Division monthly activities for the month of **June** 2019.

SUMMARY

Building and Facilities, including Electrical, received and responded to **57** service requests for the month of June 2019. Also included are the summary reports for each building attached showing details of the problems encountered. In addition to the service we perform our daily and weekly work orders.

Service request calls include general repair or replacement of:

- Plumbing
- Electrical
- Pools, Independence and Community Center
- Playground Equipment
- General Maintenance including:
 - Clogged or broken sinks and toilets, broken windows, doors and locks, Light bulbs, plumbing fixtures and accessories, painting, alarms, HVAC, etc.

Bill Roseberry, acting Building and Facilities Superintendent

Requests by Division and Problem

8/8/2019

9:22 AM

Request Dates Between 6/1/2019 and 6/30/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Ceiling Tile					
Asset: Community Center					
06-03-2019-000005		Ester Zepeda		714-738-6548	6/3/2019
Total Count for Ceiling Tile: 1					
Dispenser Not Working					
Asset: Chapman Rec Center					
06-18-2019-000387		TANIA REYES		949.261.1234 Ext. 21	6/18/2019
Total Count for Dispenser Not Working: 1					
Door Issue					
Asset: Basque Yard Administration Building					
06-26-2019-000578		ken stewart		6372	6/26/2019
Asset: Independence Park Gym					
06-03-2019-000006		Belen Manzano		123	6/3/2019
Asset: Indoor Raquet Ball Courts					
06-06-2019-000121	W. Valencia Ave.	Mike Martinez	VALENCIA ST	714) 853-0924	6/6/2019
Asset: Orangethorpe Rec Center					
06-24-2019-000533		john powers		714.738.5360	6/24/2019
Total Count for Door Issue: 4					
Drains/Gutters					
Asset: Chapman Rec Center					
06-24-2019-000507		Barbara		714-525-1908	6/24/2019
Total Count for Drains/Gutters: 1					
Electrical Issues					
Asset: Fullerton Museum Center					
06-26-2019-000594		Kelsey Keena		123	6/26/2019
Asset: Tennis Center					
06-25-2019-000556		Dave Mann		(714) 773-5750	6/25/2019
Total Count for Electrical Issues: 2					
Electrical Outlets					
Asset: Hillcrest Rec Center					
06-03-2019-000020		Carol Whitaker		2879	6/3/2019
Total Count for Electrical Outlets: 1					
Flags					
Asset: Independence Park Gym					
06-05-2019-000091		ernie duarte		123	6/5/2019
Total Count for Flags: 1					
Furniture Repair					

Requests by Division and Problem

8/8/2019

9:22 AM

Request Dates Between 6/1/2019 and 6/30/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Furniture Repair					
Asset: Maple Rec Center					
06-17-2019-000351		John Powers		5360	6/17/2019
Total Count for Furniture Repair: 1					
Hvac - Problems					
Asset: Chapman Rec Center					
06-06-2019-000124		John Powers		5360	6/6/2019
Asset: Commonwealth Underpass					
06-06-2019-000102		Karla Madrigal		123	6/6/2019
Asset: Community Center					
06-03-2019-000002		Karla Madrigal		123	6/3/2019
06-13-2019-000284		Edgar Rosales		714-738-2880	6/13/2019
06-17-2019-000375		Christina Perdomo		6370	6/17/2019
Asset: Independence Park Gym					
06-17-2019-000320		Belen Manzano		123	6/17/2019
Asset: Orangethorpe Rec Center					
06-11-2019-000221		Orbelina Castellanos		714-738-6797	6/11/2019
Asset: Tennis Center					
06-11-2019-000195		Dave Mann		(714) 773-5750	6/11/2019
Total Count for Hvac - Problems: 8					
Keys, Locks, Security Rpr					
Asset: Community Center					
06-03-2019-000004		Raymundo Mayorquin		714-738-6575	6/3/2019
06-19-2019-000432		Jeremiah Rekstad		714-773-5786	6/19/2019
Asset: Orangethorpe Rec Center					
06-24-2019-000514		Lauren D'Angelo		3146	6/24/2019
Total Count for Keys, Locks, Security Rpr: 3					
Lighting - Non St. Lt.					
Asset: Garnet Center					
06-18-2019-000388		Lauren D'Angelo		3146	6/18/2019
Asset: Hillcrest Ikes Cabin					
06-13-2019-000306		Hannah Esqueda		714-738-6575	6/13/2019
Total Count for Lighting - Non St. Lt.: 2					
Misc Office					

