



Agenda Report

Fullerton City Council

MEETING DATE: NOVEMBER 18, 2025

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: STEPHEN BISE, P.E., DIRECTOR OF PUBLIC WORKS

PREPARED BY: ROBERT PEREZ, FLEET MANAGER

SUBJECT: **\$424,535 PURCHASE ORDER WITH CTEC EQUIPMENT
FOR THE PURCHASE OF ONE CNG CREW TRUCK**

SUMMARY

Approve a purchase order for \$424,535 to CTEC Equipment for the acquisition of a new Compressed Natural Gas (CNG) crew truck with backhoe for the Water Operation Division. This purchase is part of the City's Vehicle Replacement Program.

PROPOSED MOTION

1. Approve waiving of formal bid process and authorize the Administrative Services Director, or designee, to issue a \$424,535 Purchase Order to CTEC Equipment for one service truck for the Water Operation Division.
2. Authorize City Manager, or designee, to increase purchase order up to 10% for unforeseen tariffs and / or price increase.

ALTERNATIVE OPTIONS

- Approve the Proposed Motion.
- Other options brought by City Council.

CITY MANAGER REMARKS

None.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Infrastructure and City Assets.

FISCAL IMPACT

There is sufficient funding available to purchase one CNG Crew Truck in the Fiscal Year 2025–26 Adopted Budget within the Equipment Replacement Fund (Fund 64). No additional appropriation is required, as the replacement of this vehicle aligns with the Vehicle Replacement schedule.

BACKGROUND AND DISCUSSION

CNG Crew Truck Unit No. 551C, which serves as a heavy-duty water service truck, has reached the end of its service life, requiring frequent repairs, experiencing extended downtime, and presenting an increasing risk of failure during field operations. Replacing this equipment without delay is critical to maintaining the City's water infrastructure and supporting rapid response to emergencies, such as water main breaks. This vehicle is also on the City's vehicle replacement schedule within the Vehicle Replacement Fund (Fund 64).

The CNG crew truck with backhoe is a very specialized truck for the Water Operations division. To replace the vehicle, Staff proceeded with an informal bid procedure and contacted several vendors, including CTEC Equipment, but was unable to locate any comparable equipment and vehicles available for purchase. CTEC Equipment did have a comparable CNG crew truck and procuring the vehicle now from CTEC Equipment ensures operational continuity, minimizes service disruptions, and reduces ongoing maintenance costs associated with the aging unit.

Therefore, the Public Works Department requests to forgo the normal competitive bidding process for the purchase of a heavy-duty water service truck due to the immediate availability of the required unit at CTEC Equipment and urgency to preserve our water systems and city property. The CNG crew truck is critical for Water Operations and the ability to respond to water emergencies. For these reasons, staff recommends proceeding with the purchase without engaging in a formal bidding process.

Attachments:

- Attachment 1 – CTEC Quote No.15876
- Attachment 2 – Vehicle Specification

cc: Interim City Manager Eddie Manfro