Write-off Report FY2025-26

APPROVAL REQUESTED OF CITY MANAGER

	Invoice Count	Total	General Fund
Airport	**1**	$ 628.00	
Fire Department Permits	**7**	$ 552.97	$ 552.97
Food Service Establishments	**46**	$ 4,732.35	
Property Damage	**32**	$ 150,788.73	$ 74,611.75
Public Works	**8**	$ 20,325.61	$ 20,325.61
Total:	**94**	**$ 177,027.66**	**$ 95,490.33**

APPROVAL REQUESTED OF CITY COUNCIL

Property Damage Invoice Number	Invoice Amount	Settled Amount	Amount Due
17187	$ 113,704.05	$ 41,000.00	**$ 72,704.05**

TOTAL WRITE OFF AMOUNT

$249,731.71

Airport Proposed Write Offs

ID	Invoice	Org Key	Description	Amount
11529	AR216649	40331	HANGAR FEE FOR H-125: MAY	$ 628.00
			TOTAL:	**$ 628.00**

Fire Department Permits Proposed Write Offs

ID	Invoice	Date Billed	Description	Amount
12490	3440	2/5/2024	Late Fee	$ 29.95
12515	3937	3/5/2024	Late Fee	$ 60.48
12628	2201	3/5/2024	First Reinspection	$ 109.00
12628	3947	3/5/2024	Compressed Gases & Late Fee	$ 267.80
13229	9217056	5/5/2022	Late Fee	$ 29.38
14011	3538	2/5/2024	Late Fee	$ 30.53
14024	3558	2/5/2024	First Reinspection and Late Fee	$ 25.83
			TOTAL:	**$ 552.97**

Food Service Establishments Proposed Write Offs

ID	Invoice	Description		Amount
12122	2962	Wastewater Discharge Permit	$	100.00
12289	AR220608	Wastewater Discharge Permit	$	100.00
12289	AR223854	Wastewater Discharge Permit	$	100.00
12289	2966	Wastewater Discharge Permit	$	100.00
13469	12601	Wastewater Discharge Permit & Late Fees	$	34.00
13553	3055	Wastewater Discharge Permit	$	100.00
13560	AR214766	Wastewater Discharge Permit	$	100.00
13592	AR223639	Wastewater Discharge Permit & Late Fees	$	149.60
13597	3094	Wastewater Discharge Permit	$	100.00
13631	AR223674	Wastewater Discharge Permit	$	100.00
13631	3123	Wastewater Discharge Permit	$	100.00
13650	AR223691	Wastewater Discharge Permit	$	100.00
13650	3139	Wastewater Discharge Permit	$	100.00
13665	3153	Wastewater Discharge Permit	$	100.00
13674	3161	Wastewater Discharge Permit	$	100.00
13678	3165	Wastewater Discharge Permit	$	146.30
13678	12783	Wastewater Discharge Permit	$	146.30
13701	AR214907	Wastewater Discharge Permit	$	100.00
13701	AR223740	Wastewater Discharge Permit	$	100.00
13701	3187	Wastewater Discharge Permit	$	100.00
13705	3191	Wastewater Discharge Permit	$	100.00
13718	3204	Wastewater Discharge Permit	$	100.00
13727	AR214933	Wastewater Discharge Permit	$	100.00
13727	AR223765	Wastewater Discharge Permit	$	100.00
13727	3211	Wastewater Discharge Permit	$	100.00
13740	3220	Wastewater Discharge Permit	$	100.00
13754	AR223788	Wastewater Discharge Permit	$	100.00
13756	AR223790	Wastewater Discharge Permit	$	100.00
13756	3230	Wastewater Discharge Permit	$	100.00
13768	AR214974	Wastewater Discharge Permit	$	100.00
13768	AR223800	Wastewater Discharge Permit	$	100.00
13768	3239	Wastewater Discharge Permit	$	100.00
13781	3249	Wastewater Discharge Permit	$	100.00
13783	AR223813	Wastewater Discharge Permit	$	100.00
13783	3251	Wastewater Discharge Permit	$	100.00
13788	AR223818	Wastewater Discharge Permit	$	100.00
13788	3256	Wastewater Discharge Permit	$	100.00
13790	3257	Wastewater Discharge Permit	$	100.00
13795	AR215001	Wastewater Discharge Permit	$	100.00
13795	AR223823	Wastewater Discharge Permit	$	100.00
13795	3260	Wastewater Discharge Permit	$	100.00
13803	3266	Wastewater Discharge Permit	$	100.00
13818	AR223850	Wastewater Discharge Permit & Late Fee	$	110.00
13842	3285	Wastewater Discharge Permit	$	100.00
9001386	12968	Wastewater Discharge Permit	$	134.50
9001386	18177	Wastewater Discharge Permit	$	111.65
		Total:	**$**	**4,732.35**

