

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA
City Council Chamber
303 W. Commonwealth Avenue
Monday, February 11, 2019
6:30 p.m.**

Public comment will be allowed on items on this Agenda at the time each item is considered.

Persons addressing the Commission shall be limited to **three** minutes, unless an extension of time is granted by the Chairman, subject to approval of the Commission. When any group of persons wishes to address the Commission, it shall be proper for the Chairman to request that a spokesman be chosen to represent the group.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

PUBLIC COMMENT

Public comments will also be allowed on items NOT on the agenda, but within the subject matter under jurisdiction of the Commission, prior to approval of the Minutes, and will be limited to a total of thirty minutes and not to exceed five minutes per person. No one will be heard twice. Any public comments not received at the beginning of the session may be heard after the regular item has been presented. NO action may be taken on off-agenda items, except as provided by law.

ADA requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting, in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please email parks@cityoffullerton.com or call (714) 738-6582 at least 48 hours prior to the meeting to make arrangements.

CONSENT ITEMS (Items 1 & 2)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Commission, staff or public request specific items be discussed and/or removed from the Consent Calendar for separate action.

- *1. MINUTES OF THE PARKS AND RECREATION OCTOBER 8, 2018, DECEMBER 10, 2018 COMMISSION MEETING.

- *2. PUBLIC WORKS MONTHLY REPORTS FOR NOVEMBER AND DECEMBER, 2018.

REGULAR BUSINESS

- *3. ELECTION OF CHAIR/VICE CHAIR
- *4. PARK DWELLING FEES FOR ACCESSORY DWELLING UNITS

DIRECTOR'S UPDATE

STAFF COMMUNICATION/COMMISSIONER COMMENTS

ADJOURNMENT

***Written Material Attached**

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department front counter in the basement of City Hall located at 303 W. Commonwealth Avenue, Fullerton, California during normal business hours.

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
DRAFT MINUTES
CITY COUNCIL CHAMBER
303 W. Commonwealth Avenue
Monday, October 8, 2018
6:30 p.m.**

CALL TO ORDER

The meeting was not called to order, due to lack of a quorum.

FLAG SALUTE

Commissioner Wehn led the flag salute.

ROLL CALL

Present: Michael Savage, Erik Wehn, Jose Trinidad Castañeda III,

Absent: Susan Gapinski, Gretchen Cox, Aaruni Thakur, Karen Lang-McNabb,

Staff: Parks and Recreation Director Hugo Curiel, Parks and Recreation Manager
Amanda Arbiso, Parks Project Specialist Doug Pickard

PUBLIC COMMENT

Since there was no quorum, the meeting was not called to order. No public comments were allowed.

Public Comments closed

CONSENT ITEMS (Items 1 & 2)

1. MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING
SEPTEMBER 10, 2018.

No vote was taken, as there was not a quorum

2. PUBLIC WORKS MONTHLY REPORTS FOR SEPTEMBER, 2018.

No vote was taken, as there was not a quorum

PRESENTATION

3. DISTRICT ELECTIONS/COMMISSION & COMMITTEE REORGANIZATION

Due to illness, the City Clerk did not make the presentation.

REGULAR BUSINESS (Item 3)

4. PACIFIC DRIVE PARK UPDATE

Director Curiel gave an update on Pacific Drive Park.

DIRECTOR'S REPORT

Manager Arbiso reviewed the most recent events

ADJOURNMENT

Vice Chair Cox MADE A MOTION to adjourn the meeting at 7:05 p.m.,
SECONDED by Commissioner Thakur.

VOTE:

AYES: Savage, Castañeda, Wehn

NOES: None

ABSTAIN: None

ABSENT: Gapinski, Cox, Thakur. Lang-McNabb,

The MOTION PASSED 3 – 0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Curiel', written over a horizontal line.

Director Curiel, Secretary
HC/db

**CITY OF FULLERTON
PARKS AND RECREATION COMMISSION
DRAFT MINUTES
CITY COUNCIL CHAMBER
303 W. Commonwealth Avenue
Monday, December 10, 2018
6:30 p.m.**

CALL TO ORDER

Chair Savage called the meeting to order at 6:30 p.m.

FLAG SALUTE

Commissioner Lang-McNabb led the flag salute.