Requests by Division and Problem

8/8/2019

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Request Dates Between 6/1/2019 and 6/30/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Misc Office					
Asset: Community Center					
06-11-2019-000197		Raymundo Mayorquin		714-738-6575	6/11/2019
06-17-2019-000319		Raymundo Mayorquin		714-738-6575	6/17/2019
Asset: Garnet Center					
06-04-2019-000055		Lauren D'Angelo		3146	6/4/2019
Asset: Hillcrest Rec Center					
06-21-2019-000484		Rachel Smith		714.773.5789	6/21/2019
Asset: Orangethorpe Rec Center					
06-04-2019-000060		John Powers		5360	6/4/2019
Total Count for Misc Office: 5					
Pest Control					
Asset: Community Center					
06-25-2019-000555		Jacob Molina		6575	6/25/2019
06-27-2019-000605		Karla Madrigal		123	6/27/2019
Asset: Lemon Spray Ground Building					
06-25-2019-000563		Rachel Smith		714.773.5789	6/25/2019
Total Count for Pest Control: 3					
Rec. Area Tables & Benches					
Asset: Fullerton Museum Center					
06-27-2019-000606		Kelsey Keena		123	6/27/2019
Total Count for Rec. Area Tables & Benches: 1					
Sinks/Faucets					
Asset: Community Center					
06-03-2019-000007		Christina Perdomo		714-738-6370	6/3/2019
06-11-2019-000191		Kevin Garcia		714-738-6575	6/11/2019
06-12-2019-000251		Jacob Molina		6575	6/12/2019
Asset: Gilbert Community Center					
06-20-2019-000469		Lauren D'Angelo		3146	6/20/2019
Asset: Hillcrest Rec Center					
06-17-2019-000325		SEBASTIAN PEDREIRA		949.677.5112	6/17/2019
Asset: Maple Rec Center					
06-17-2019-000367		John Powers		5360	6/17/2019
Asset: Valencia SnackBar/Restroom					
06-03-2019-000030		Ernie Duarte		123	6/3/2019

Requests by Division and Problem

8/8/2019

9:22 AM

Request Dates Between 6/1/2019 and 6/30/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Total Count for Sinks/Faucets: 7					
Toilet Clog/Leak					
Asset: Bastanchury Snack Bar					
06-18-2019-000407		Sebastian Pedreira		949.677.5112	6/18/2019
Asset: Chapman Park Recreation Area					
06-13-2019-000280		Tania Reyes		949.261.1234 Ext. 21	6/13/2019
Asset: Chapman Rec Center					
06-11-2019-000229		John Powers		(714) 738-5360	6/11/2019
Asset: Community Center					
06-04-2019-000052		Jacob Molina		6575	6/4/2019
06-20-2019-000462		TANIA REYES		949.261.1234 Ext. 21	6/20/2019
06-21-2019-000496		Maribel Serrano		714-738-6575	6/21/2019
Asset: Fullerton Museum Center					
06-26-2019-000580		Kelsey Keena		123	6/26/2019
Asset: Garnet Center					
06-19-2019-000448		John Powers		5360	6/19/2019
Asset: Hillcrest Rec Center					
06-03-2019-000022		Rachel Smith		123	6/3/2019
06-05-2019-000087		Rachel Smith		123	6/5/2019
06-17-2019-000350		Rachel Smith		714.773.5789	6/17/2019
Asset: Muckenthaler Cultural Center					
06-21-2019-000499		Daniel Torres		(714)296-1233	6/21/2019
Total Count for Toilet Clog/Leak: 12					
Tot Lot Equip					
Asset: Hillcrest Park Tot-Lot 1					
06-10-2019-000150		Ariana Hernandez		562-212-6657	6/10/2019
Total Count for Tot Lot Equip: 1					
Trash Cans					
Asset: Community Center					
06-04-2019-000053		Jacob Molina		6575	6/4/2019
Total Count for Trash Cans: 1					
Windows					
Asset: Community Center					
06-18-2019-000423		Jacob Molina		6575	6/18/2019

Requests by Division and Problem

8/8/2019

9:22 AM

Request Dates Between 6/1/2019 and 6/30/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Windows					
Asset: Hillcrest Rec Center					
06-04-2019-000038		Rachel Smith		714.773.5789	6/4/2019
Total Count for Windows:					2
Total Count for Facilities:					57
Total Count:					57



PARKS AND RECREATION COMMISSION AGENDA

MEETING DATE: August 12, 2019
TO: PARKS AND RECREATION COMMISSION
FROM: BILL ROSEBERRY, acting BUILDING AND FACILITIES SUPT.
SUBJECT: July 2019 PUBLIC WORKS / FACILITIES STAFF REPORT

PURPOSE

The purpose of this agenda item is to report to the Commission on the status of the Public Works Department / Building and Facilities Division monthly activities for the month of **July** 2019.

