



Agenda Report

Fullerton City Council

MEETING DATE: JULY 15, 2025

TO: CITY COUNCIL

SUBMITTED BY: DAISY PEREZ, DEPUTY CITY MANAGER

PREPARED BY: DAISY PEREZ, DEPUTY CITY MANAGER

SUBJECT: EMPLOYMENT AGREEMENT WITH EDDIE MANFRO TO
SERVE AS INTERIM CITY MANAGER

SUMMARY

Consideration of an Employment Agreement between the City of Fullerton and Eddie Manfro to serve as Interim City Manager effective August 2, 2025, following City Manager Eric Levitt resignation.

PROPOSED MOTION

Adopt the following resolutions:

RESOLUTION NO. 2025-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING AN AGREEMENT RETAINING EDDIE MANFRO AS INTERIM CITY MANAGER

RESOLUTION NO. 2025-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING A SALARY SCHEDULE FOR CITY COUNCIL APPOINTED POSITIONS IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS TITLE 2, SECTION 570.5 REQUIREMENTS

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Provide staff direction regarding agreement or salary schedule modifications
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

The proposed agreement is consistent with City Council direction.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

This item has no net fiscal impact. The Interim City Manager salary would total \$262,781 annually, consistent with Fiscal Year 2025–26 Adopted Budget allocations for the City Manager position. The City would provide benefits in accordance with Executive Compensation Resolution No. 2025-024 with no additional appropriation required.

BACKGROUND AND DISCUSSION

City Manager Eric Levitt submitted a notice of resignation, with his last day of employment effective August 1, 2025. City Council met in Closed Session on June 17, 2025 and provided direction to appoint Eddie Manfro as Interim City Manager and place the proposed agreement on the July 15, 2025 City Council agenda to ensure executive leadership continuity during the recruitment process for a permanent City Manager

Mr. Manfro serves as the Director of Human Resources and expressed willingness to accept the interim role. He possesses extensive municipal administrative experience and is entitled to benefits under Executive Compensation Resolution No. 2025-024.

The agreement appoints Mr. Manfro as Interim City Manager effective August 2, 2025, at a \$262,781 annual base salary. Mr. Manfro would retain his underlying status as Director of Human Resources and automatically return to that position upon termination of the interim appointment. The agreement includes reinstatement provisions to preserve the salary and benefits trajectory as if he remained continuously in the Director of Human Resources role.

The agreement allows for future adjustments should the Police Chief salary exceed the Interim City Manager salary. However, staff anticipates the interim appointment will end before needing adjustments and did not include adjustments for 2026 or 2027.

Staff recommends adopting a revised Salary Schedule for City Council Appointed Positions to reflect the adjusted Interim City Manager salary in conjunction with the employment agreement. Staff prepared this schedule in compliance with California Code of Regulations, Title 2, Section 570.5 and memorializes approved salary levels for the City Manager and other appointed positions.

Attachments:

- Attachment 1 - Resolution No. 2025-XXX Interim City Manager Agreement
- Attachment 2 - Resolution No. 2025-XXX Revised Salary Schedule