ROLL CALL

Present: Michael Savage, Jose Trinidad Castañeda III, Aaruni Thakur, Gretchen Cox, Karen Lang-McNabb,

Absent: Susan Gapinski, Commissioner Wehn

Staff: Parks and Recreation Director Hugo Curiel, Parks and Recreation Manager Amanda Arbiso Parks, Recreation Supervisor II John Clements, Parks Project Specialist Doug Pickard

PUBLIC COMMENT

There were none.

Public Comments closed

CONSENT ITEMS (Items 1 & 2)

1. MINUTES OF THE PARKS AND RECREATION COMMISSION MEETING SEPTEMBER 10, 2018 AND PUBLIC WORKS MONTHLY REPORTS.

Vice Chair Cox MADE A MOTION to approve the consent items, as submitted, SECONDED by Commissioner Lang-McNabb .

VOTE:

AYES: Savage, Cox, Castañeda, Lang-McNabb, Thakur

NOES: None

ABSTAIN: None

ABSENT: Gapinski, Wehn

The MOTION PASSED 5-0.

REGULAR BUSINESS (Item 3)

3. FERN DRIVE PARK FENCING

Director Curiel gave a brief update on the concern the Fullerton School District has about securing school sites. He explained that the City has shared use agreements for many park sites with the Fullerton School District. Supervisor Clements presented more details of Fullerton School District concerns and announced that Mr. Schlabsz from Fullerton School District was in attendance.

Supervisor Clements displayed aerial view of Fern Drive Park and explained that the border between the school and the park is down the middle of the property, if fenced off there it would interfere with the integrity of uses. He said that it will not take away commonly used field space as there is an access point after school to get into the space, with an additional rolling gate for mowers. The playground will always be open, picnic areas would not be enclosed within the fence line.

Commissioner Lang-McNabb asked about access for after school sports. Supervisor Clements replied that the rolling gates will be opened between 4-5 pm after school sports begin and then locked up for the night.

Director Curiel emphasized that the gates will remain open for general public outside of school hours and during school hours, the ball field gates are locked and opened once school is out.

Vice Chair Cox asked if there was a consideration for privacy slats similar to Pacific Drive Park. Director Curiel responded that Fullerton School District was not in favor of privacy slats for this location.

Commissioner Castañeda was concerned about pedestrians on the sidewalk and asked if staff considered using a natural barrier.

Director Curiel introduced, Mr. Schlabsz, Fullerton School District, Director of Facility Maintenance & Operations. He responded to Mr. Castañeda's question stating a hedge would not provide a security barrier.

Scott Schlabsz said that there have been a few incidents at different schools and parents have been asking Fullerton School District to be responsible and protect the children.

Commissioner Thakur asked who will lock the gates. Supervisor Clements said the Fullerton Rangers will lock it on the weekends, custodians will lock at the end of the day.

Chair Savage wants to understand concerns of neighbors.

Commissioner Lang-McNabb felt it was a sane and reasonable measure that will help, even though it might not solve all problems or stop fears of parents.

Mr. Schlabsz told the commission that the existing fence line will be replaced with new material and the remainder of the school property will be secured with wrought iron soon.

PUBLIC COMMENTS

Pete Nordelo – was concerned with the traffic congestion

Christine Truxaw – also had traffic concerns and the opening of gates for access to the school in the morning.

Phil Lamontagne – proposed that a dog park be created at this site.

Melinda Guinaldo, Carhart – was not in favor of the fence, she prefers the property open, as it is.

Marsha Wolfson – she asked if the entire school would be fenced off.

Public Comments Closed.

Commissioners commented on 1) obscuring the view for the neighbors, restricting access to the park, they asked for more thought on the fencing, a better configuration of the fence line, requested more community meetings posted on the website and considering a natural barrier along the sidewalk.

Commissioner Castañeda MADE A MOTION that the Parks and Recreation Commission receive and file and continue discussions with the Fullerton School District, seconded by Commissioner Thakur.

VOTE:

AYES: Savage, Cox, Castañeda, Lang-McNabb, Thakur

NOES: None

ABSTAIN: None

ABSENT: Gapinski, Wehn

The MOTION PASSED 5-0.

4. MEMORIAL BENCH DONATION

Doug Pickard, Parks Project Specialist, explained that the Monson family made a request for a memorial bench at the east end of Laguna Lake Park. A view of the

trail and aerial of the location was displayed. He explained the City's program and said that an approved steel bench was selected, along with the type of plaque.

There were no public comments

Commissioner Castañeda MADE A MOTION that the Parks and Recreation Commission approve and accept the donation for the memorial bench, per the conditions outlined in the agenda report, SECONDED by Chair Savage.