SUMMARY

Building and Facilities, including Electrical, received and responded to **58** service requests for the month of July 2019. Also included are the summary reports for each building attached showing details of the problems encountered. In addition to the service we perform our daily and weekly work orders.

Service request calls include general repair or replacement of:

- Plumbing
- Electrical
- Pools, Independence and Community Center
- Playground Equipment
- General Maintenance including:
 - Clogged or broken sinks and toilets, broken windows, doors and locks, Light bulbs, plumbing fixtures and accessories, painting, alarms, HVAC, etc.

Bill Roseberry, acting Building and Facilities Superintendent

Requests by Division and Problem

8/8/2019

9:24 AM

Request Dates Between 7/1/2019 and 7/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Door Issue					
Asset: Chapman Rec Center					
07-16-2019-000379		John Powers		(714) 738-5360	7/16/2019
Total Count for Door Issue: 1					
Drains/Gutters					
Asset: Fullerton Museum Center					
07-09-2019-000228		Kelly Chidester		no # left	7/9/2019
Asset: Orangethorpe Rec Center					
07-01-2019-000017		Jacob Molina		6575	7/1/2019
Total Count for Drains/Gutters: 2					
Drinking Fountain Repair/Main					
Asset: Independence Park Gym					
07-23-2019-000527		FAST		(714) 773-5788	7/23/2019
Asset: Laguna Lake Recreation Area					
07-08-2019-000155		Gloria Kam		7143501897	7/8/2019
Total Count for Drinking Fountain Repair/Maint.: 2					
Electrical Issues					
Asset: Community Center					
07-22-2019-000491		Ester Zepeda		714-738-6548	7/22/2019
Asset: Tennis Center					
07-22-2019-000481		Dave Mann		(714) 773-5750	7/22/2019
Total Count for Electrical Issues: 2					
Hvac - Problems					
Asset: Fire Station 2					
07-29-2019-000625		Jeff Silver		123	7/29/2019
Asset: Fire Station 6					
07-11-2019-000289		Franky Baez		123	7/11/2019
Asset: Maple Rec Center					
07-29-2019-000652		John Powers		5360	7/29/2019
Asset: Muckenthaler Center					
07-17-2019-000394		Daniel Torres		(714)296-1233	7/17/2019
Total Count for Hvac - Problems: 4					
Keys, Locks, Security Rpr					

Requests by Division and Problem

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Request Dates Between 7/1/2019 and 7/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Keys, Locks, Security Rpr					
Asset: Community Center					
07-10-2019-000237		Kevin Garcia		6575	7/10/2019
07-18-2019-000413		Ginger Ivey		714-738-3341	7/18/2019
07-24-2019-000558		Fullerton Community Cen		N/A	7/24/2019
Asset: Independence Park Gym					
07-23-2019-000528		Kyle Knoff		n/a	7/23/2019
Asset: Maple Rec Center					
07-22-2019-000492		Rachel Smith		714.773.5789	7/22/2019
Total Count for Keys, Locks, Security Rpr: 5					
Lighting - Non St. Lt.					
Asset: Bastanchury Park Tot-Lot					
07-22-2019-000466		Michelle Dykes		8182926175	7/22/2019
Asset: Community Center					
07-01-2019-000018		Ginger Ivey		3341	7/1/2019
Asset: Independence Park Gym					
07-22-2019-000482		Kyle Knoff		n/a	7/22/2019
Asset: Lemon Park Tot-Lot					
07-22-2019-000489		Ernie Duarte		714-476-6226	7/22/2019
Asset: Maple Rec Center					
07-18-2019-000414		Rachel Smith		714.773.5789	7/18/2019
Total Count for Lighting - Non St. Lt.: 5					
Misc Office					
Asset: Community Center					
07-01-2019-000011		Kyle Knoff		123	7/1/2019
07-23-2019-000501		Andrew Rodriguez		n/a	7/23/2019
Asset: Fullerton Museum Center					
07-01-2019-000031		Katharine		9492918594	7/1/2019
Asset: Garnet Center					
07-15-2019-000329		Lauren D'Angelo		(714) 738-3146	7/15/2019
Asset: Richman Community Center					
07-24-2019-000548		Lauren D'Angelo		(714) 738-3146	7/24/2019
Total Count for Misc Office: 5					
Park Equip - Non Tot Lot Repa					

