



**CITY OF FULLERTON  
FULLERTON PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JULY 24, 2025, 6:00 P.M.  
Fullerton, California**

**CALL TO ORDER**

President Chen called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present: President Chen, Vice President Dale, Foundation Representative De Wolf, Corresponding Secretary Sarvas, Trustee Watson and Trustee Wozab

Absent:

Staff: Adult Services Librarian Baecker, Library Director Booth, Recording Secretary Leopold, Administrative Analyst MacLennan, and Technical Services Senior Librarian Weinberg

**LIBRARY DIRECTOR / STAFF REPORTS**

- July 15 City Council Meeting – Hunt furniture item was approved.
- Main Library Update
- Hunt Library Update
- Elevator Refurbishment Update – Waiting on inspection.
- Friends Overdrive Fundraiser Update – Staff is working with Friends.
- Restricted Accounts Update – Friends - \$92,059.89. With matching funds included that are due to State Library is a total of \$286,573.89. The Foundation account is at zero but has \$194,514 matching funds. Staff is requesting reimbursements.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS  
COMMUNICATIONS AND REPORTS**

**Library Board of Trustees**

Library positions and passport office updates. Trustee Wozab said she spoke with the local Post Office about our passport services and they are happy to post our flyers once the Passport Office reopens.

President Chen said she and Trustee Sarvas volunteered at the Fullerton Market and it was nice to see how enthusiastic the librarians are in reaching out to visitors. Also, Aimee Aul did a very good job with the exhibit opening at the Hunt.

## **Foundation (FPLF)**

Representative De Wolf said the FPLF was happy to fund the exhibit and vitrine for the Library. The FPLF is planning a donor appreciation jazz event in the next few months. They are also looking for new board members.

## **Friends**

Friends representative De Wolf announced the 2-day sale on September 26 and 27. Something new they are doing is they will have the \$3 bag sale during the last two hours. This year the Friends celebrate 60 years and are planning an event to recognize the Friends.

President Chen thanked the Friends and Foundation.

## **PUBLIC COMMENTS**

None

## **CONSENT CALENDAR (Items 1-4)**

- 1. LIBRARY BILL SUMMARY**  
**Recommendation:** Receive and File
- 2. EXPENDITURE SUMMARY**  
**Recommendation:** Receive and File

MOTION made by Vice President Dale, SECONDED by Trustee Wozab to ACCEPT the Consent Calendar. Motion carried 5-0.

## **REGULAR BUSINESS**

### **1. Library Director Employment Agreement**

Staff report.

Public Comments – None

Trustees expressed their gratitude to Library Director Booth and thanked her for her service with the library and the community.

MOTION made by Vice President Dale, SECONDED by Corresponding Secretary Sarvas to execute the Amended and Restated Agreement between the City of Fullerton, the Library Board of Trustees and Library Director Judy Booth, to include a 3% salary increase effective July 5, 2025, and provide for Director Booth to receive a 4% “across-the-board” salary increase, as approved by the City Council for all Executive employees. The 4% salary increase will also be effective July 5, 2025. Motion carried 5-0.

## **2. Gaming Equipment and Programming at the Main and Hunt Libraries**

Staff report was presented.

Trustees made suggestions regarding partnering with local universities and publicity for the program.

Public Comments – None

The Friends of the Fullerton Library has provided not-to-exceed \$3,000 in funding for video game programs at the Main and Hunt Libraries.

MOTION made by Corresponding Secretary Sarvas, **SECONDED** by Trustee Watson to accept the funding for gaming equipment. Motion carried 5-0.

## **3. City and County-Affiliated Groups and Library Fees**

Staff report was presented.

Public Comments – None

Trustee Watson expressed that staff did a good job of clarifying and addressing the concerns that the Board had.

MOTION made by Trustee Watson, **SECONDED** by Corresponding Secretary Sarvas to approve the Library Fees Schedule with the improved wording of the former Group Zero to “City and County-Affiliated” Groups. Motion carried 5-0.

## **4. Hunt Gallery Exhibit Opening and Re-visiting Funding for Vitrine (Updated Request)**

Staff report was presented.

Public Comments - None

Trustee Watson commented that she loved the exhibit, the vitrine display with shirt was very cool and thanked the Foundation.

MOTION made by Trustee Wozab, **SECONDED** by Trustee Watson to approve an additional \$1,100 of spending from the Foundation Restricted Account to cover the additional cost of shipping and taxes for the purchase of a vitrine.

## **5. Cultural Arts in Fullerton**

Staff report.

Public comments - None

Trustee Watson liked Brea's Master Plan and said it was very comprehensive. Loves the Fullerton Heritage Walking Tours. She said it would be a great way to kick off and feature a launch event with walking tour.

Trustee Watson liked Brea's list of city-owned and non-city of cultural sites and individual artists. She said it would be good to have a list like this for Fullerton.

Vice President Dale appreciative of the reports but agrees it's not appropriate to hire out to do a master plan. It would be helpful to understand the City's current policy on outdoor public art and have city staff do a list along with the city policies.

Trustees discussed murals, visual and performance art, reaching out to local artists, creating a subcommittee which would include 1-2 trustees, having guidelines in place, the City Council's vision for the cultural arts, funding, Friends and Foundation support and interest, public art in Fullerton and staff time and support for cultural programming.

MOTION made by Corresponding Secretary Sarvas, SECONDED by Trustee Watson to receive and file. Motion carried 5-0.

**ADJOURNMENT** – Meeting was adjourned at 8:00 p.m. A Regular Meeting of the Library Board of Trustees is scheduled for August 28, 2025, at 6:00 p.m.

Respectfully submitted,

*Ruth Leopold*

Ruth Leopold, Recording Secretary