VOTE:

AYES: Savage, Cox, Castañeda, Lang-McNabb, Thakur

NOES: None

ABSTAIN: None

ABSENT: Gapinski, Wehn

The MOTION PASSED unanimously.

PUBLIC COMMENTS

There were no additional public comments.

COMMISSION/STAFF COMMUNICATIONS

Director's Comments:

Supervisor Arbisio spoke about:

Winter Market
Shopping Soiree
Breakfast with Santa at Maple
Camp Hillcrest and Winter Camp
First Night

The Commission discussed Woodcrest Park phases and Pacific Drive Park.

Commissioners Castañeda and Lang-McNabb both commented on the pleasure of serving on the commission, the opportunity to serve and what they've learned.

ADJOURNMENT

Vice Chair Cox MADE A MOTION to adjourn the meeting at 7:47 p.m., SECONDED by Commissioner Lang-McNabb

VOTE:

AYES: Savage, Cox, Castañeda, Lang-McNabb, Thakur

NOES: None

ABSTAIN: None

ABSENT: Gapinski, Wehn

The MOTION PASSED 5-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Director Curiel", written over a horizontal line.

Director Curiel, Secretary
HC/db



PARKS AND RECREATION COMMISSION AGENDA

MEETING DATE: FEBRUARY 11, 2019

TO: PARKS AND RECREATION COMMISSION

FROM: DENNIS QUINLIVAN, DEPUTY DIRECTOR OF PUBLIC WORKS

SUBJECT: DECEMBER 2018 / JANUARY 2019 PUBLIC WORKS /
LANDSCAPE STAFF REPORT

SUMMARY

The purpose of this agenda item is to report to the Commission on the status of the Public Works Department / Landscape Division monthly activities.

RECOMMENDATION

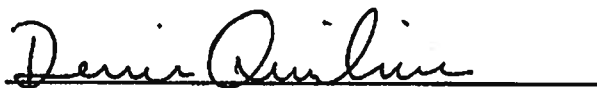
Receive and file

1. **Tree Division Update-** West Coast Arborists Inc. (WCA) is currently providing contract tree services to the City of Fullerton. Since July 1, 2018 the following services have been provided...
 - 8755 trees have been pruned
 - 375 trees removed
 - 122 trees planted
 - West Coast Arborist crews completed downtown and civic center pruning. Crews currently working zone 11 (Harbor Boulevard to Raymond Avenue, Orangethorpe Avenue to Commonwealth avenue)
 - **Arbor Day 2019** will be held at Richman Park on March 16 or March 23 in the event of rain. Informational flyer in the works. Call Phil Kisor for details at 714-738-5345.

2. **Red Imported Fire Ant and Honey Bee** activity data is unavailable for this time period due to maintenance software system transition.

3. Landscape Division Crews completed the following projects in the months of December 2018 / January 2019 beyond standard maintenance duties.

- Weed abatement completed at the Union Pacific easement
- Volunteer group completed weed abatement on Juanita Cooke Trail north of Hermosa.
- Staff cleared downed trees and debris generated from 2 fairly significant rain and wind events in December and January.
- Homeless cleanups
- Divisional irrigators continued system improvements at Muckenthaler Cultural Center
- Irrigation mainline repaired at Gilbert Park
- Lions field irrigation retrofit completed for new retaining walls
- Trail grading performed at Castlewood trail
- Chapman Park baseball field dug outs and backstops replaced (new wood)
- Hillcrest Park sandbagging completed to minimize flooding and channel water away from the fountain area
- Goal post removed from Lions Field for transition to Softball
- Staff installed home run fence for Fullerton Sports Complex field #2
- Damaged flood control pipe located under Bastanchury Road feeding into Fullerton Creek has been added to the upcoming CIP List for repair

A handwritten signature in dark ink, appearing to read "Dennis Quinlivan", is written over a horizontal line.

Dennis Quinlivan, Deputy Director of Public Works



PARKS AND RECREATION COMMISSION AGENDA

MEETING DATE: February 11, 2019
TO: PARKS AND RECREATION COMMISSION
FROM: BILL ROSEBERRY, acting BUILDING AND FACILITIES SUPT.
SUBJECT: February 2019 PUBLIC WORKS / FACILITIES STAFF REPORT

PURPOSE

The purpose of this agenda item is to report to the Commission on the status of the Public Works Department / Building and Facilities Division monthly activities for the month of **December 2018** and **January 2019**.