Requests by Division and Problem

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Request Dates Between 7/1/2019 and 7/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Park Equip - Non Tot Lot Repa					
Asset: Fullerton Museum Center					
07-01-2019-000015		Ester Zepeda		6548	7/1/2019
Asset: Orangethorpe Park Recreation Area					
07-23-2019-000499		Rachel Smith		714.773.5789	7/23/2019
Total Count for Park Equip - Non Tot Lot Repair: 2					
Pest Control					
Asset: Basque Yard Administration Building					
07-05-2019-000143		Kristi Nordell		2861	7/5/2019
07-18-2019-000423		Meg McWade		ext 6723	7/18/2019
Asset: Community Center					
07-01-2019-000030		Raymundo Mayorquin		6575	7/1/2019
Asset: Garnet Center					
07-11-2019-000290		Lauren D'Angelo		3146	7/11/2019
Asset: Independence Park Gym					
07-30-2019-000674		Judith Valdez		123	7/30/2019
Asset: Muckenthaler Center					
07-15-2019-000327		Jacob Molina		6575	7/15/2019
Total Count for Pest Control: 6					
Pool Maintenance					
Asset: Community Center					
07-29-2019-000641		Edgar Rosales		2880	7/29/2019
Total Count for Pool Maintenance: 1					
Sinks/Faucets					
Asset: Community Center					
07-02-2019-000048		Jacob Molina		6575	7/2/2019
07-02-2019-000081		Christina Perdomo		6370	7/2/2019
07-11-2019-000294		Christina Perdomo		6370	7/11/2019
Asset: Fullerton Airport Tower					
07-19-2019-000448		Monica Roseberry		(714) 738-6323	7/19/2019
Asset: Gilbert Community Center					
07-03-2019-000093		Lauren D'Angelo		3146	7/3/2019
Asset: Independence Park Gym					
07-25-2019-000588		Kyle Knoff		n/a	7/25/2019
Total Count for Sinks/Faucets: 6					
Spray Pool Repair/Maintenanc					

Requests by Division and Problem

8/8/2019

9:24 AM

Request Dates Between 7/1/2019 and 7/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Spray Pool Repair/Maintenanc					
Asset: Adlena Park Spray Pool					
07-10-2019-000261		Cristina		ext. 6575	7/10/2019
Asset: Lemon Park Spray Pool					
07-02-2019-000087		Felix		520-861-4866	7/2/2019
07-25-2019-000581		Rachel Smith		714.773.5789	7/25/2019
Asset: Plaza Spray Pool					
07-16-2019-000364		Kelly		ext 6545	7/16/2019
Total Count for Spray Pool Repair/Maintenance: 4					
Toilet Clog/Leak					
Asset: Community Center					
07-01-2019-000014		Christina Perdomo		63770	7/1/2019
07-15-2019-000316		Jacob Molina		6575	7/15/2019
07-29-2019-000627		Christina Perdomo		6370	7/29/2019
Asset: Hillcrest Red Cross Building					
07-19-2019-000439		David		310-351-8876	7/19/2019
Asset: Tennis Center					
07-03-2019-000091		Dave Mann		(714) 773-5750	7/3/2019
07-09-2019-000227		Dave Mann		(714) 773-5750	7/9/2019
07-23-2019-000525		Dave Mann		(714) 773-5750	7/23/2019
Total Count for Toilet Clog/Leak: 7					
Tot Lot Equip					
Asset: Sports Complex Tot-Lot					
07-18-2019-000429		John Patrick		714-408-8202	7/18/2019
Total Count for Tot Lot Equip: 1					
Urinals					
Asset: Basque Yard Administration Building					
07-11-2019-000275		TANIA REYES		949.261.1234 Ext. 21	7/11/2019
Asset: Community Center					
07-24-2019-000559		Jacob Molina		N/A	7/24/2019
Asset: Hillcrest Rec Center					
07-02-2019-000052		Sebastian Pedreira		949.677.5112	7/2/2019
Asset: Sports Complex Snack Bar					
07-22-2019-000483		SEBASTIAN PEDREIRA		949.261.1234	7/22/2019
Total Count for Urinals: 4					

