



Fiscal Year (FY) 2025-26 Budget Calendar

City of Fullerton

Pre-Budget

October - December

- Salary Spreadsheets are prepared by ASD and finalized by Departments. 12/13/2024
- Internal Services Funds (ISFs) Workbooks are due 12/19/2024

Budget Kick Off

November / January

- **Budget Kick-Off Meeting** ~ FY 2025-26 Budget Process Begins 11/18/2024
- **Dept Budget Forms** Available on Shared Drive - Budget Forms (A - J) 1/6/2025
- FY 2025-26 Budget Process & Budget Priorities to City Council Agenda Report 1/21/2025

Budget Development

January to March

- ONEs Financial System is open for Department Budget Input (Revenues and Expenditures) 12/2/2024
- Budget Trainings (*Optional*) ~ ONEs Budget Entry, Budget Forms & Budget Q&A As Needed
- **Departments Budgets Due** **1/23/2025**
 - Revenues and Expenditures Budgets' Entered into ONEs*
 - Department Forms A - J submitted to ASD*
 - Fee Schedule Revisions (Provide Redlined Version)*
- City Manager, Budget Team and Department Budget Reviews Take Place **Week of 2/10/2025**
- City Manager Final Recommendations on Department Budget Requests **2/28/2025**

Budget Adoption

April to June

- Notify Departments of Final City Manager Budget Decisions 4/2/2025
- **Budget Study Session on FY 2025-26 Proposed Budget** **Early April 2025**
- Incorporate changes from Budget Study Session into the Adopted Budget
- Boards and Commissions - As - Needed Review of Proposed FY 2025-26 Budget **May 2025**
- **Public Hearing & Budget Adoption Meeting** **6/3/2025**
 - City Council formally adopts the Operating Budget, CIP Budget, Gann Limit and Master Fee Schedule*

Important Deadline

Department Key Dates

***** These are Target Budget Dates. All Dates and Times are Subject to Change. *****