SUMMARY

Building and Facilities, including Electrical, received and responded to **37** service requests for the Parks and Recreation Department for the month of December 2018 and **57** service requests for the month of January 2019. In addition there are summary reports for each month attached showing details of the problems encountered.

Service request calls include general repair or replacement of:

- Plumbing
- Electrical
- Pools, Independence and Community Center
- Playground Equipment
- General Maintenance including:
 - Clogged or broken sinks and toilets, broken windows, doors and locks, Light bulbs, plumbing fixtures and accessories, painting, alarms, HVAC, etc.

Bill Roseberry, acting Building and Facilities Superintendent

Requests by Division and Problem

2/6/2019

8:06 AM

Request Dates Between 12/1/2018 and 12/31/2018

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
AUTOMATIC GATES/DOORS					
Asset: Hillcrest Park Recreation Area 1					
12-10-2018-000166		ernie duarte		no number left	12/10/2018
Total Count for AUTOMATIC GATES/DOORS: 1					
CEILING TILE					
Asset: Community Center					
12-06-2018-000106		mariam		6575	12/6/2018
Asset: Independence Park Gym					
12-06-2018-000118		Judith Valdez		email	12/6/2018
Asset: Maple Rec Center					
12-06-2018-000115		john powers		6581	12/6/2018
Asset: Richman Community Center					
12-13-2018-000279		Courtney Wysocki		email	12/13/2018
Total Count for CEILING TILE: 4					
DOOR ISSUE					
Asset: Independence Park Locker/Shower Building					
12-10-2018-000168		ernie duarte		no number left	12/10/2018
Total Count for DOOR ISSUE: 1					
ELECTRICAL OUTLETS					
Asset: Richman Community Center					
12-17-2018-000338		courtney wysocki		5360	12/17/2018
Total Count for ELECTRICAL OUTLETS: 1					
FIRE EXTINGUISHERS					
Asset: Independence Park Gym					
12-10-2018-000173		Ernie Duarte		1-714-476-6226	12/10/2018
Total Count for FIRE EXTINGUISHERS: 1					
HVAC - PROBLEMS					
Asset: Fullerton Museum Center					
12-17-2018-000346		Elvia Taylor		(714) 738-5325	12/17/2018
Total Count for HVAC - PROBLEMS: 1					
ICE MACHINE					
Asset: Fullerton Museum Center					
12-10-2018-000163		ERIC DUKES		1	12/10/2018
Total Count for ICE MACHINE: 1					
KEYS, LOCKS, SECURITY RPF					
Asset: Fullerton Museum Center					
12-03-2018-000036		Matthew Lindauer		5357	12/3/2018

Requests by Division and Problem

2/6/2019

8:06 AM

Request Dates Between 12/1/2018 and 12/31/2018

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Total Count for KEYS, LOCKS, SECURITY RPR: 1					
LIGHTING - NON ST. LT.					
Asset: Community Center					
12-12-2018-000237		Miriam mejia		6312	12/12/2018
Asset: Hillcrest Park Recreation Area 1					
12-07-2018-000132		todd warden		tel:7147024181	12/7/2018
12-10-2018-000145		Todd Warden		7147024181	12/10/2018
Asset: Independence Park Locker/Shower Building					
12-19-2018-000383		kyle knoff		no number left	12/19/2018
Asset: Lemon Park Basketball Court					
12-12-2018-000224		john powers		6581	12/12/2018
Total Count for LIGHTING - NON ST. LT.: 5					
MISC OFFICE					
Asset: Community Center					
12-20-2018-000398		anne wubbena		6575	12/20/2018
Asset: Fullerton Museum Center					
12-04-2018-000060		eric dukes		(843) 263-3679	12/4/2018
Asset: Independence Park Gym					
12-18-2018-000349		frank padron		no number left	12/18/2018
Asset: Orangethorpe Rec Center					
12-20-2018-000404		courtney wysocki		5360	12/20/2018
Total Count for MISC OFFICE: 4					
PAINT					
Asset: Basque Yard Administration Building					
12-17-2018-000309		tim campbell		5337	12/17/2018
Asset: Community Center					
12-13-2018-000280		Cori Lantz		714-738-6591	12/13/2018
Total Count for PAINT: 2					
PEST CONTROL					
Asset: Orangethorpe Rec Center					
12-21-2018-000420		Rachel Smith		714.773.5789	12/21/2018
Total Count for PEST CONTROL: 1					
SHOWERS					
Asset: Independence Park Tot-Lot 2					
12-10-2018-000165		kyle knoff		no number left	12/10/2018