Requests by Division and Problem

8/8/2019
9:24 AM

Request Dates Between 7/1/2019 and 7/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Windows					
Asset: Community Center					
07-31-2019-000685		Jacob Molina		6335	7/31/2019
<hr/>					
Total Count for Windows:					1
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Total Count for Facilities:					58
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Total Count:					58



PARKS AND RECREATION COMMISSION

AGENDA

MEETING DATE: AUGUST 12, 2019

TO: PARKS AND RECREATION COMMISSION

FROM: DAN DIAZ, STREETS AND LANDSCAPE SUPERINTENDENT

SUBJECT: JULY 2019 PUBLIC WORKS / LANDSCAPE STAFF REPORT

SUMMARY

The purpose of this agenda item is to report the status of the Public Works Department/ Landscape Division's monthly activities to the Commission.

RECOMMENDATION

Receive and file.

1. Tree Division Update - West Coast Arborists Inc. (WCA) is currently providing contract tree services to the City of Fullerton. Since July 1, 2019 the following services have been provided:
 - 870 trees have been serviced. Out of the 870 trees pruned, 23 were in Acacia and Byerrum Parks.
 - Fiscal Year 2019-20 grid pruning has resumed.
 - Production tree pruning began on July 1st in Zone 14 & 5
2. Honey Bees - The Department received eight calls in July. Honey bees were reported, removed and saved.
3. Landscape Division crews completed the following projects in the month of July, beyond standard maintenance duties:
 - Tot lot replenishment chips have been done at FCS Complex, Bastanchury, Lemon, Rolling Hills and Parks, Nicholas Parks.
 - Field goal installed at Lions Field

- Annual weed abatement contract has been completed.
- Landscape and Streets crews worked the 4th of July event.
- Orange County Conservation Corps worked various areas of City Parks and Trails.
- Landscape and Streets assisted Fullerton Police Department with homeless cleanup.
- Fiscal year weed abatement completed at Brea Dam and Coyote Hills Tree Park.



Agenda Report

Parks and Recreation Commission

MEETING DATE: AUGUST 12, 2019

TO: PARKS AND RECREATION COMMISSION

SUBMITTED BY: HUGO CURIEL, DIRECTOR

PREPARED BY: DOUG PICKARD, PARKS PROJECT SPECIALIST

SUBJECT: HILLCREST PARK – DUCK POND UPDATE

SUMMARY

On September 18, 2018 the City Council approved an agreement with STUDIO-MLA for preparation of construction documents for the Hillcrest Park Duck Pond Improvements. STUDIO-MLA has completed design development plans and are currently at 30% completion of construction documents (CD's). This is a progress report update.

RECOMMENDATION

Receive and File.

FISCAL IMPACT

No fiscal impact.

DISCUSSION

On February 4, 2014 the City Council approved a nine part conceptual phasing plan for Hillcrest Park Improvements and directed staff to procure professional design services from Mia Lehrer & Associates (dba STUDIO-MLA) for construction documents of the initial three phases. The first two phases consisting of the Pine Forest Stairs and the Historic Fountain Restoration & Great Lawn Improvements have been completed.

In July, 2015, City Council approved Resolution No. 2015-33 that authorized the City to apply for California River Parkway grant funds. As a result, the Hillcrest Park duck pond restoration project was selected and received a \$380,000 grant for design and/or construction. The funds are required to be expended by May 31, 2021. The Hillcrest Park Ad Hoc Committee recommended moving forward with the "Duck Pond" improvement efforts as phase 3 of Hillcrest Park Improvements.

In April 2018, staff extended a Request for a Professional Landscape Architecture Services Proposals to two firms, STUDIO-MLA and BGB Group. After reviewing each proposal, staff recommended that City Council award the contract to STUDIO-MLA based on their understanding of the project, experience and acceptable fee.

On September 18, 2018 the City Council approved an agreement with STUDIO-MLA for preparation of construction documents for the Hillcrest Park Duck Pond Improvements.

STUDIO-MLA has completed design development plans and has transitioned onto construction documents (CD's) which are currently at 30%. Construction documents are expected to be completed by December 2019, with construction expected to start in spring, 2020.

