

MEETING DATE: September 28, 2023

TO: Library Board of Trustees

FROM: Judy Booth, Library Director

SUBJECT: FOUNDATION FUNDING OF COMMON FURNITURE AND EQUIPMENT
AT HUNT LIBRARY & EVENT CENTER

SUMMARY

As the Hunt Library & Event Center prepares to open the Library and Parks and Recreation departments require the purchase of common furniture and equipment to support programming and the facility rentals.

RECOMMENDATION

Approve the request of the Foundation to fund a not-to-exceed amount of \$100,000 to support the purchase of common furniture, equipment, display cases and gallery walls at Hunt Library.

FISCAL IMPACT

This funding of \$100,000 by the Foundation will allow for the purchase of common furniture (tables, chairs, and their stacking apparatuses) and gallery walls to be purchased in support of the uses at the Hunt Library & Event Center for both at Library and Parks and Recreation programming and events.

DISCUSSION

The Hunt Library & Event Center is a joint-use facility as per the City Council at their June 6, 2023 meeting, when the two-year plan for funding Hunt Library was approved. Both the Library and Park and Recreation departments will cooperate as each department schedules programming and rental of the spaces in the building and on the property. Programming, whether it be Library programming such as storytimes, book discussions, and speakers or whether it be Parks and Recreation programming, contract classes, and rentals require tables and chairs, and basic kitchen equipment. Also, in keeping with the proud history of the display of art at the Hunt Library, free-standing gallery walls and display cases (vitrines) are needed. There is limited storage space which also adds for the need to share common furniture and equipment in the areas outside of the Library Services Room.

The Fullerton Public Library Foundation offered, and the Board approved, \$150,000 in start-up funds at their July 27, 2023 meeting. This was very generous of the Foundation since originally staff had requested \$115,000 in Start-up Funding. Staff requests Board approval of this additional request of \$100,000 to assure that these furniture and wall purchases can be made to support our new and improved Hunt Library.