Requests by Division and Problem

2/6/2019

8:06 AM

Request Dates Between 12/1/2018 and 12/31/2018

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
SHOWERS					
Asset: Muckenthaler Center					
12-04-2018-000068		daniel torres		much center	12/4/2018
Total Count for SHOWERS: 2					
SINKS/FAUCETS					
Asset: Community Center					
12-20-2018-000405		dennis q		6805	12/20/2018
Asset: Lemon Park Tot-Lot					
12-07-2018-000133		john powers		6581	12/7/2018
Asset: Maple Rec Center					
12-03-2018-000018		John Powers		714.738.6581	12/3/2018
Total Count for SINKS/FAUCETS: 3					
TOILET CLOG/LEAK					
Asset: Community Center					
12-03-2018-000038		jacob molina		6575	12/3/2018
12-07-2018-000128		Raymundo Mayorquin		6575	12/7/2018
12-10-2018-000149		jenelle lizama		6575	12/10/2018
12-10-2018-000164		JENELLE LIZAMAN		6575	12/10/2018
Asset: Fullerton Museum Center					
12-19-2018-000392		museum		6545	12/19/2018
Asset: Gilbert Community Center					
12-21-2018-000417		Natalynne Tran		no number left	12/21/2018
Asset: Valencia Park Tot-Lot					
12-12-2018-000248		sydney pd		6710	12/12/2018
Total Count for TOILET CLOG/LEAK: 7					
TOT LOT EQUIP					
Asset: Bastanchury Park Tot-Lot					
12-04-2018-000051		dave lomeli		tel:7146813628	12/4/2018
Total Count for TOT LOT EQUIP: 1					
URINALS					
Asset: Chapman Rec Center					
12-13-2018-000267		Anonymous		no number	12/13/2018
Total Count for URINALS: 1					
Total Count for Facilities: 37					
Total Count: 37					

Requests by Division and Problem

2/6/2019

8:08 AM

Request Dates Between 1/1/2019 and 1/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
BATTERIES					
Asset: Garnet Center					
01-07-2019-000281		Natalynne Tran		no number left	1/7/2019
01-08-2019-000284		Natalynne Tran		no number left	1/8/2019
Total Count for BATTERIES: 2					
Ceiling Tile					
Asset: Hillcrest Rec Center					
01-17-2019-000465		Tania Reyes		949.261.1234 Ext. 21	1/17/2019
Total Count for Ceiling Tile: 1					
Door Issue					
Asset: Community Center					
01-30-2019-000760		ginger ivy		3341	1/30/2019
Asset: Hillcrest Rec Center					
01-10-2019-000355		courtney wysocki		5630	1/10/2019
01-23-2019-000611		miriam mejia		714-738-6312	1/23/2019
Total Count for Door Issue: 3					
Guard Rail/Fence Damage					
Asset: Hillcrest Park Recreation Area 1					
01-14-2019-000390		Anonymous		n/a	1/14/2019
Asset: Independence Skate Park					
01-08-2019-000297		Dave Lomeli		7146813628	1/8/2019
Total Count for GUARD RAIL/FENCE DAMAGE: 2					
HOMELESS SUPPORT					
Asset: Hillcrest Rec Center					
01-07-2019-000231		Adam Siewert		7149819752	1/7/2019
Asset: Nicolas Park Tot-Lot					
01-29-2019-000720		Mark Hatfield		7149811378	1/29/2019
Total Count for Homeless Support: 2					
HVAC - PROBLEMS					
Asset: Community Center					
01-09-2019-000317		jacob molina		6575	1/9/2019
01-18-2019-000515		christina perdomo		714-738-6370	1/18/2019
Asset: Maple Rec Center					
01-02-2019-000056		Rachel Smith		n/a	1/2/2019
Asset: Muckenthaler Center					
01-15-2019-000426		daniel torres		(714)296-1233	1/15/2019