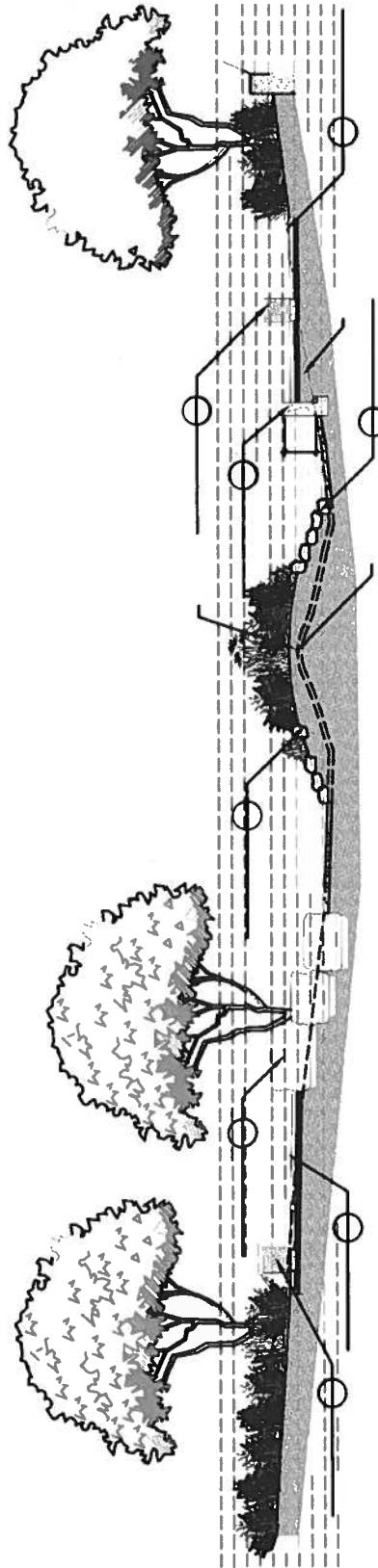
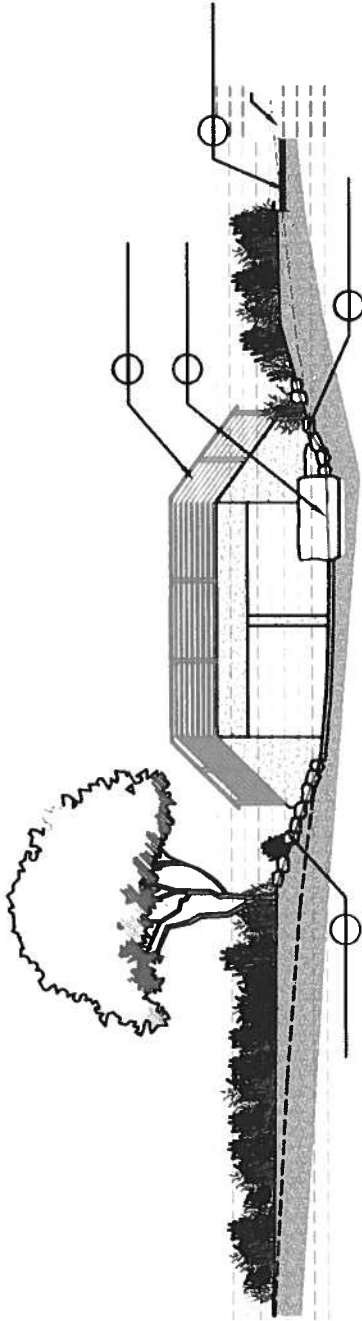
The Hillcrest Park Master Plan identifies the Duck Pond as a critical portion of the park as it anchors park elements along N. Harbor Blvd. and Brea Blvd. The improvements will reestablish a naturalized creek by modifying the existing concrete waterway. The restoration project will include creek stabilization, riparian and drought tolerant vegetation, encourage wildlife habitat and introduce spaces for people to enjoy the park and creek setting. The project includes a restored recreation path along the creek which links to the recently restored Great Lawn & Historic Fountain.

Attachments:

- Attachment 1 – Design Development Duck Pond Landscape Plan
- Attachment 2 – Sections



100% DESIGN DEVELOPMENT 07/01/19



Duck Pond Sections

CITY OF FULLERTON		OFFICE OF THE DIRECTOR OF PUBLIC WORKS	
STUDY		MLA	
REVISIONS			
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