Property Damage Proposed Write Offs

ID	Fund	Date of Loss	Description	Amount
12239	10 - General Fund	8/8/2021	DAMAGED TRAFFIC SIGN	$ 407.64
12244	30 - Gas Tax Fund	10/30/2021	DAMAGE TO CITY LIGHT POLE	$ 3,596.25
12247	30 - Gas Tax Fund	12/14/2021	DAMAGED CITY LIGHT POLE	$ 2,771.83
12280	10 - General Fund	3/26/2022	DAMAGED CITY STREET SIGN	$ 382.00
12299	10 - General Fund	7/17/2022	DAMAGED FENCE	$ 2,656.99
12303	44 - Water Fund	8/19/2022	DAMAGED FIRE HYDRANT	$ 404.85
12314	67 - Equipment Maintenance Fund	10/8/2022	DAMAGED CITY VEHICLE 10-08-22	$ 33,594.14
12331	30 - Gas Tax Fund	6/5/2022	CITY LIGHT POLE 06-05-22	$ 6,281.21
12337	10 - General Fund	7/15/2022	TRAFFIC SIGNAL POLE 07-15-22	$ 4,743.50
12346	23 - Sanitation Fund	1/13/2023	DAMAGED TREE	$ 3,698.53
12349	67 - Equipment Maintenance Fund	4/22/2023	UNIT 362C DAMAGED	$ 8,426.14
12350	10 - General Fund	5/8/2022	DAMAGED BRICK WALL	$ 11,927.04
13894	44 - Water Fund	4/2/2023	BROKEN FIRE HYDRANT	$ 5,340.13
13924	10 - General Fund	11/9/2022	DAMAGED TRAFFIC SIGNAL POLE	$ 3,166.81
13955	67 - Equipment Maintenance Fund	6/10/2023	DAMAGED ARROW BOARD	$ 4,969.97
13955	10 - General Fund	6/10/2023	DAMAGED ARROW BOARD LABOR	$ 563.32
9001064	67 - Equipment Maintenance Fund	9/21/2024	REPAIR ESTIMATE FROM KAIZEN	$ 1,990.37
9001065	30 - Gas Tax Fund	5/11/2024	STREET LIGHT POLE/FIXTURE REPLACEMENT	$ 0.01
9001080	10 - General Fund	8/5/2023	TRAFFIC SIGNAL REPAIR	$ 0.45
9001285	10 - General Fund	10/29/2023	GILBERT AND PIONEER TRAFFIC SIGNAL REPAIRS	$ 846.65
9001291	23 - Sanitation Fund	11/6/2024	REPLACE TWO 15-GALLON SHRUBS ON MEDIAN	$ 28.60
9001312	23 - Sanitation Fund	3/14/2023	VINYL FENCE REPAIR	$ 333.05
9001326	23 - Sanitation Fund	8/4/2024	TREE REPLACEMENT	$ 627.20
9001367	10 - General Fund	11/4/2023	REPLACED SIGN POSTS AND SIGNS	$ 1,046.07
9001368	10 - General Fund	5/25/2024	REPLACE POST AND SIGN	$ 710.21
9001369	74 - Capital Projects Fund	9/13/2024	DAMAGED MEDIAN AND CURB AND GUTTER	$ 2,722.21
9001483	10 - General Fund	8/3/2024	STREET LIGHT POLE REPLACEMENT & REPAIRS	$ 553.87
9001572	10 - General Fund	1/29/2024	STREET LIGHT POLE REPLACEMENT & REPAIRS	$ 4,453.68
9001735	10 - General Fund	3/22/2024	PROCUREMENT & INSTALLATION OF NEW SIGNAL CABINET & INITIAL RESPONSE AND REPAIRS	$ 42,717.18
9001786	44 - Water Fund	11/4/2023	HIT HYDRANT REPLACED	$ 0.26
9002004	10 - General Fund	12/6/2024	STREET LIGHT POLE REPLACEMENT & REPAIRS	$ 436.34
9002004	23 - Sanitation Fund	12/6/2024	TREE REPLACEMENT	$ 1,057.59
9002818	23 - Sanitation Fund	3/29/2025	REMOVAL AND REPLACEMENT OF CITY TREE	$ 334.64
9002902	67 - Equipment Maintenance Fund	6/14/2025	TRAFFIC ACCIDENT DAMAGE TO CITY VEHICLE	$ 72,704.05
			Total:	**$ 223,492.78**

Public Works Proposed Write Offs

ID	Invoice	Org Key	Date Billed	Description	Amount
12259	AR216832	10419	4/4/2022	Prof Serv Emer Resp Clean-Up	$ 4,575.61
12265	6084	10182	7/20/2024	MO ENCROACHMENT FEE: SEP 2023-JUL 2024	$ 9,000.00
12265	6108	10182	7/25/2024	MO ENCROACHMENT FEE: AUG 2024	$ 1,125.00
12265	6412	10182	8/25/2024	MO ENCROACHMENT FEE: SEP 2024	$ 1,125.00
12265	6712	10182	9/25/2024	MO ENCROACHMENT FEE: OCT 2024	$ 1,125.00
12265	7005	10182	10/25/2024	MO ENCROACHMENT FEE: NOV 2024	$ 1,125.00
12265	7292	10182	11/25/2024	MO ENCROACHMENT FEE: DEC 2024	$ 1,125.00
12265	8426	10182	12/25/2024	MO ENCROACHMENT FEE: JAN 2025	$ 1,125.00
				TOTAL:	**$ 20,325.61**