Requests by Division and Problem

2/6/2019

8:08 AM

Request Dates Between 1/1/2019 and 1/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
HVAC - PROBLEMS					
Asset: Orangethorpe Rec Center					
01-09-2019-000318		rachel smith		5789	1/9/2019
Total Count for HVAC - PROBLEMS: 5					
Keys, Locks, Security Rpr					
Asset: Community Center					
01-23-2019-000617		jacob molina		6575	1/23/2019
Asset: Hillcrest Rec Center					
01-14-2019-000405		Gilbert Carrillo		7144959650	1/14/2019
Asset: Laguna Lake Recreation Area					
01-07-2019-000235		sebastian-ccs		Cell: 714.272.1945	1/7/2019
Total Count for KEYS, LOCKS, SECURITY RPR: 3					
LIGHTING - NON ST. LT.					
Asset: Basque Yard Administration Building					
01-02-2019-000132		Jorge Gonzalez		714-738-5344	1/2/2019
Asset: Community Center					
01-14-2019-000377		Cori Lantz		714-738-6591	1/14/2019
01-14-2019-000413		Cori Lantz		714-738-6591	1/14/2019
Asset: Hillcrest Park Recreation Area 1					
01-07-2019-000278		ernie duarte		1234567	1/7/2019
Asset: Independence Park Gym					
01-28-2019-000661		kyle knoff		no # left	1/28/2019
Asset: Maple Rec Center					
01-07-2019-000258		Rachel Smith		714.773.5789	1/7/2019
Asset: Richman Community Center					
01-16-2019-000443		courtney wysocki		5360	1/16/2019
Total Count for Lighting - Non St. Lt.: 7					
MISC OFFICE					
Asset: Community Center					
01-10-2019-000346		christina garcia		6370	1/10/2019
01-14-2019-000379		Carolina Franco		714-738-6575	1/14/2019
Asset: Don Castro Community Center					
01-09-2019-000304		courtney wysocki		5360	1/9/2019

Requests by Division and Problem

2/6/2019
8:08 AM

Request Dates Between 1/1/2019 and 1/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
MISC OFFICE					
Asset: Hillcrest Red Cross Building					
01-02-2019-000012		Cori Lantz		714-738-6591	1/2/2019
01-29-2019-000724		bill roseberry		6373	1/29/2019
Total Count for Misc Office: 5					
PAINT					
Asset: Community Center					
01-02-2019-000117		Cori Lantz		714-738-6591	1/2/2019
Total Count for PAINT: 1					
Park Equip - Non Tot Lot Repa					
Asset: Laguna Lake Recreation Area					
01-23-2019-000593		John Clements		(714) 738-6844	1/23/2019
Total Count for Park Equip - Non Tot Lot Repair: 1					
Pest Control					
Asset: Orangethorpe Park Recreation Area					
01-16-2019-000455		rachel smith		714.773.5789	1/16/2019
Asset: Orangethorpe Rec Center					
01-17-2019-000488		Kelsey		714-738-6797	1/17/2019
Total Count for Pest Control: 2					
Roof Repair/Pm					
Asset: Community Center					
01-16-2019-000446		jacob molina		6575	1/16/2019
01-17-2019-000500		Miriam Mejia		Email	1/17/2019
Asset: Hillcrest Ikes Cabin					
01-17-2019-000464		Todd Warren		7147024181	1/17/2019
Total Count for Roof Repair/Pm: 3					
Showers					
Asset: Community Center					
01-14-2019-000378		Edgar Rosales		714-738-2880	1/14/2019
Total Count for Showers: 1					
Signs					
Asset: Hillcrest Red Cross Building					
01-30-2019-000765		cori lantz		6591	1/30/2019
Total Count for Signs: 1					
Sinks/Faucets					

