



**CITY OF FULLERTON  
LIBRARY AD HOC COMMITTEE  
REGULAR MEETING AGENDA**

**July 11, 2018, 5:30 P.M.  
Hunt Library  
Gallery Room  
201 South Basque Avenue  
Fullerton, California**

**Purpose:** Library Ad Hoc Committee has been directed by the Fullerton City Council to determine what funding might be available to fund the [Hunt Branch Library] property as a library or other opportunities for use of the property.

**Call to Order**

**Roll Call**

**Public Comments** – The Library Ad Hoc Committee will hear public comments on matters not appearing on the agenda but within the Library Ad Hoc Committee's purpose as stated above. Those wishing to speak on a regular business or a public hearing item on this agenda may do so when the Chair calls that specific item for discussion. All public comments are limited to three minutes per item. The Chair or majority of the Library Ad Hoc Committee may grant an extension of time for a speaker.

**Regular Business**

- 1. Welcome** -- *Library Director Judy Booth*
- 2. Tour of the Library and Grounds** -- *Library Director Judy Booth*
  - a. **The Ad Hoc Committee will tour the Library and Grounds.** The public is welcome to join the tour.
- 3. Selection of Chair and Vice Chair** -- *Library Director Judy Booth*
- 4. Selection of Four Additional Members from the Applicant Pool** -- *Library Ad Hoc Committee Chair*

**Recommendation:** It is recommended that the Ad Hoc Committee appoint four additional members.
- 5. The Scope and Work Product of the Committee** -- *Library Director Judy Booth*

**Recommendation:** It is recommended that the Ad Hoc Committee provide Staff direction as appropriate.
- 6. Set date, time, and location for the next Committee Meeting** -- *Library Ad Hoc Committee Chair*

**Committee Member Comments**

**Adjournment** – The next Meeting of the Library Ad Hoc Committee date, time, and location is to be determined (TBD).

Library Mission Statement: It is the mission of the Fullerton Public Library to provide a diverse community with resources and support to use information in many media, to stimulate and facilitate literacy in all its forms by providing quality collections and effective use of evolving technologies, to emphasize public participation and outreach, and to create forums and gathering places to engage in cultural and educational programs and partnerships.

Any writings or documents provided to a majority of the Library Ad Hoc Committee regarding any item on this agenda will be made available for public inspection at the Fullerton Public Library located at 353 W. Commonwealth Avenue during normal business hours. Persons addressing the Board shall be limited to 3 minutes. Additional time may be granted by the Chair subject to Committee approval. It shall be proper for the Chair to request a spokesperson for any group of persons be chosen to address the Committee. Public comments shall be allowed on items on this agenda at the time each item is considered. No action may be taken on off-agenda items except as provided by law.

ADA Requirements: The City has equipment and services available to assist disabled persons with communications at the public meeting in compliance with the requirements of Title II of the Americans with Disabilities Act (ADA). Should you require special accommodations to participate in a meeting, please contact the Fullerton Public Library at (714) 738-6380 at least 48 hours prior to the meeting to make arrangements.

**MEETING DATE:** July 11, 2018

**TO:** Library Ad Hoc Committee

**FROM:** Judy Booth, Library Director

**SUBJECT:** THE SCOPE AND WORK PRODUCT OF THE COMMITTEE

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## **SUMMARY**

The Library Ad Hoc Committee has been directed by the City Council to determine "what funding might be available to fund the [Hunt Branch Library] property as a Library or other opportunities for use of the property."

## **RECOMMENDATION**

Approve the framework for the scope and output / work product for the Library Ad Hoc Committee as follows:

The Ad Hoc Committee shall solicit and gather ideas, concepts, and proposals concerning:

1. The cost to operate the Hunt Branch Library as a Library.
2. The requirements to bring the Hunt Branch Library up to current standards for publically accessible buildings.
3. Other, publically beneficial, uses of the building such as partnering with cultural art agencies, universities, or similar institutions to procure funding for improvements and operations, through the release of a Request for Proposal (RFP).

The Committee shall compile and evaluate proposals prior to providing a final recommendation to be considered by the City Council.

## **FISCAL IMPACT**

Unknown.

## **DISCUSSION**

Per the City Council Minutes on Regular Business Item #6 of their May 15, 2018 Meeting:

Silva moved, seconded by Sebourn, to form a Library Ad Hoc Committee for a period of 90 days with the goal of determining what funding might be available to fund the property as a Library or other opportunities for use of the property. Council Members will each make one direct appointment to the Committee. Those directly appointed members will appoint four additional members to the Ad Hoc Committee upon application. The

Library Director will serve as an ex-officio member of the Committee and the Committee will follow Brown Act noticing requirements.

Motion carried 4 – 0-1 (Absent: Fitzgerald).

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The Committee shall compile and evaluate proposals prior to providing a final recommendation to be considered by the City Council.

The goal will be for the Ad Hoc Committee to solicit ideas and potential partnerships, and/or create the framework for a Request for Qualifications/Proposal in which to ultimately return the Hunt Branch Library facility to public benefit use and retain the property as a City asset.