



# **Agenda Report**

## **Fullerton City Council**

**MEETING DATE:** JUNE 16, 2026

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** ADAM LOESER, FIRE CHIEF

**PREPARED BY:** ANDREW YANG, ADMINISTRATIVE ANALYST II

**SUBJECT:** CITY OF FULLERTON EMERGENCY OPERATIONS PLAN  
EMERGENCY EVACUATION ANNEX

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### **SUMMARY**

The Fire Department requests City Council adopt a resolution to incorporate the Emergency Evacuation Annex into the City of Fullerton Emergency Operations Plan to establish citywide roles, responsibilities and procedures for coordinating emergency and disaster evacuations, with provisions for access and functional needs residents.

### **PROPOSED MOTION**

Adopt Resolution No. 2026-XXX.

**RESOLUTION NO. 2026-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, ADOPTING THE CITY OF FULLERTON EMERGENCY OPERATIONS PLAN EMERGENCY EVACUATION ANNEX**

### **ALTERNATIVE OPTIONS**

- Approve the Proposed Motion
- Do not approve the Proposed Motion
- Other options brought by City Council.

### **STAFF RECOMMENDATION**

Staff recommends the Proposed Motion.

### **CITY MANAGER REMARKS**

None.

### **PRIORITY POLICY STATEMENT**

This item matches the following Priority Policy Statements:

- Public Safety
- Infrastructure and City Assets.

### FISCAL IMPACT

Adopting the Evacuation Annex into the City Emergency Operations Plan has no fiscal impact. The Annex organizes existing staff and resources for evacuations during emergency situations and would greatly assist the City in documenting costs for state and federal disaster reimbursement.

### DISCUSSION

The City of Fullerton maintains an Emergency Operations Plan (EOP) establishing how the City prepares for, responds to, recovers from and mitigates emergencies. Functional annexes supplement the EOP with detailed guidance for specific response functions, including evacuation. Hazards in Fullerton such as wildfire, earthquakes, flooding, extreme weather, hazardous material spills, transportation accidents, civil unrest or terrorism and major utility disruptions could require evacuation. Most hazards strike with little or no warning, which leaves little time for residents requiring the most assistance to evacuate, including those in hillside areas, mobile home parks, schools, senior living facilities and people with access and functional needs.

The City Emergency Preparedness Coordinator developed the Annex with City departments that carry primary or supporting evacuation responsibilities, including the Fire Department, Police Department, Public Works, Traffic Engineering and Parks and Recreation along with partner agencies including California State University, Fullerton, the Orange County Transportation Authority and local school districts. The Annex describes the City evacuation response and each department refers to the Annex to write department Standard Operating Procedures for tactical operations.

The Annex contains six chapters:

- Introduction
- Concept of Operations
- Roles and Responsibilities
- Plan Development and Maintenance
- Evacuation Checklists
- Evacuation Strategies.

These chapters describe how the City decides to evacuate or shelter in place, warns the public through systems such as the County AlertOC and FEMA Integrated Public Alert and Warning System (IPAWS), controls traffic and access, coordinates transportation and sheltering, supports access and functional needs populations and manages re-entry and repopulation.

Chapter 6 contains tactical evacuation routes and maps marked "CONFIDENTIAL – FOR LAW ENFORCEMENT USE ONLY" which staff redacted in the version of the Annex attached to this report. The Annex also includes a Red Flag Warning Program Checklist which directs staff to assess wildfire risk, pre-position resources and increase response measures when the National Weather Service issues a Red Flag Warning.

The Annex follows the Standardized Emergency Management System, the National Incident Management System and the Federal Emergency Management Agency Comprehensive Preparedness Guide CPG 101. An adopted Annex keeps City emergency planning current with state and federal requirements and protects City eligibility for state and federal disaster assistance. The Annex is a living document. The Emergency Preparedness Coordinator leads a review every two years, or sooner after an actual event or exercise, and records revisions in the Annex Record of Changes. The adopted Annex would provide the City and its partner agencies a shared playbook for quickly moving residents to safety and reaching those who need additional assistance to evacuate.

Attachments:

- Attachment 1 – Draft Resolution
- Attachment 2 – Emergency Evacuation Annex, dated May 2026 (with redactions)

cc: City Manager Eddie Manfro