Requests by Division and Problem

2/6/2019

8:08 AM

Request Dates Between 1/1/2019 and 1/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Sinks/Faucets					
Asset: Basque Yard Administration Building					
01-22-2019-000592		Nadia Cook		7147382807	1/22/2019
Asset: Community Center					
01-08-2019-000291		Raymundo Mayorquin		6575	1/8/2019
Asset: Independence Park Gym					
01-28-2019-000658		kyle knoff		no # left	1/28/2019
Total Count for Sinks/Faucets: 3					
Toilet Clog/Leak					
Asset: Community Center					
01-23-2019-000601		karen		123	1/23/2019
Asset: Independence Park Tot-Lot 2					
01-16-2019-000450		lauren morford		(714) 773-5788	1/16/2019
Asset: Laguna Lake Recreation Area					
01-03-2019-000148		SEBASTIAN PEDREIRA		949.261.1234	1/3/2019
01-04-2019-000213		Sebastian Pedreira		949.677.5112	1/4/2019
01-23-2019-000609		gilbert carrillo		tel:7144959650	1/23/2019
Asset: Nicolas Park Tot-Lot					
01-21-2019-000561		Anonymous		n/a	1/21/2019
Asset: Sports Complex Baseball Diamond 1					
01-22-2019-000572		sebastian -ccs		949.677.5112	1/22/2019
Total Count for Toilet Clog/Leak: 7					
TOT LOT EQUIP					
Asset: Bastanchury Park Tot-Lot					
01-03-2019-000184		G C		7144959650	1/3/2019
Asset: Hillcrest Park Tot-Lot 1					
01-15-2019-000418		William Graham		n/a	1/15/2019
Asset: Richman Park Tot-Lot					
01-09-2019-000305		jamie		tel:6145810108	1/9/2019
Total Count for TOT LOT EQUIP: 3					
Urinals					
Asset: Basque Yard Administration Building					
01-24-2019-000645		dan diaz		6725	1/24/2019
Asset: Chapman Park Recreation Area					
01-18-2019-000517		daniel diaz		6823	1/18/2019

Requests by Division and Problem

2/6/2019

8:08 AM

Request Dates Between 1/1/2019 and 1/31/2019

Request #	Address	Name	Requestor Address	Phone #	Created
Facilities					
Urinals					
Asset: Community Center					
01-15-2019-000431		cori lantz		6591	1/15/2019
01-28-2019-000681		jacob molina		6575	1/28/2019
Total Count for Urinals:					4
WINDOWS					
Asset: Hillcrest Rec Center					
01-07-2019-000232		Sebastian Pedreira		949.677.5112	1/7/2019
Total Count for WINDOWS:					1
Total Count for Facilities:					57
Total Count:					57



PARKS AND RECREATION COMMISSION

To: PARKS AND RECREATION COMMISSION
From: HUGO CURIEL, DIRECTOR
Date: FEBRUARY 11, 2019
Subject: ELECTION OF PARKS AND RECREATION COMMISSION OFFICERS

SUMMARY

The Parks and Recreation Commission will elect a Chair and Vice Chair.

RECOMMENDATION

That the Parks and Recreation Commission elect a Chair and Vice Chair to serve for 2019.

PROPOSED COSTS

None.

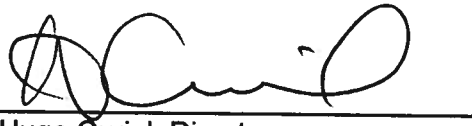
DISCUSSION

Each year a new Chair and Vice Chair are elected by the Parks and Recreation Commission. The Chair of the Commission is responsible for conducting all Parks and Recreation Commission meetings. The Vice Chair shall take over the duties of the Chair in his or her absence.

Since the current Chair's term expired, the Vice Chair will call for nominations from commissioners for a new Chair (nominations do not require a second). Once nominations are complete, the Vice Chair will close the nominations. The secretary will then conduct a roll call vote, based on the order nominations were made, with the majority vote-getter becoming the new Commission Chair.

The new Chair will then call for nominations from commissioners for a new Vice Chair. Those nominations also do not require a second and once they are complete, the Chair will close the nominations. The secretary will then conduct a roll call vote, based on the order nominations were made, with the majority vote-getter becoming the new Commission Vice Chair.

The newly elected Chair will conduct the remainder of the meeting.

A handwritten signature in black ink, appearing to read 'H. Curiel', written over a horizontal line.

Hugo Curiel, Director



PARKS AND RECREATION COMMISSION AGENDA

MEETING DATE: FEBRUARY 11, 2019

TO: PARKS AND RECREATION COMMISSION

FROM: HUGO CUIREL, DIRECTOR OF PARKS AND RECREATION

SUBJECT: PARK DWELLING FEES FOR ACCESSORY DWELLING UNITS (ADUS)

SUMMARY

Per Council's direction, staff is providing recommended Park Dwelling fees to be assessed on Accessory Dwelling Units (ADUs). The Parks and Recreation Commission will review the information related to the study and recommend the appropriate fee reduction for City Council's review and approval.

RECOMMENDATION

Parks and Recreation Commission review and recommend approval of the reduced ADU fees for fiscal year 2018-19 from \$12,020 per dwelling unit to \$3,620 per accessory dwelling unit.

DISCUSSION

Park Dwelling fees are assessed on new residential developments to help offset the impact on parks, trails, recreational facilities and related public amenities. Park Dwelling fees sustain funding to help acquire, improve, renovate and build parks, open space and recreational facilities throughout the City for the benefit of Fullerton's community.

The City Council determined that the need for park facilities increases in proportion to the increase in the number of dwelling units in the City and the associated increase in population. The park dwelling fee formula was adopted in 1995 to determine the amount to be assessed for each new dwelling unit. This formula is used by most cities.

Park Dwelling Fee Formula

$$\begin{aligned} & (\text{cost/acre for land acquisition} + \text{cost/acre for land development}) \\ & \quad \times \frac{\text{parkland to population need} \times \text{residents per dwelling unit}}{1,000} \end{aligned}$$

FY 2018-19 Park Dwelling fee = \$12,020

Per City Council's request, staff has conducted a market study of surrounding cities for developer park impact fees charged for dwellings and ADUs. Fullerton currently charges the same Park Dwelling fee of \$12,020 for regular dwelling units and ADUs.

Park Impact Fee Market Comparison Table			
City	Dwelling Units	Park Fees	ADU Park Fees
Anaheim	Detached Dwelling	\$6,936	\$0
	Attached Dwelling	\$5,388	\$0
Brea	Per Dwelling	\$9,818	\$0
Buena Park	Per Dwelling (low)	\$10,000	\$3,000
	Per Dwelling (high)	\$15,000	\$4,500
Costa Mesa	Per Dwelling	\$15,537	\$0
Cypress	Per Dwelling	\$23,421	\$0
Fullerton	Per Dwelling	\$12,020	\$12,020
Garden Grove	Per Dwelling	\$7,600	\$7,600
Huntington Beach	Detached Dwelling	\$16,555	\$16,555
	Attached Dwelling	\$12,733	\$12,733
Long Beach	Per Dwelling	\$4,728	\$1,781
Newport Beach	Per Dwelling	\$26,125	\$1,354
Orange District 1	≤ 6 acres	\$7,994	\$7,994
Orange District 2	≤ 6 acres	\$8,894	\$8,894
Santa Ana	5 Bedroom	\$7,336	N/A
	3 Bedroom	\$5,955	N/A
	≤ 1 Bedroom	\$3,331	\$3,331
Tustin	Per Dwelling	\$6,386	\$0
Yorba Linda	Per Dwelling	\$16,716	\$10,718
	Average	\$11,124	\$5,027

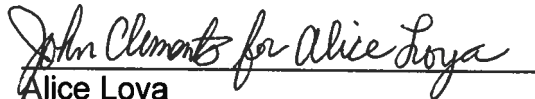
Most cities charge per dwelling. Some cities calculate their fees based on square footage or value of dwelling. For a fair comparison, only those cities charging a per dwelling unit fee were used in this study. The average park impact fee for the cities associated with this study is \$11,124 per dwelling and \$5,027 per ADU.

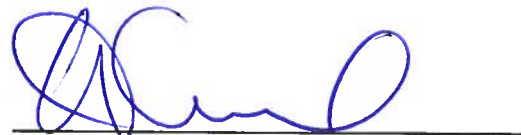
The City of Fullerton has 53 parks, approximately 28 miles of trails and 120,000 square feet of park building space. Most of its parks and park facilities are well over 20 years old.

The funding used to keep this infrastructure in a safe and useable condition comes from Park Dwelling fees. With a nearly built-out city, the projection of new residential development and availability of Park Dwelling funds is limited. Upon receiving Park Dwelling funds for currently approved developments, only \$2.1 million of uncommitted funds are projected to remain in the Park Dwelling fund balance at the end of the current fiscal year.

A typical neighborhood park improvement could cost approximately \$1.5 million. Larger parks and facilities could cost significantly more. Staff is continuously seeking and applying for grants to supplement available Park Dwelling funds. These grants are highly competitive and usually fund only a portion of a project.

In order to sustain a continuous flow of funding to provide for park related improvements, staff is proposing a reduced fee for ADUs of \$3,620 per unit, which falls in line with the market. The proposed fee is calculated using the Park Dwelling fee formula with the elimination of the cost per acre of land. This takes into consideration that ADUs are built within an existing residential property. Although ADUs will add population, they are typically smaller than a regular dwelling unit and will have a lower impact to the City's park infrastructure.


Alice Loya
Parks and Recreation Manager


Hugo Curiel
Director of Parks and Recreation